

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JANUARY 3, 2019**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 6:10 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer John Powell, Public Works Director Russ Vlasak, Liquor Store Manager Lynette Moe, Building Official Chris Chandler

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson requested that "Introduction of the New Building Official" be added.

A motion was made by Kodada and seconded by Cherney to approve the agenda with the requested addition. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

a. Ordinance 2019-293 (2019 Fee Schedule)

Rud read the public hearing notice and opened the hearing. Erickson went through and explained 15 proposed changes to the current fee schedule. Rud asked if anyone off the floor wanted to speak on the proposed ordinance. No one responded to the invitation.

A motion was made by Pelava and seconded by Furrer to close the public hearing. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The hearing closed at 6:18 pm.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Introduction of Building Official Chris Chandler

Erickson introduced new Building Official Chris Chandler to the City Council. The Council welcomed Chandler to Lonsdale.

b. Introduction of Civil City Attorney Dave Kendall of Campbell Knutson

Erickson introduced new City Attorney Dave Kendall, of Campbell Knutson, to the City Council. Erickson said that Kendall has already been serving the City since the departure of previous City Attorney Matt Brokl, of the same firm. The Council welcomed Kendall.

c. Consider Approval of Ordinance 2019-293 (2019 Fee Schedule), an Ordinance Amending Ordinance 2018-286 (2018 Fee Schedule) – Joel Erickson, City Administrator

Erickson said that a public hearing was held earlier in the meeting, and he stated that no written or verbal comments were provided on the proposed fee schedule. The Council reviewed the red-lined copy which showed the proposed changes. Erickson clearly noted that current water/sewer rates will not be increased for 2019.

A motion was made by Kodada and seconded by Cherney to approve Ordinance 2019-293 (2019 Fee Schedule), an Ordinance Amending Ordinance 2018-286 (2018 Fee Schedule). Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of Resolution 2019-01, a Resolution Designating Official Depositories for City Funds – Joel Erickson, City Administrator

Erickson explained that this is an annual resolution that needs to be adopted within 30 days of the new fiscal year in accordance with State Statute §427.09. He said that Staff is proposing to stay with the same seven depositories as the prior year.

A motion was made by Pelava and seconded by Cherney to approve Resolution 2019-01, a Resolution Designating Official Depositories for City Funds. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of Resolution 2019-02, a Resolution Designating the Official Newspaper for 2019 – Joel Erickson, City Administrator

Erickson explained that the City needs to annually designate an official newspaper per State Statute §412.831 at the first meeting of the year. He stated that Lonsdale News Review is the only newspaper that meets the requirement of having at least a secondary office in town. Rud thanked Lonsdale News Review and specifically Andrea Nelson, of the Montgomery Messenger, for their commitment to reporting on Lonsdale happenings.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2019-02, a Resolution Designating the Official Newspaper for 2019. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Consider Approval of Resolution 2019-03, a Resolution Designating Official Appointments – Joel Erickson, City Administrator

Erickson said that the Mayor annually recommends appointments for Mayor Pro-Tem, City Council Liaisons, and Advisory Boards. He said that Advisory Board positions were advertised and interviews were conducted for the Park Board, Planning Commission and EDA. Rud thanked everyone for applying, and he went through his list of nominations. Along with each nomination, he commented on the qualities and achievements that each individual brings to the various position. Rud said that the City has been blessed with great City Council members and Advisory Board volunteers who strive for the greater good of the community. He also thanked City Staff for all their hard work they do each year. After reviewing the proposed roster list proposed by Rud, the other Council members agreed with the nominations and appointments.

A motion was made by Kodada and seconded by Cherney to approve Resolution 2019-03, a Resolution Designating Official Appointments. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Presentation of a Check in the Amount of \$710,000 From the Liquor Fund to the Sewer Fund as “Payment in Full” for Construction of Lonsdale Liquor – Joel Erickson, City Administrator

Erickson explained that in 2006/2007, the Liquor Fund borrowed \$710,000 from the Sewer Fund for construction of the new Lonsdale Liquor building, and he stated that the final payment was just made in December of 2018, thereby paying the debt off. He said that by making the final loan payment, the Liquor Fund’s Fund Balance should increase by \$50,000 annually due to not having to make a monthly payment anymore. Erickson said that funds generated can then be used for other expenses incurred by the City as determined necessary by the City Council. He suggested that the funds stay in the Liquor Fund until such time as a specific project arises.

Rud went through the history of Lonsdale Liquor and Whistle Stop Tavern & Grill. He thanked the Liquor Store Committee, including: Erickson, Moe, Kodada, Cherney, and previous Council member Joe Daleiden, for their hard work and perseverance towards paying off the debt early. A symbolic giant check in the amount of \$710,000 was presented to the City by the Committee. The audience applauded. Moe, a City employee for 22 years, also provided a brief history on the store and the excitement of accomplishing their goal.

- h. Consider Approval of a Memorandum of Understanding Between the City of Lonsdale and WSB Pertaining to Engineering Services – Joel Erickson, City Administrator

The Council reviewed a proposed Memo of Understanding between the City of Lonsdale and WSB & Associates which specifically addressed nine items that the Council wanted clarified and addressed in writing. Erickson highlighted the items in the MOU, and Powell provided comments as well. Furrer asked about punch lists. Powell said that future contractors will be directed to correctly finish the project on time.

A motion was made by Cherney and seconded by Pelava to approve a Memorandum of Understanding between the City of Lonsdale and WSB pertaining to Engineering Services. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- i. Consider Approval of a Minnesota Lawful Gambling LG220 Application for Exempt Permit With No Waiting Period submitted by the Knights of Columbus Lonsdale Council 16225 – Joel Erickson, City Administrator

Erickson said that the local Knights of Columbus Council is requesting an application for lawful gambling for a raffle to be conducted on March 29, 2019 at the IC Church Civic Center. The Council reviewed the application. Rud noted that this is standard procedure.

A motion was made by Furrer and seconded by Kodada to approve a Minnesota Lawful Gambling LG220 Application for Exempt Permit with No Waiting Period submitted by the Knights of Columbus Lonsdale Council 16225. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- j. Consider Approval to Reschedule the January 31, 2019 City Council Meeting to Monday, January 28, 2019 at 7:00 pm – Joel Erickson, City Administrator
Erickson asked the Council to consider rescheduling the January 31, 2019 Council Meeting to Monday, January 28, 2019 at 7:00 pm. Rud stated that a Special Meeting should also be considered beforehand to further discuss the senior housing/City facilities development proposal.

A motion was made by Pelava and seconded by Kodada to approve to reschedule the January 31, 2019 City Council Meeting to Monday, January 28, 2019 at 7:00 pm and schedule a Special Meeting beforehand at 5:00 pm to review the proposed development at 900 Ash Street NE. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director

Vlasak said that the Public Works Department is working on a sewer backup ordinance.

City Engineer

Powell provided an update on the Lift Station Decommissioning Project.

City Administrator

Erickson stated that he has been coordinating the City Hall Project and helping get the new Building Official acquainted to the job.

City Planner

Baker said that he was working on year end projects and getting ready for the New Year.

b. Council Reports

Council Member Cherney

Cherney said that he will feel at home back on the Planning Commission.

Council Member Kodada

Kodada said that the Park Board will meet on January 8, 2019.

Council Member Furrer

Furrer provided an update on the EDA and Library Board.

Council Member Pelava

Pelava said that he looks forward to being a part of the EDA.

Mayor Rud

Mayor Rud thanked Ben Sticha for his years of service on the Planning Commission, and he suggested recognizing him at one of the next Council meetings.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:15 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator