

**MINUTES
CITY OF LONSDALE
ECONOMIC DEVELOPMENT AUTHORITY
NOVEMBER 20, 2008**

1. CALL TO ORDER

President Kuchinka called the meeting to order at 7:00 a.m. in the Council Chambers at 415 Central St. W.

MEMBERS PRESENT:

Pierskalla, Dietz, Furrer, Duban, Kuchinka and Lieske

MEMBERS ABSENT:

Smith

STAFF PRESENT:

City Administrator Joel Erickson

OTHERS PRESENT:

None

2. AGENDA

Kuchinka asked if anyone had any additions or deletions to the agenda. A motion was made by Furrer and seconded by Duban to approve the agenda as presented. Vote for: Pierskalla, Dietz, Furrer, Duban, Kuchinka and Lieske Against: None Vote 6-0. Motion carried.

3. APPROVAL OF THE MINUTES FROM THE OCTOBER 16, 2008 REGULAR MEETING

Kuchinka asked if anyone had any addition or deletions to the minutes. A motion was made by Pierskalla and seconded by Duban to approve the minutes of October 16, 2008 meeting. Vote for: Pierskalla, Dietz, Furrer, Duban, Kuchinka and Lieske Against: None Vote 6-0. Motion carried.

4. APPROVAL OF THE TREASURER'S REPORT

Erickson reviewed the October 2008 Treasurer's report. He said he checked on the interest rate and it was correct as reported in the September Treasurers Report. The board discussed options for obtaining a higher interest rate. Erickson said he would contact Jim Bowers to see if receiving a higher interest rate is possible. A motion was made by Duban and seconded by Dietz to approve the October 2008 Treasurer Report. Vote for: Pierskalla, Dietz, Furrer, Duban, Kuchinka and Lieske Against: None Vote 6-0. Motion carried.

5. OLD BUSINESS

- a. Consider Approval of a Quote Submitted by Barr Engineering in the Amount of \$2,250.00 for a Main Street lighting photometric drawing
Erickson reviewed the proposal submitted by Barr Engineering for a photometric design in the amount of \$2,250.00. He said the total cost to get the drawings ready to bid was \$4,750.00. Duban stated that fifteen-foot light poles might be too short, when considering placement of Christmas decorations, banners and flags. There was general discussion on what height the poles should be. There was also discussion on the public perception of the EDA spending money on the project given the state of the economy. Duban left the meeting at 7:30 am. It was decided to keep the light poles at fifteen feet and also discuss with Barr Engineering pricing on another lighting design with more poles or several taller poles. A motion was made by Pierskalla and seconded by Lieske to approve the quote submitted by Barr Engineering in the not to exceed amount of \$2,250.00 for a photometric design. Vote for: Pierskalla, Dietz, Furrer, Duban, Kuchinka and Lieske Against: None Vote 6-0. Motion carried.
- b. Consider Approval of a Quote Submitted by Barr Engineering in the Amount of \$2,500.00 for Complete Main Street Light Electrical Bidding Documents
This item was discussed under the previous agenda item.

6. NEW BUSINESS

- a. City Council Work Session – Business Retention and Expansion – Monday, November 24, 2008 at 6:00 pm
Erickson stated the City Council had schedule a work session to discuss business retention and expansion for November 24, 2008 at 6:00 pm.

7. OTHER BUSINESS

- a. Review of Laura Jane Musser Fund Grant Application
Erickson summarized the grant application that was submitted. There was general discussion about the schoolhouse and 3R Landmark Corp. membership.
- b. Update on Business Development Infrastructure Grant Application
Erickson stated the City Council approved a resolution supporting the grant application and the grant had been submitted. He said he met with Deanna Kuennen of Rice County and Kevin Kelleher of DEED about Lonsdale in general and the recently submitted grant application.
- c. Community Venture Network (CVN)
Erickson said the next CVN session is scheduled for Friday, December 12, 2008 and encouraged the board to see if the date worked for anyone to attend.
- d. Board Terms
Erickson said Kuchinka's and Dietz terms were set to expire at the end of the year and provided them applications.

8. ADJOURNMENT

A motion was made by Lieske and seconded by Furrer to adjourn the meeting. Vote for: Pierskalla, Dietz, Furrer, Kuchinka and Lieske Against: None Vote 5-0. Motion carried. The meeting ended at 8:15 a.m.

Respectfully Submitted:

Joel A. Erickson, City Administrator