

**MINUTES
CITY OF LONSDALE
ECONOMIC DEVELOPMENT AUTHORITY
OCTOBER 18, 2012**

1. CALL TO ORDER

President Lieske called the meeting to order at 7:00 am in the City Council Chambers at 415 Central St. W.

MEMBERS PRESENT:

Furrer, Dietz, Duban, Lieske, Kuchinka, Pierskalla and Daleiden

MEMBERS ABSENT:

None

STAFF PRESENT:

Joel Erickson, City Administrator

OTHERS PRESENT:

None

2. AGENDA

Lieske asked if there were any additions or deletions to the agenda. A motion was made by Duban and seconded by Furrer to approve the agenda. Vote for: Furrer, Dietz, Duban, Lieske, Kuchinka, Pierskalla and Daleiden. Against: None Vote 7-0. Motion carried.

**3. APPROVAL OF THE MINUTES FROM THE SEPTEMBER 20, 2012
REGULAR MEETING**

Lieske asked if there were any additions or deletions to the minutes. A motion was made by Duban and seconded by Kuchinka to approve the minutes of the September 20, 2012 regular meeting. Vote for: Dietz, Duban, Lieske, Kuchinka, Pierskalla and Daleiden. Against: None Abstained: Furrer Vote 6-0-1. Motion carried.

4. TREASURER'S REPORT

a. Consider Approval of the September 2012 Treasurer's Reports

Erickson said September had a beginning balance of \$241,673.55, revenues of \$1,347.97 and expenses of \$22.20 for an ending balance of \$242,999.32. He said the only bill for review is from the City of Lonsdale for postage for the Lonsdale 1st program in the amount of \$54.72. Erickson said the final bill for the Lonsdale Crawl is also enclosed in the amount of \$208.40, which is under the approved \$250.00. Furrer asked if all loan payments were current. Erickson replied yes. A motion was made by Daleiden and seconded by Dietz to approve the September 2012 Treasurer's Report and the one invoice. Vote for: Furrer, Dietz, Duban, Lieske, Kuchinka, Pierskalla and Daleiden. Against: None Vote 7-0. Motion carried.

5. OLD BUSINESS

- a. Update on EDA (Main Street) Sign on Lonsdale Telephone Property
Erickson said at the last meeting, the Board discussed the possibility of constructing a sign on the property owned by the Telephone Company east of Industrial Dr. SE. He said the discussion focused on not constructing the sign but rather having the Planning Commission review the City's sign ordinance and consider amending the regulations pertaining to projecting signs. Erickson said the Planning Commission did discuss the topic at their September meeting. He said the Planning Commission decided to not do anything at this time and wait until a property/business owner makes a request for signage on Highway 19 or a projecting sign and address the topic at that time. He said the Planning Commission indicated a willingness to work with a business owner relating to this type of signage.

- b. Updated on Proposed Business Park
Erickson said City officials continue to meet with Rice County and Steele Waseca Cooperative Electric (SWCE) regarding the proposed business park. He said the agencies are working to draft a Memorandum of Understanding (MOU), that each agency will get approved by their respective board at the end of November. Erickson said he is optimistic about SWCE purchasing the property in Lonsdale. He also said staff continues to meet with Amcon Development and is working to schedule a meeting with APPRO Development regarding the purchase of property and/or construction of a building.

- c. Update and Discuss Park Improvements to the Property Located at 127 Main St. N. / Purchase of 133 Main St. N. (Carey) Property
Erickson said the Board has been discussing the purchase of this property for some time. He said at the last meeting, the Board discussed an option, in which the City would purchase the property and the EDA and Park Board would design the park proposed south of the Carey property to be incorporated on both lots.

Erickson said based on the average sale price per square foot of recently sold properties on Main Street, the sale price of the property would be around \$45,000.00. He said he was recommending the City purchase and own the property, not the EDA. He said in order for the City to purchase the property, the Planning Commission will have to review the purchase and use of the property for compliance with the City's Comprehensive Plan. Erickson said he has reviewed the City's Comprehensive Plan and the purchase/use of the property will comply with the Comprehensive Plan. He said if the purchase moves forward, the deal would be finalized in January of 2013.

Furrer asked if the EDA would be providing more funding for the Main Street Park or if it would be the Park Board. She said she would rather have the EDA spend its funds on streetscape features such as bump outs at the intersection of Main St. and Highway 19. Kuchinka asked what the City Council's thoughts are on purchasing the property. Erickson said the City Council would like to

purchase the property. Duban said she believes the park should be constructed all at once if the park is to be developed on both lots. Erickson asked the Board if there is a willingness to allocate more funds to the park. Kuchinka said the EDA should focus more on the park and less on the Main Street and Highway 19 intersection. Erickson said he likes the idea of constructing bump outs at the intersection with pavers and large flower pots. Erickson said he would provide the EDA with plans of the streetscape for discussion at the next meeting.

d. Update on the Lonsdale 1st Program

Erickson said he sent out 114 letters to local businesses regarding the Lonsdale 1st program. He said as of today, eleven businesses have committed to the program. Kuchinka and Pierskalla offered to call businesses to increase participation. Erickson said the program begins on November 1st and ends on December 31st, with the drawing for prizes to be held at the January 17th EDA meeting.

6. NEW BUSINESS

- a. None

7. OTHER BUSINESS

- a. Additional Items to be Discussed

None

- b. Items for the November 2012 Agenda

The Board requested the following items be placed on the November agenda: (1) Lonsdale 1st program (2) the Carey property/park and (3) streetscape.

8. ADJOURNMENT

A motion was made by Pierskalla and seconded by Duban to adjourn the meeting at 7:48 am. Vote for: Furrer, Dietz, Duban, Lieske, Kuchinka, Pierskalla and Daleiden. Against: None Vote 7-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator