

**MINUTES  
CITY OF LONSDALE  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
JANUARY 16, 2020**

**1. CALL TO ORDER**

Pelava called the meeting to order at 7:05 am in the City Council Chambers, 415 Central St. W.

**MEMBERS PRESENT:**

Rasmussen, Daleiden, Pelava, Furrer and Rivers

**MEMBERS ABSENT:**

Benninghoff and Prigge

**STAFF PRESENT:**

City Administrator Joel Erickson

**OTHERS PRESENT:**

None

**2. AGENDA**

Pelava said the agenda went through 7B and asked if there were any additions, deletions or corrections to the agenda. A motion was made by Furrer and seconded by Daleiden to approve the agenda. Vote for: Rasmussen, Daleiden, Pelava, Furrer and Rivers ; Against: None; Vote 5-0. Motion carried.

**3. APPROVAL OF THE MINUTES FROM THE DECEMBER 19, 2019 MEETING**

Pelava asked if anyone had any additions, deletions or corrections to the minutes. A motion was made by Daleiden and seconded by Furrer to approve the minutes from the December 19, 2019 meeting. Vote for: Rasmussen, Daleiden, Pelava, Furrer and Rivers; Against: None; Vote 5-0. Motion carried.

**4. CONSIDER APPROVAL OF THE DECEMBER 2019 TREASURER'S REPORT AND MONTHLY BILL(S)**

Erickson said December had a beginning balance of \$73,782.26, revenues of \$25,078.22 and expenses of \$2,087.44 for an ending balance of \$96,773.04 between the two accounts. Pelava asked if anyone had any questions pertaining to the Treasurer's Report and monthly bills. A motion was made by Furrer and seconded by Rivers to approve the December 2019 Treasurer's Report and bill(s). Vote for: Rasmussen, Daleiden, Pelava, Furrer and Rivers; Against: None; Vote 5-0. Motion carried.

**5. OLD BUSINESS**

a. Introduction of Andrew Rasmussen

Erickson said Mayor Rud recommended and the City Council approved the reappointment of Laura Prigge and the appointment of Andrew Rasmussen to fill a one year vacancy. Rasmussen introduced himself and said he works for his family business, has been a chef/consultant to

restaurants and is working to open a BBQ restaurant in Lonsdale. Board members introduced themselves and welcomed Rasmussen.

- b. Attendance at the Lonsdale Area Chamber of Commerce Annual Dinner – Tuesday, January 28, 2020  
Erickson said the Chamber Annual Dinner is scheduled for Tuesday, January 28, 2020 and asked those that have not registered if they wanted to attend and if so, what they wanted for meals. Daleiden and Rivers said they would attend and provided their meal choices.
- b. Update on the Taste of Lonsdale Revolving Loan Default  
Erickson provided an update on the status of the default. Furrer asked if the City recorded the Lis Pendens against the property. Erickson replied yes. Rivers asked if Taste of Lonsdale has provided a proposal to resolve the matter. Erickson said no. The Board held general discussion on the loan, collection procedure to date and future loans.
- c. Update on the Business Retention & Expansion Program  
Erickson said “Train the Trainers” and “Volunteer Training” have been completed, with another “Volunteer Training” scheduled for January 29, 2020. He said those that attended the training selected businesses to interview. Erickson said the date to have the interviews completed by is February 29, 2020. The Board held general discussion on the Business Retention & Expansion program.
- d. Consider Approval of Economic Development Goals / Strategies to be Implemented in 2020  
Erickson said the Economic Development Chapter of the City’s Comprehensive Plan was included in the packet and reviewed the goals. He said they do not necessarily need to be changed. Rasmussen said he was excited to see that employment in Lonsdale had increased 35% and wages were up as well. Rivers asked if the information has been updated since the Comp. Plan was completed. Erickson said yes. Rasmussen asked about the employment numbers contained in the Comp. Plan. Erickson said some businesses are consistent and some are up since the Comp. Plan was completed. Rivers said a goal of the EDA should be to have a 50,000 sq. ft. building constructed in the Business Park and the City should be a partner in the venture by providing free land. He said people are interested in the concept. No formal action was taken on this agenda item.

## **6. NEW BUSINESS**

- a. Election of Officers (President, Vice-President, Secretary and Treasurer)  
Erickson reviewed current Officers and said the options are: (1) to keep Officers the same or (2) hold nominations. Rivers said the President and Vice-President needed to attend meetings on a regular basis and that should be taken into account. The Board held general discussion on who can and cannot be elected as Officers. Rivers said if he had to replace one of the two Officers, he would recommend Cindy Furrer be elected. Furrer said she appreciated the recommendation but said she would prefer to see Board members will less years on the Board elected. A motion was made by Rivers and seconded by Furrer to table Election of Officers until the February meeting when the current President and Vice President are present and can speak to their commitment to attending meetings. Vote for: Rasmussen, Daleiden, Pelava, Furrer and Rivers ; Against: None; Vote 5-0. Motion carried.

b. 2019 Year in Review

Erickson reviewed what the EDA accomplished in 2019. Furrer asked if staff still attends CVN. Erickson said yes, as many as possible.

**7. OTHER BUSINESS**

a. Additional Items to be Discussed

There were no additional items discussed by the Board.

b. Items for the February 2020 Agenda

The Board requested the following items on the January agenda: (1) Election of Officers

**8. ADJOURNMENT**

A motion was made by Furrer and seconded by Daleiden to adjourn the meeting. Vote for: Rasmussen, Daleiden, Pelava, Furrer and Rivers; Against: None; Vote 5-0. Motion carried.

The meeting ended at 8:23 am.

Respectfully Submitted:

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Joel A. Erickson, City Administrator