

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
November 23, 2010**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Police Chief Jason Schmitz, and City Engineer Kevin Kawlewski

4. AGENDA

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda. Baker asked if Kalina Park Grading Plan could be added to the agenda.

A motion was made by Furrer and seconded by Pelava to approve the agenda with the noted addition. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Kodada and seconded by Pelava to approve the Minutes from the October 21, 2010 Special City Council Meeting and the October 18, 2010 Regular City Council Meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

Gary Skluzacek, 601 Railway Street SW, asked why the City spent money on legal costs for the recently approved farm yard animal ordinance during such tight budget times. He also asked about the status of the updated City's Personnel Policy.

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. September Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

- a. None

10. NEW BUSINESS

- a. Northfield Area Ambulance Association Report – Fritz Duban
Northfield Area Ambulance President Fritz Duban provided the City Council with a Northfield Area Ambulance Association (NAAA) report. The report showed statistics for response volume, response times, along with financial spreadsheets, graphs, and results from a recent ambulance response survey. Duban went through the report, and he also highlighted on recent operation and hospital updates. Mayor Rud and the Council members thanked Duban for the report and for doing such a good job as president of the NAAA.

- b. Consider Approval to Accept a Non-Paid Internship Offer by Christopher Hermstad with the Police Department

Police Chief Schmitz stated that Christopher Hermstad recently inquired about doing an internship with the Lonsdale Police Department. Rud asked what the intern would do. Schmitz stated that the internship would entail assisting with administrative duties and research, and he said that the internship would be voluntary and not require a peace officers license. Schmitz also provided some background information on Mr. Hermstad to the Council. Pelava asked about liability issues. Erickson and Schmitz stated that the City's current liability insurance would cover any cases that would possibly arise.

A motion was made by Kodada and seconded by Furrer to approve an unpaid Police Department internship for Christopher Hermstad. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- c. Consider Approval of the Trunk Highway 19 Sidewalk Improvement Project Application for Payment No. 2 (Final) in the Amount of \$39,38.54 to Chard Tiling & Excavating

City Engineer Kawlewski provided the City Council with a memorandum regarding the Hwy 19 Sidewalk Project, including a breakdown of the shared costs between MnDOT and the City, a pay voucher spreadsheet, project payment status spreadsheet, and copies of Work Order No. 1 and Work Order No. 2. He said that Public Works Director Vlasak completed a final walk through, and he was satisfied with the work. Kawlewski went through the memo, and he recommended approval of final payment to the general contractor. He also mentioned that the City's portion actually came in \$3,400 under budget.

A motion was made by Daleiden and seconded by Kodada to approve the Trunk Highway 19 Sidewalk Improvement Project application for Payment No. 2 (Final Payment) in the amount of \$39,380.54 to Chard Tiling & Excavating. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

d. Consider Approval of the Kalina Park Grading Plan

Baker provided the City Council with a staff report and grading/site plan of Kalina Park to review. He stated that the Park Board has been discussing and reviewing plans for Kalina Park since August, when they received word that a local grading contractor provided a generous offer to grade Kalina Park for free as a donation to the City. He mentioned that the Park Board did hold a public hearing on August 10, 2010 to discuss the proposed grading/site plan with the neighboring property owners. Baker went through the proposed amenities on the plan including 0.62 miles of dirt/grass/wood chip trails, a 4 ft. deep pond, two flat play areas, and off-street parking. Rud suggested that the site plan label play equipment within one of the flat play areas. Daleiden stated that he was excited to see the park developed into a usable park. Rud mentioned that the Chamber of Commerce was looking at possibly applying for a grant to get a band shelter at Kalina Park. Furrer suggested that the pond not be identified as a public skating rink for liability and maintenance reasons.

Kawlewski said that there is a Technical Evaluation Panel (TEP) meeting scheduled for early December to discuss the recent wetland delineation and the proposed wetland impacts in Kalina Park. He suggested that labeling the pond as a wildlife habitat pond may exempt the pond from the applicable wetland rules. Erickson explained that Bremer Bank has expressed interest in dedicating 4 of their lots along Pond View Drive SE in lieu of constructing a watermain loop along Hwy 19, from Industrial Drive to 15th Avenue SE. He said that the four lots could be used for off-street parking and/or for locating a play equipment area. Kodada said that the park is going to be more of a passive park and could be of interest to wildlife and migrating birds. Rud thanked City staff and the Park Board for their great initiative on the project, and he said that it would be great to figure out the final wetland impacts by the end of December.

A motion was made by Kodada and seconded by Pelava to approve the Kalina Park Grading/Site Plan. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports:

Council Member Daleiden

Daleiden stated that the Liquor Store reported another profit. He mentioned that the Wednesday before Thanksgiving should be a big day for liquor sales. He also said that a good amount of people came out to the recent wine tasting event.

Erickson provided a brief update on the EDA/City's effort to encourage Natures Prime to expand their business to the Lonsdale Industrial-Business Park. He mentioned that the next meeting will be held on Monday, November 29th. Erickson said that the EDA is onboard with the venture in hopes of bringing more local jobs to the Lonsdale area.

Erickson and Daleiden also provided an update on the City of Lonsdale Personnel Policy. They said it should be ready for approval by the December 9, 2010 City Council meeting.

Council Member Kodada

Kodada provided a report on the November 9, 2010 Park Board meeting. He said that the Board reviewed the MnDOT-Lonsdale Welcome Sign Landscaping Project, the updated trail maps, and the Kalina Park Site/Grading Plan.

Council Member Furrer

Furrer talked about the "hot reads for cool nights" program at the public library. She also mentioned that the EDA will be meeting next week.

Council Member Pelava

Pelava stated that Planning Commission did not meet in November.

Council Member Rud

Rud announced that the Salvation Army Red Kettle Drive started earlier in the day, and he mentioned that more volunteers were needed to ring the bells. He also announced that Trondhjem Lutheran Church will be hosting their annual Thanksgiving dinner, that the Lonsdale Area Chamber of Commerce will be having their Winterfest event on December 4th, and that the Firemen's Breakfast will be on December 5th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Daleiden to adjourn the meeting. Vote for: Kodada, Rud, Smith, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 7:47 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator