

**MINUTES  
CITY OF LONSDALE  
PARKS AND RECREATION ADVISORY BOARD  
OCTOBER 11, 2016**

**MEMBERS PRESENT:**

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, Laura Carpentier, and Shelly Narum

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

City Planner Benjamin Baker

**1. CALL TO ORDER**

Chair Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

Baker asked if “Update on Recreation Programming & Staff” could be added to the agenda.

A motion was made by Utecht and seconded by Ziskovsky to approve the agenda with the noted addition. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

**3. MINUTES**

A motion was made by Ziskovsky and seconded by Narum to approve the Minutes from the August 16, 2016 Regular Meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARINGS**

None

## 6. GENERAL BUSINESS

### a. Review the 2017 Parks & Recreation Budget (Preliminary 2017 City Budget was Approved on September 29, 2016)

The Park Board members reviewed a summary of the 2017 Parks & Recreation Budget approved by the City Council on September 29, 2016. They reviewed a summary sheet showing potential future projects/ideas for staffing, park amenities, trails, and land/facility needs. The Board also reviewed associated maps that correlated with the planned/potential parks and trails projects. Baker stated that budget money was being designated for a shared recreation staff person, outdoor recreation programming, maintenance equipment, trail repair solutions, tennis court rehab, a new dog park, and Capital Outlay. He explained that the Capital Outlay money is being saved for a big ticket item such as an enclosed park pavilion, full-sized hockey rink, and/or splash pad. Baker stated that all three of those projects ranked as high priorities by each of the Park Board members. Baker informed the Board members that the Council may wait for a year or two before giving the go-ahead for any larger-scale projects, due to the recently failed Community Center Bond Referendum. The Board discussed ways to repel geese/droppings off the trails. Baker noted that he just received a request from Jim Meyer, of the Bulldog Hockey Association, to make some improvements to the current Jaycee Park rink and plan for a full-sized rink at another park location. The Board discussed ice rinks.

Overall, the Park Board agreed with the proposed budget and wish-list items.

### b. Consider Approval of a Quote in the Amount of \$18,838.70 Submitted by Caron Fence for Fencing at the New Dog Park, 829 Industrial Park Drive SE

Baker stated that on July 28<sup>th</sup>, over \$5,000 was donated to the City for the construction of a new Dog Park. He reviewed the proposed site plan with the Board members. He said that 13 trees, required for the Lonsdale Mini-Storage Expansion Project, will be planted around the site. Baker stated that Pet Perfect Grooming will be donating a pet waste station to the project. After reviewing quotes/proposals from three fencing contractors: 1) Caron Fence, 2) Century Fence, and 3) Dakota Unlimited, the Board agreed to go with the low bid from Caron Fence. They also agreed that the new Dog Park should have an interior fence separating out the pond area from the main grassy area, so that dog owner don't have to worry about muddy pets. The Board decided that a tension wire could be added in the future. Narum suggested that a portable-toilet be located at the Dog Park, and Carpenier suggested that sand be dumped on one end of the pond for an easier and cleaner entrance for dogs.

A motion was made by Ziskovsky and seconded by Utecht to recommend approval of a quote submitted by Caron Fence in the amount of \$18,838.70. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

c. Review and Provide Comments Regarding “Chapter 7, Parks, Open Space, Trails, & Recreation” of the 2040 Comprehensive Plan Update

Baker reviewed the Park, Trail, and Recreation Goals of Comp Plan Chapter 7 with the Park Board. He went through the proposed park improvement goals for all of Lonsdale’s 14 park/recreation areas. Carpentier stated that trail lights should be added to the list of potential trail enhancements. Baker asked the Board to relay any other comments or questions they may have about Chapter 7 as-soon-as-possible. He announced that there will be a Comp Plan Open House on October 20, 2016 at 6:00 pm, and that the Council is planning to adopt the new 2040 Comp Plan at their meeting on October 27<sup>th</sup>.

d. Update on Recreation Programming and Staffing

Baker provided a brief update on recreation items. He said that Tri-City United Community Education is currently gauging interest in the potential to share a recreation specialist staff member. He relayed a list of potential duties that the recreation specialist may be responsible for. Baker also provided the Board with a list of programs sponsored by Three Rivers Park District, and he asked the Board to provide feedback on outdoor programming for 2017. Ziskovsky stated that it would be great if the City sponsored an ice fishing tournament/contest at Hidden Willow Pond for kids/teens. Kodada said that it would also be fun if Three Rivers could bring down their fat-tired bikes to Lonsdale sometime in the future.

**7. MISCELLANEOUS**

Ziskovsky stated that there is a fan/motor inside of the Jaycee Park Concession Stand is making a very loud/weird noise, and she asked if someone from the Public Works Department could look into the problem.

**8. ADJOURNMENT**

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried. The meeting ended at 7:15 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner