

**MINUTES  
CITY OF LONSDALE  
REGULAR PLANNING & ZONING COMMISSION MEETING  
OCTOBER 20, 2016**

**MEMBERS PRESENT:**

Voting Members: Jim Freid, Joe Kodada, Dave Dols, John Duban, and Ben Sticha

**MEMBERS ABSENT:**

Council Representative Scott Pelava

**STAFF PRESENT:**

City Planner Benjamin Baker, City Administrator Joel Erickson, and Public Works Director Russ Vlasak

**1. CALL TO ORDER**

Chair Dols called the meeting to order at 7:15 pm in the Lonsdale Library Meeting Room, 1006 Birch Street NE.

NOTE: The Planning Commission meeting followed a Comprehensive Plan Open House held at the same location.

**2. AGENDA**

Dols asked if anyone had any additions or deletions to the agenda.

A motion was made by Duban and seconded by Kodada to approve the agenda as presented. Vote for: Freid, Kodada, Dols, Duban, and Sticha; Against: None. Vote: 5-0. Motion carried.

**3. APPROVAL OF MINUTES**

A motion was made by Kodada and seconded by Sticha to approve the Minutes from the August 18, 2016 Regular Meeting as presented. Vote for: Freid, Kodada, Dols, Duban, and Sticha; Against: None. Vote: 5-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARINGS**

- a. Allow for Public Comments Regarding Lonsdale’s 2016 Comprehensive Plan Update  
 Note: From 6:30 – 7:10 pm, Planning Consultant Jo Foust, Municipal Development Group, went through a detailed 40-minute presentation which highlighted the main points of the Lonsdale Comprehensive Plan. Copies of the Comp Plan and associated large scale maps were available for review during the Open House and Public Hearing.

Dols read through the public hearing notice and opened the public hearing. Baker provided a brief recap of the comp plan process and meetings held between November 2015 – October 2016. Baker read through the names of all the Comp Plan Committee members, and he specifically thanked MDG, WSB, the EDA, Chamber of Commerce, Park Board, local real estate agent/builders/developers, neighboring governmental entities, school districts, City staff, and all the community members that participated in the comp plan process over the past year. Dols asked if anyone had questions or wanted to comment on the proposed Comprehensive Plan. No one responded to the invitation. Baker stated that no written or verbal comments were received at City Hall prior to the meeting.

A motion was made by Duban and seconded by Freid to close the public hearing. Vote for: Freid, Kodada, Dols, Duban, and Sticha; Against: None. Vote: 5-0. Motion carried. The Public Hearing closed at 7:22 pm.

**6. GENERAL BUSINESS**

- a. Consider Approval of Lonsdale’s 2016 Comprehensive Plan Update  
 The Planning Commission reviewed an 8-page summary of the Comprehensive Plan. Duban asked for clarity on the width of trails and trail easements. Baker relayed the City standards for trails/easements. Baker stated that both City Staff and the Comprehensive Planning Committee recommended approval the 2016 Comp Plan Update.

A motion was made by Kodada and seconded by Duban to recommend approval of Lonsdale’s 2016 Comprehensive Plan. Vote for: Freid, Kodada, Dols, Duban, and Sticha; Against: None. Vote: 5-0. Motion carried.

**7. MISCELLANEOUS**

None

**8. ADJOURNMENT**

A motion was made by Kodada and seconded by Duban to adjourn the meeting. Vote for: Freid, Kodada, Dols, Duban, and Sticha; Against: None. Vote: 5-0. Motion carried. The meeting ended at 7:29 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner