

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY COMMISSION
JANUARY 22, 2024**

1. CALL TO ORDER

Chair Kodada called the meeting to order at 6:00 pm in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, and
Laura Carpentier

Members Absent: Maria Kowalski

City Staff Present: City Administrator Joel Erickson, Public Works Director
Joe Dornfeld, and Community Development Planner Cory
Hinz-Ibarra

4. APPROVAL OF AGENDA

Kodada asked if there were any additions, deletions, or corrections to the agenda. A motion was made by Utecht and seconded by Ziskovsky to approve the agenda as presented. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier. Against: None. Vote 4-0. Motion carried.

5. APPROVAL OF MINUTES

Kodada asked if there were any additions, deletions, or corrections to the Minutes. A motion was made by Ziskovsky and seconded by Utecht to approve the Minutes from the December 18, 2023 Meeting. Vote for: Utecht, Ziskovsky, Carpentier, and Kodada. Against: None. Vote 4-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF CONSENT AGENDA

None

9. OLD BUSINESS

a. Discuss Goals / Objectives for 2025

Ibarra said Staff introduced the discussion of the 2024 Park & Recreation Advisory Board Goals / Objectives at the December 18, 2023 meeting. Ibarra said with 2024 Parks Goals / Objectives in place, Staff recommended the Board focus on the 2025 Park and Recreation Advisory Commission's Goals / Objectives. Ibarra summarized the Board's direction from the December 18th meeting and reopened the discussion to finalize the 2025 Goals / Objectives. After reviewing Chapter 7: Park Classifications Systems from the City of Lonsdale 2040 Comprehensive Plan, the following 2025 Goals / Objectives were collaboratively formed by Staff and the Board:

- Explore trail connectivity / installation to the anticipated new City Hall location.
- Focus on prioritizing trail expansion and replacement.
- Explore estimated costs / location of natural swimming pond. Examples include Lake Elmo Swim Pond, Lake Minnetonka Regional Park Swim Pond, and Elm Creek Swim Pond.
- Restoration of the Vets Memorial Park eagle monument.
- Continue to evaluate green space surrounding the Skate Park.
- Develop DRS Field lights replacement plan and partnership.
- Review and update Chapter 7: Park Classifications Systems from the City of Lonsdale 2040 Comprehensive Plan.
- Complete Jaycee Park Pickleball Courts Project, if not completed in 2024.
- Complete Kalina Park Disc Golf Course Project, if not completed in 2024.

Discussion item only.

10. NEW BUSINESS

a. Nominate and Elect Parks & Recreation Commission Officers for 2024

Ibarra said Mayor Rud received approval of Resolution 2023-46, a Resolution Designating Appointments for 2024 at the December 28, 2023 Lonsdale City Council Meeting. Ibarra said the Commission shall elect a chairperson from among its appointed members for a term of one year and the Commission may create and fill such other offices as it may determine. Ibarra said the current roster is as follows:

- Kevin Kodada:
 - o Chairperson (appointed Council Representative),
- Jeanette Utecht:
 - o Vice Chairperson
 - o Community Recreation
 - o Youth Soccer Liaison
- Laura Carpentier:
 - o Director of Horticulture/Landscape Design

- Mary (Micki) Ziskovsky:
 - o Arbor Day Event Planner
- Maria Kowalski:
 - o Splash Pad/Swimming Pool/Amenity Advocate
 - o Youth Soccer Supporter
 - o Social Media & Communication Coordinator
- Cory Hinz-Ibarra:
 - o Secretary

A motion was made by Utecht and seconded by Carpentier to recommend approval of the Annual Park Board Officer Appointments. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

- b. Discuss and Review City Code 30.01 Park and Recreation Advisory Commission
 Ibarra said Staff requested the annual review of City Code 30.01 Park and Recreation Advisory Commission. Ibarra said Staff and the Board reviewed and discussed City Code 30.01 Park and Recreation Advisory and collaboratively recommended moving the monthly meeting start time from 6:00 pm to 5:30 pm to allow more time for Park Board discussion of agenda items. Ibarra said no other Board recommendations were received and an Ordinance Amendment to City Code 30.01 Park and Recreation Advisory is not required due to the meeting time not being stated in City Code 30.01 Park and Recreation Advisory. A motion was made by Carpentier and seconded by Ziskovsky to move the monthly meeting start time from 6:00 pm to 5:30 pm commencing at the February 26, 2024 meeting date. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

11. OTHER BUSINESS

- a. Other Parks & Trails Project Updates
 Dornfeld said TCU Girls Softball games will be held in Lonsdale this summer, provided a landscaping update, and discussed the relocation of identified park benches.
- Erickson said Staff will be presenting the Trunk Highway (TH) 13 to I-35 Trunk Highway 19 Corridor Study at an upcoming Park & Recreation Advisory Commission Meeting.
- b. Grants
 Dornfeld said he has not received updates regarding the Pollinator Grant status.
- c. Upcoming Meetings:
 Monday, February 26, 2024 at 5:30 pm

12. ADJOURNMENT

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting.
Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 4-0.
Motion carried. The meeting ended at 6:36 pm.

Respectfully Submitted:

Cory Hinz-Ibarra, Community Development Planner