

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
October 14, 2010**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, and Police Chief Jason Schmitz

4. AGENDA

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda.

Agenda Item (f) Consider Approval to Schedule a Special Meeting on Thursday, October 21 at 7:00 pm, and (g) 2011 Budget Discussion

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Daleiden to approve the consent agenda as follows:

- a. Consider Approval of a Minnesota Lawful Gambling Application for Exempt Permit for the Holy Cross Catholic School to Conduct a Raffle on November 22, 2010

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

a. Update on Building Permit / Completion of 104 Railway St. NW (Heritage Heating & Air)

Erickson said that City staff has been working with the owner of Heritage Heating & Air, Duane Moe, to bring resolution to the unfinished building issue at 104 Railway Street NW. Erickson mentioned that a letter was sent to Moe, indicating that he has until November 10, 2010 to have the siding completed on the building or the City will revoke his temporary Certificate of Occupancy until the project is fully completed. He explained that Moe or his employees will not be able to occupy the building if the Certificate of Occupancy is revoked. Erickson explained that the Building Inspector or the Police Department will be handling the issue if the building is declared inhabitable (no Certificate of Occupancy). Kodada suggested sending another certified letter. Furrer suggested that the Ann Pint be notified of the issue, because of the contract-for-deed status on the property. Erickson mentioned that Moe was invited to attend the next EDA meeting to discuss his intentions for the building. Rud stated that it is an unfortunate situation, and he asked City staff to keep the Council updated on the matter.

b. Update on Pedestrian Crossing Signs/Flashers at 8th Ave NW and County Road 4 and Idaho St. S. and County Road 4

Erickson mentioned that at the last Meeting with the Mayor, residents had concerns that there were no pedestrian crossings near the elementary school and Heritage Estates. He then updated the Council that new pedestrian signs/flashers were installed by Rice County, at the request of the City, along Co. Rd. 4. at the Idaho Street and 8th Avenue W. intersections. Rud thanked Erickson for his work on the project. Kodada suggested sending a thank you letter to the Rice County Highway Department for their help with installing the signs.

Erickson also mentioned that the Police Department has been coordinating the use of the County's speed display trailer to make motorists aware of their speed along Co. Rd. 4.

10. NEW BUSINESS

a. Consider Approval of a Professional Service Agreement Between the City of Lonsdale and BDM Consulting Engineers and Surveyors, PLC for the Construction of a Water Treatment Plant

Erickson presented the Council with a Professional Services Agreement between BDM Consulting Engineers and the City of Lonsdale for engineering services associated with the construction of the City's water treatment plant. He said that the contract will state a maximum not-to-exceed amount for engineer services at \$165,000.00. Erickson explained the next steps in the water treatment plant construction processes (shown on Page 7 of the agreement), including a cost-benefit analysis that BDM will soon be conducting for tank design and discharged water. Daleiden said that the City will be making the final call on hours.

A motion was made by Daleiden and seconded by Furrer to approve a professional service agreement between the City of Lonsdale and BDM Consulting Engineers and Surveyors, PLC for the construction of a water treatment plant. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- b. Consider Approval to Reschedule the Thursday, November 11, 2010 Regular City Council Meeting to Tuesday, November 9, 2010 at 7:00 pm

A motion was made by Kodada and seconded by Furrer to reschedule the Thursday, November 11, 2010 Regular Council Meeting (Veterans Day Holiday) to Monday, November 8, 2010 at 7:00pm. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- c. Consider Approval to Reschedule the Thursday, November 25, 2010 Regular City Council Meeting to Tuesday, November 23, 2010 at 7:00 pm

A motion was made by Kodada and seconded by Pelava to reschedule the Thursday, November 25, 2010 Regular City Council Meeting (Thanksgiving Holiday) to Tuesday, November 23, 2010 at 7:00 pm. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Resolution 2010-23, a Resolution Scheduling a Public Hearing for Assessment of Delinquent Accounts Pertaining to Abatement of Violations of City Code § 91.04 Public Nuisances Affecting Health (K) (noxious weeds and tall grass), Water and Sewer Accounts and Fire Calls

Erickson informed the Council that the City needs to hold a public hearing on proposed assessments for delinquent accounts so they can be certified to the Rice County Auditor/Treasurer. The Council decided to hold the public hearing at their meeting on Monday, November 8th. Furrer asked if the County's numbers could be provided on who has/hasn't paid their taxes/assessments.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2010-23, a resolution scheduling a public hearing for assessment of delinquent accounts pertaining to abatement of violations of City Code § 91.04, Public Nuisances Affecting Health (K) (noxious weeds and tall grass), water and sewer accounts and fire calls. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Resolution 2010-24, a Resolution providing for Part-Time Police Officers Participation in the Public Employees Retirement Association Police and Fire Plan

Police Chief Schmitz mentioned that his part-time employees have asked if they could be enrolled in the PERA police and fire retirement plan. Erickson explained that it is a convenience request for the part-time employees, and he noted that it would be an additional \$202.00 contribution by the City. Rud said that the City is trying not to spend any more money than it needs at this time, and he suggested waiting until the Police contract has been completed.

No action was taken on the issue. The Council directed City staff to bring the issue up again after the police union negotiations have been completed.

- f. Consider Approval to Schedule a Special Meeting on Thursday, October 21 at 7:00 pm
Erickson explained that the City just received health insurance rates for the upcoming year. He provided the Council with a group medical insurance comparison spreadsheet listing the City's current health insurance policy (Medica) and six similar plans. He stated that the City's current medical insurance renewal date is slated for November 1st, therefore, he suggested that the Council hold a special meeting next Thursday to decide on a health care provider, dental coverage, and HSA funding.

A motion was made by Kodada and seconded by Pelava to schedule a special meeting on Thursday, October 21 at 7:00 pm (after the scheduled Planning Commission meeting) to discuss employee health insurance. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- g. Consider Approval to Discuss the 2011 Budget and Potential City Staff Cuts at the October 21, 2010 Special City Council Meeting
Rud suggested that the Council should discuss potential City staff cuts sooner than later, at the upcoming special meeting. He directed City staff to provide a recommendation.

A motion was made by Kodada and seconded by Furrer to discuss City staff cuts and/or budget reductions at the October 21, 2010 Special City Council meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

Department Reports:

Council Member Daleiden

Daleiden reported that Lonsdale Liquor's customer count and sales numbers were up.

Council Member Kodada

Kodada thanked all the volunteers who helped with planting and landscaping around the new City welcome signs, including members from the Park Board and Master Gardening Club. Rud stated that the signs and landscaping really look nice, and he mentioned that the City has received numerous complements on the project.

Council Member Furrer

Furrer stated that she will be attending the upcoming EDA, Skywarn, and Library Board meetings.

Council Member Pelava

Pelava stated that he will be attending the upcoming Planning Commission meeting on October 21, 2010.

Council Member Rud

Rud mentioned that Council Member Furrer, Administrator Erickson, and himself recently attended the local League of Minnesota Cities conference in Montgomery. He discussed a few topics from the conference.

Erickson provided an update on the EDA commitment to the Lonsdale Hardware store closing set for November 1st. He also talked about a potential business looking to possibly relocate from the South Metro to Lonsdale.

Rud announced that FEMA just declared Rice County as an official disaster area, therefore funding may be available for damages within the City related to the flooding. He said that the next Meeting with the Mayor will be on October 23, 2010 from 8:30 – 10:30am.

12. ADJOURNMENT

A motion was made by Furrer and seconded by Pelava to adjourn the meeting. Vote for: Kodada, Rud, Smith, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 7:45 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator