

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JANUARY 28, 2019**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Kodada and seconded by Furrer to approve the Minutes from the December 27, 2018 Regular Meeting, the January 3, 2019 Special Meeting, and the January 3, 2019 Regular Meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Furrer and seconded by Cherney to approve the Consent Agenda as follows:

- a. Monthly Bills
- b. Treasurers' Report
- c. Board and Commission Minutes

Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Certificate of Appreciation to Ben Sticha for Serving on the Planning Commission Between 2010 and 2018 – Tim Rud, Mayor
Rud read through an extensive list of accomplishments and volunteerism for former Planning Commissioner Ben Sticha, including 18 years on the Fire Department, 48 years with the American Legion, and 50 years with the Knights of Columbus. Rud said that Ben retired as Manager of the Lonsdale branch of the Westerman Lumber Company in 2008 after 40 years of service. He said that Sticha established great relationships with his fellow Commissioners and volunteers. He presented Sticha with a Certificate of Appreciation, and the Council members and audience applauded.
- b. Presentation of a Certificate of Appreciation to Mike Yetzer for Serving as Fire Chief Between 2007 and 2018 – Tim Rud, Mayor
Although previous Fire Chief Mike Yetzer was not present at the meeting, Rud ran through a list of Yetzer's accomplishments during his tenure with the Fire Department, including the Capital Improvement Plan. He said that Yetzer was level headed, easy to work with, and did a great job! He told everyone to pass along their appreciation to Yetzer.
- c. Consider Approval to Make a Conditional Job Offer to Rodney Clark as Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$12.14/hr.) – Joel Erickson, City Administrator
Erickson said that the Liquor Store Committee interviewed all the applicants. He said that any of the applicants would fit in nicely, but they decided on two candidates. Erickson said that Rodney Clark has another full-time job, but he is committed to sharing part-time hours.

A motion was made by Kodada and seconded by Cherney to make a Conditional Job Offer to Rodney Clark as Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$12.14/hr.).
Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval to Make a Conditional Job Offer to Martin Klien as Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$12.14/hr.) – Joel Erickson, City Administrator
Erickson said that the along with Clark, the Liquor Store Committee recommended hiring Martin Klein.

A motion was made by Pelava and seconded by Furrer to make a Conditional Job Offer to Martin Klien as Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$12.14/hr.). Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of a Revision to the City’s Personnel Policy (Cell Phones) – Joel Erickson, City Administrator
Erickson directed the Council to review the one change to the City’s Personnel Policy, which was shown in red under the Policy’s Cellular Phone Use section. He said that during the 2019 Budget process, the Council agreed to pay employees \$25/mo. instead of going through the reimbursement process. Cherney stated that it would be best if the employee gets the benefit pre-taxed.

A motion was made by Cherney and seconded by Pelava to approve a revision to the City’s Personnel Policy (Cell Phones). Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of a Minnesota Lawful Gambling LG220 Application for Exempt Permit With No Waiting Period Submitted by the Knights of Columbus Lonsdale Council 16225 – Joel Erickson, City Administrator

The Council reviewed a lawful gambling application from the local Knights of Columbus group. Erickson recommended approval of the application.

A motion was made by Furrer and seconded by Pelava to approve a Minnesota Lawful Gambling LG220 Application for Exempt Permit with No Waiting Period submitted by the Knights of Columbus Lonsdale Council 16225. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval to Reschedule the February and March City Council Meetings – Joel Erickson, City Administrator

Councilmember Pelava asked if the other Council members wouldn’t mind changing both the February and March Council meetings to a date earlier in the week. The other Council members were receptive, and they discussed dates that would work to meet in late-February and late-March.

A motion was made by Pelava and seconded by Cherney to reschedule the February 28th Council Meeting to February 27th and the March 28th Council Meeting to March 25th. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License Requested by the Lonsdale Fireman's Relief Association for the Annual Banquet on March 2, 2019 at the Lonsdale Fire Hall – Joel Erickson, City Administrator

The Council reviewed an application for a temporary liquor license request from the Lonsdale Fireman's Relief Association for the Annual Banquet on March 2, 2019. Erickson recommended approval of the request.

A motion was made by Cheney and seconded by Kodada to approve an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License requested by the Lonsdale Fireman's Relief Association for the Annual Banquet on March 2, 2019 at the Lonsdale Fire Hall. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- i. Consider Approval of a Quote in the Amount of \$31,440.00 Submitted by Kromer Co, LLC for a Kromer Pro Field Maintainer – Russ Vlasak, Public Works Director

The Council reviewed a quote from Kromer Co. LLC in the amount of \$31,440 for a FC1 Pro Field Maintainer Tractor and associated attachments/equipment. Vlasak said that \$30,000 was budgeted for during last year's 2019 Budget process. He said that the machine will be able to help with the soccer and baseball fields. He stated that the Kromer will be a great benefit to the City's fleet of maintenance vehicles and save on Staff time.

A motion was made by Cherney and seconded by Pelava to approve a quote in the amount of \$31,440.00 submitted by Kromer Co, LLC for a Kromer Pro Field Maintainer. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- j. Presentation of the 2018 Community Development Report – Ben Baker, City Planner

The City Council members reviewed a 21-page Community Development and Building Report drafted by Baker. Baker went through the entire report which detailed 2018 statistics, maps, charts, and graphs, including: building permits, area cities comparisons, home builders, residential lot inventory, land owners, fees collected, and home sales. Baker noted that Lonsdale had more new home permit in 2018 compared to Lonsdale's six neighboring communities. He reviewed the 2018 land use applications. Baker also provided stats for the WAC/SAC and building permit revenues. Baker said that 234 building permits were issued in 2018. He said that the total value of permits went up from \$10.1 million in 2017 to \$14.9 million in 2018. He said that decks, fences, and re-roofing permits topped the list of other residential permits issued in 2018. After reviewing the associated graphs, charts, maps, and spreadsheets, the Council thanked Baker for the detailed report.

11. OTHER BUSINESS

a. City Staff Reports

Public Works Director

Vlasak said that the Public Works Department was plowing snow.

City Engineer

N/A

City Administrator

Erickson said that he has meeting with the new Fire Chief David Fluke on the Fire Department budget.

City Planner

None

b. City Council Reports

Council Member Cherney

Cherney congratulated the City and contactors on doing a great job with the City Hall remodel project.

Council Member Kodada

Kodada went through the items discussed at the January Park Board meeting. He also provided an update on Lonsdale Liquor.

Council Member Furrer

Furrer provided a Library Board and EDA update.

Council Member Pelava

Pelava said that he attended his first EDA meeting. He talked about the Tiger Path program.

Mayor Rud

Mayor Rud talked about the recent passing of Harold Vosejpka, who was a past Mayor and very active in the community. Rud talked about some of Vosejpka's accomplishments and vast knowledge on Lonsdale's history. He said that Vosejpka will be sorely missed.

He thanked everyone for attending the earlier 5:00 pm meeting, and coming to a consensus on that project.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Kodada to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The special meeting ended at 7:59 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator