

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JANUARY 3, 2022**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 6:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: David Webb, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: Steve Cherney

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Nick Guilliams, Public Works Director Russ Vlasak, City Treasurer Tami Brokl, Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Pelava and seconded by Furrer to approve the Minutes from the December 20, 2021 Regular Meeting. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

a. Ordinance 2022-308 (2022 Fee Schedule)

Rud read the public hearing notice, and he opened the hearing. The City Council reviewed the redlined version and clean version of the 2022 Fee Schedule while Erickson summarized the changes to the 12 sections of the Fee Schedule and explained the reasoning for each proposed fee changes. Erickson said that the purpose of the fee schedule is to establish fees/rates for the purpose of reimbursing the City for expenses incurred.

Rud asked if anyone off the floor wanted to comment on the matter. No one responded.

A motion was made by Kodada and seconded by Pelava to close the public hearing. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The public hearing closed at 6:11 pm.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Pelava and seconded by Furrer to approve the Consent Agenda as follows:

a. Additional December Monthly Bills

Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Consider Approval of Ordinance 2022-308 (2022 Fee Schedule), an Ordinance Amending Ordinance 2021-304 (2021 Fee Schedule)

Erickson said that the public hearing was held earlier, and he said that no comments were made. He recommended approval of the 2022 Fee Schedule. Rud stated that it is nice that water/sewer rates did not increase.

A motion was made by Kodada and seconded by Furrer to approve Ordinance 2022-308 (2022 Fee Schedule), an Ordinance amending Ordinance 2021-304 (2021 Fee Schedule). Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

b. Administer the Oath of Office to Reelected Mayor Tim Rud, Reelected City Councilmember Scott Pelava and City Councilmember Elect Dave Webb
Erickson stated that Mayor Tim Rud and Councilmember Scott Pelava were both reelected and that David Webb was elected to the City Council to fill Councilmember Cherney's position. Rud, Pelava, and Webb all stood at the front of the Council Chambers while Erickson led all three recently elected Council members through the Oath of Office pledge. At the conclusion, everyone applauded. City Treasurer Brokl notarized the Oath of Office signatures. The Council members congratulated each other and welcomed Webb to the City Council. Rud thanked Erickson, Furrer, and the other election judges for their help during the election.

c. Consider Approval of Application for Payment No. 10 to Kue Contractors, Inc. for the Police Facility
Erickson provided an update on the new Police Department Project, and he said that the progress has been satisfactory. Pelava said that the Police Department Committee is now meeting weekly to stay on top of things. Erickson explained that two wall panels were delivered and erected on site without brick. He said that the exterior brick was not embossed onto the panels per the plans, so the contractor was preparing to make provisions to adhere the thin bricks to the panels on site. Erickson said that the architect did not review and approve the proposed brick installation method yet. Kodada asked for clarity on the payment and warranty. Erickson said that a letter was sent to the contractor regarding work method and a 10-year warranty was requested. Furrer asked why the panels arrived incorrect. Erickson said he did not know but the contractor made the decision to deliver and erect the panels to keep the project moving along. Rud asked if everyone was okay with the payment request. The Council all agreed.

A motion was made by Kodada and seconded by Pelava to approve Application for Payment No. 10 in the amount of \$180,561.75 to Kue Contractors, Inc.. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of Resolution 2022-01, a Resolution Designating Official Depositories for City Funds
Erickson said that the City designates the official depositories for City funds annually at the first meeting of the year. The Council reviewed the list, including the new First National Bank.

A motion was made by Furrer and seconded by Kodada to approve Resolution 2022-01. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of Resolution 2022-02, a Resolution Designating the Official Newspaper for 2022

Erickson said that the City designates the official newspaper at the first meeting of the year. He provided the three criteria for selecting a newspaper based on State Statute. Erickson said that since criteria 1 or 2 cannot be met, that general circulation must determine the official newspaper. Erickson recommended going with the Lonsdale Area News Review, since it is delivered to each household in town, which is over the 75% circulation requirement. Pelava questioned what is going to happen with dying newspapers. Erickson said that circulation numbers will probably determine the qualified paper.

A motion was made by Kodada and seconded by Webb to approve Resolution 2022-02, a Resolution Designating the Official Newspaper for 2022. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Consider Approval of Resolution 2022-03, a Resolution Designating Official Appointments

Erickson said that official appointments are made annually at the first meeting of the year. The Council reviewed the Staff Report, which showed the openings and number of applicants for each advisory board. Rud said that Lonsdale is a very nice city, and the City has done a good job keeping taxes in line. He touted the new Police facility, new housing going up, the new business coming to the Lonsdale Business Park, and Downtown Lonsdale. Rud said that since things have been going well, that he is hesitant to change things up too much. Rud expressed his appreciation for all the applicants. Rud went through and provided comments and reasoning for each of his nominations. The Council reviewed and agreed with the proposed nominations. He relayed encouragement to some of the applicants that did not get appointed at this time.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2022-03, a Resolution Designating Official Appointments. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud thanked the City Council and Staff for doing a really good job running the city.

g. Consider a Quote Submitted by SEMA Equipment in the Amount of \$12,000.00 for a 6 Way Snow Blade and Mount

The Council reviewed a Staff Report and a quote for a snowplow blade attachment for the new John Deere tractor. Vlasak said that the equipment is currently available and that the price could be reduced to \$12,000 with the elimination of the quick-coupler feature. Rud provided his knowledge and tips on purchasing equipment. Vlasak explained what the equipment would get used for, including the ice rinks, parking lots, trails, cul-de-sacs, and streets as a back-up. Kodada asked about the dimensions of the equipment. Vlasak said that the width is about 6 inches under 10 ft. The Council and Vlasak discussed the clearing of ice/snow from cul-de-sacs. Rud asked why the equipment wasn't budgeted for. Vlasak explained that he was working with area cities to purchase budgeted items, such as an over-seeder and aerator. Erickson stated that his position has not changed since June, explaining that he had directed Public Works to focus on equipment that the City does not have. The Council and Vlasak discussed multiple equipment attachment ideas, and Rud encouraged Vlasak to research all the options and provide more information at a future meeting. Rud stated that equipment such as this should be funded by taxes and budgeted for. He said that the Liquor Fund should be designated for parks and special projects, like the Police Department.

h. Consider Resolution 2022-04, a Resolution Transferring \$12,000.00 From the Liquor Fund to the Road and Bridge Fund for the Purchase of a 6 Way Snow Blade/Mount

This agenda item was briefly discussed under Agenda Item 10(g).

11. OTHER BUSINESS

a. Staff Reports

Public Works Director
None

City Engineer
Guilliams provided an update on the 2022 Street Project.

City Administrator
Erickson stated that he started working on the State of the City report.

City Planner
Baker said that he is working on annual year-end and year-beginning items.

b. Council Reports

Council Member Webb

Webb stated that he was excited and eager to learn.

Council Member Kodada

None.

Council Member Furrer

None.

Council Member Pelava

None.

Mayor Rud

Mayor Rud wished everyone a happy new year.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:07 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator