

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
November 10, 2009**

**MEMBERS PRESENT:**

Jeanette Morgan, Micki Ziskovsky, Kevin Kodada, Chris Kraimer, and Laura Carpentier

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

City Planner Benjamin Baker

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

Baker asked the Board to consider adding "Archery Range Discussion" to the agenda.

A motion was made by Kraimer and seconded by Carpentier to approve the agenda with the noted addition. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

**3. MINUTES**

A motion was made by Carpentier and seconded by Kraimer to approve the minutes from the October 13, 2009 regular meeting. Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

**4. PUBLIC COMMENT**

John Duban, 800 8<sup>th</sup> Avenue NW, stated that he was recently interviewed by the Lonsdale News Review newspaper regarding the Adopt-a-Bench program. He announced that his family adopted the East Elementary bench.

**5. PUBLIC HEARING**

None

**6. OLD BUSINESS**

a. Adopt-a-Bench Program Update

Baker said that the Lonsdale Area Chamber of Commerce recently sent out the approved Adopt-a-Bench letter to their area members. He mentioned that since the letter went out, 4 out of the 15 benches have been adopted so far. He said that Dennis and Mary Langhoff adopted Bench # 1 and # 5, John & Evelyn Duban

adopted Bench # 3, and LA Kodada & Sons Inc. adopted Bench # 15. Baker provided the Board with a map showing all trail benches and the adopted bench locations. The Board thanked Duban and Kodada for their generous donation towards trail benches.

Baker asked the Board to determine a nameplate company to go with. He provided information and quotes from Nameplate & Panel Technology, Award Centre Engraving, and Five Star Embroidery. He also provided physical examples of the different nameplate products. The Board passed around the different products. Carpentier stated that the plastic model didn't look as nice as the Nameplate Technology examples. Baker stated that different fonts, sizes, and colors could be added to the plastic model. Kraimer asked if the plastic models came with a warranty. Ziskovsky recommended going with the plastic nameplates for now and consider ordering the metal products from Nameplate Technology sometime in the future after at least 10 benches have been adopted. Kraimer suggested that a maximum character limit should be defined. Ziskovsky suggested having two different examples made up for reference by potential bench adopters. The Board suggested that the plates should probably be 1.5" x 6" and the corners should be rounded.

A motion was made by Kraimer and seconded by Morgan to approve a quote from Five Star Embroidery in the amount of \$9 per plate (1.5" x 6" - plastic reverse engraved). Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None. Vote 5-0. Motion carried.

## **7. NEW BUSINESS**

### **a. DRS Field Dugout Project Update**

Baker provided the Board with a reference picture of Trender Memorial Park's DRS Field, and also he gave a brief update on the DRS Field Dugout project. He said that the Public Works Department just took down the home team dugout so that they could fix the drainage and frost issues. Baker announced that volunteers were needed to help lay block. Carpentier stated that the Lonsdale Aces should help with the project. The Board agreed that the local ball players should definitely help with the project. Kodada went on to describe the project in further detail.

### **b. 2010 Tree Planting Plan**

Baker went over the updated Park Development Fund budget with the Board. He said that tree money has been budgeted for the landscaping area around the two welcome signs, Tree Nursery Phase II trees, and 10 park/trail trees. He provided aerial photos of the parks, and he asked the Board to start thinking about where they might want to plant the 10 trees. Ziskovsky suggested that the trees are needed between the Fire Department and East Elementary along the trail/sidewalk.

The Board asked when the little trees at the tree nursery trees would be ready to be planted. Carpentier said that the trees could be replanted in 4-7 years, depending on the desired size wanted. Baker mentioned that the Public Works Department would be adding mulch around the small trees within the next few weeks. Kodada directed the Board to come up with different tree planting location ideas for the next meeting.

c. Discuss 2010 Parks & Recreation Survey

Baker said that at the previous meeting, the idea of an updated parks and recreation survey was brought up. He provided the Board with the survey portion of the Master Park & Open Space Plan to review. The Board went over the procedure, questions, and some of the findings from the last survey. Baker noted that it could cost \$500 - \$1,000 to send out a survey to every home and business in town. He also suggested looking into using Survey Monkey, a free internet based surveying instrument. He also mentioned that any new survey questioners could be placed at City Hall or the Liquor Store. Kodada suggested looking into Survey Monkey and adding a note to the each water bill postcard informing residents of the survey opportunity.

d. Discuss Potential Archery Range Space

Kodada mentioned that he was recently approached by a local sportsman group regarding the possibility of adding an archery range into one of the local parks. Baker provided the Board with information about locating and designing a target archery range and some aerial photos of the Lonsdale for review. The Board briefly discussed a couple of potential location options for the range. They also discussed the necessary range dimensions and safety buffer perimeter that would be needed. Ziskovsky said that an archery range probably shouldn't be located near the future dog park in Sticha Park due to its proximity to trails and the ball field. She suggested the area just west of the Lonsdale Pet & Car Wash may make a nice spot. Baker said that the land in that area was privately owned by Bremer Bank and Lonsdale Telephone Company. Carpentier said that archery could be considered a more passive type park amenity. The Board also suggested Kalina Park as a potential site for the archery range. Kodada said that the City is probably willing to give up a little land for amenities such as a dog park, skate park, or archery range, as long as those particular interest groups help raise the majority of the funds for the needed improvements. Kodada suggested looking at Mankato and Lakeville's archery range for ideas. He said that he would talk more about the potential archery range with the sportmans club again.

**8. MISCELLANEOUS**

Baker briefly went over the upcoming projects listed on the Park Development Fund spreadsheet. He also mentioned that the Board may want to start planning out Kalina Park in 2010.

Kodada updated the Board on the progress of the two new welcome signs that LA Kodada & Sons will be installing along Hwy 19 at the entrances to town. He said that a permit has been pulled for the signs and construction should start soon.

**9. ADJOURNMENT**

A motion was made by Ziskovsky and seconded by Morgan to adjourn the meeting.

Vote for: Morgan, Ziskovsky, Kodada, Kraimer, and Carpentier; Against: None.

Vote 5-0. Motion carried. The meeting ended at 7:15 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner