

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
OCTOBER 28, 2019**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: Steve Cherney

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer John Powell, Public Works Director Russ Vlasak, Fire Chief Dave Pfluke and Assistant Fire Chief Scott Sticha

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions or deletions to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions or deletions to the Minutes.

A motion was made by Furrer and seconded by Kodada to approve the Minutes from the October 10, 2019 Regular Meeting. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

a. Improvement Hearing – 2nd Ave SW Area Street and Utility Improvement Project – John Powell, City Engineer

Rud read the public hearing notice and welcomed everyone to the public improvement presentation regarding the proposed 2020 Street Project. He introduced the City Staff members in attendance, including City Engineer Powell. Powell went through a 24-slide presentation which was projected on the front white board. The presentation detailed: the purpose of the meeting, project history, proposed improvements, alleys, project maps, project costs/financing, assessments, and proposed timeline. Rud and Powell asked if the audience members had any questions on the project.

Erickson explained that the City is paying for 78% of the total project cost, and that only 22% is being assessed.

Tim Kes, 611 2nd Avenue SW, asked about: 1) proposed curb height/style; 2) connection of Florida Street SW, between 2nd Avenue and 3rd Avenue, and 3) drainage. Powell and Vlasak provided answers to all his questions.

Kelly Van Heel, 121 2nd Avenue SW, asked if the water shut off valves would be replaced. Powell said yes, and he explained the proposed water line/service work included in the project scope.

Alexis Benjamin, 207 2nd Avenue SW, thanked the Council for covering the majority of the project costs, but she explained that it is going to be very hard for her family to cover the increased monthly cost of over \$170/month for the first year payment. Rud suggested that Benjamin work with Staff to see if there any way to provide help, but within the rules.

Rud asked if there were any more comments on the project. No one else responded to the invitation to speak about the proposed improvement project.

A motion was made by Kodada and seconded by Pelava to close the public hearing. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The hearing closed at 7:31 pm.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

Mayor Rud asked if anyone wanted any items on the Consent Agenda pulled for discussion.

A motion was made by Pelava and seconded by Furrer to approve the Consent Agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Waste Management Green Team Recycling Check in the Amount of \$255.00 to the Trondhjem Youth for Recycling 17 Tons of Cardboard and Mixed Paper – Jay Nieson, WM

Note: This Agenda Item was discussed prior to the Public Improvement Hearing.

Jay Nieson, Waste Management, stated that since 2010, over 1.2 million tons of cardboard/mixed paper has been recycled through the Green Team Program. He said that Waste Management has donated \$18,866.00 to various civic organizations in/around Lonsdale. Nieson presented members of Trondhjem Youth with a check in the amount of \$255.00 for their recycling efforts. Everyone applauded. Rud thanked Nieson and Waste Management for the nice program.

- b. Consider Approval of Resolution 2019-31, a Resolution Dispensing With the Requirement That the Planning Commission Reviews the 2nd Ave SW Area Street and Utility Improvement Project for Compliance with the City's Comprehensive Plan – Joel Erickson, City Administrator

Erickson explained that per Statue §462.356 Subd. 2, the Planning Commission is required to review an improvement project for compliance with the Comprehensive Plan. He stated that after Staff review, the proposed reconstruction project is only replacing what currently exists, and does not pertain to the Comprehensive Plan. Kodada noted that similar resolutions have been approved in the past. Pelava agreed that it was not necessary for the Planning Commission to review the proposed project.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2019-31, a Resolution dispensing with the requirement that the Planning Commission reviews the 2nd Ave SW Area Street and Utility Improvement Project for Compliance with the City's Comprehensive Plan. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of Resolution 2019-32, a Resolution Ordering the Improvement of the 2nd Ave SW Area Street and Utility Improvement Project – Joel Erickson, City Administrator

Erickson said that in compliance with the §429 Process, an improvement hearing was held earlier in the meeting, and Step 2 is ordering the improvement and directing WSB to prepare the associated plans and specifications. He read through and recommended approval of Resolution 2019-32.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2019-32, a Resolution Ordering the Improvement of the 2nd Ave SW Area Street and Utility Improvement Project. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

d. Consider Approval to Schedule a Special Meeting to Finalize the City's 2019 Budget and Property Tax Levy – Joel Erickson

Erickson said that the Council approved the City's preliminary budget and property tax levy at the September 26, 2019 meeting. He recommended scheduling a special meeting to finalize the City's 2019 Budget and Property Tax Levy. He said that public comments/discussion will be allowed, similar to previous truth-in-taxation meetings.

A motion was made by Kodada and seconded by Pelava to approve scheduling a Special Meeting on November 14th at 6:00 pm to finalize the City's 2019 Budget and Property Tax Levy. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

e. Consider Approval of Resolution 2019-33, a Resolution Approving a Joint Powers Agreement for Non-Professional / Technical Services (Snow Removal – Trunk Highway 19) – Joel Erickson, City Administrator

Erickson explained that in the past the City has entered into an agreement for loading and hauling of snow/ice on TH-19, between 1st Avenue NE/SE and 2nd Avenue NW/SW and has received an average of \$4,445.33 over the last three seasons. He said that due to an audit of MNDOT, they need to change the way they reimburse cities for snow loading/hauling on state highways for accountability purposes. Erickson stated that MNDOT collected 6 years of data and came up with a per lane mile cost of \$4,000 for cities to provide this service. Erickson said that Lonsdale would receive a dramatic reduction in reimbursement, since Lonsdale has only 0.3 miles. Erickson stated that the agreement is not negotiable for the first year, but if justification can be provided, a higher amount may be considered in the future. After reviewing the agreement and discussing the issue further, the Council decided it was in the best interest of the City to approve the 5-year agreement and receive the reimbursement money.

A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

f. Consider Approval to Appoint Steve Klonne as Captain of Company C of the Lonsdale Fire Department – Dave Pfluke, Fire Chief

Pfluke stated that interviews were conducted on October 16th to fill the Captain's position vacancy, after Scott Sticha was promoted to Assistant Chief. He stated that the Interview Committee conducted three interviews and chose Steve Klonne to fill the position. Pfluke went through Klonne's experience, and he recommended approval of Klonne's promotion.

A motion was made by Kodada and seconded by Furrer to appoint Steve Klonne as Captain of Company C of the Lonsdale Fire Department. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- g. Consider Approval of a Quote in the Not to Exceed Amount of \$25,000 (T & M) Submitted by Thul Specialty Contracting for Sanitary Sewer Manhole Repair – Russ Vlasak, Public Works Director

Vlasak explained that the sealing of manholes is necessary to prevent unwanted inflow and infiltration from entering the structure. He said that a bid was received from Thul Specialty for sealing the worst manholes in town. He explained that the bid was based on 38 manholes. Furrer suggested incorporating the service in next year's street reconstruction project. Powell and Vlasak said that there are only 8 manholes in the 2020 Project Area, which are not in too poor of condition. Rud said that Staff should consider that idea in the future.

A motion was made by Kodada and seconded by Pelava to approve a quote in the not to exceed amount of \$25,000 (T & M) submitted by Thul Specialty Contracting for sanitary sewer manhole repair. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- h. Consider Approval of Application for Payment No. 8 in the Amount of \$47,310.43 to S.M. Hentges & Sons, Inc. for the Lift Station No. 1 Decommissioning – John Powell, City Engineer

Powell explained that the Lift Station Decommissioning Project is now complete and the contractor is working to finish the punch list items by November 8th. Kodada suggested having the contractor straighten out the boardwalk. Powell said that it is on the list. He said that the proposed payment includes 2% retainage. He noted that future projects will be reduced to 1% retainage at substantial completion based on recent changes to state statute.

A motion was made by Furrer and seconded by Pelava to approve Application for Payment No. 8 in the amount of \$47,310.43 to S.M. Hentges & Sons, Inc. for the Lift Station No. 1 Decommissioning Project. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. City Staff Reports

Public Works Director

None

City Engineer

Powell said that the pavement marking project on Pond View Drive and Idaho St. SW is now complete.

City Administrator

Erickson went through a list of items he has recently been involved with, including: elections, Building Official vacancy, delinquent accounts, insurance coverage of facilities and maintenance, National League of Cities sewer projects, and the LFRA.

City Planner

Baker stated that he has been helping Building Official Gary Staber get acclimated. He mentioned that a flurry of shed and fence permits have been issued recently. He noted that the Planning Commission will hold an annexation public hearing on November 18th.

b. City Council Reports

Council Member Cherney

N/A

Council Member Kodada

Kodada said that the next Liquor Store Committee Meeting will be November 6th.

Council Member Furrer

Furrer said that the Library celebrated its annual Halloween party last week. She provided an update on the EDA's BR&E initiative.

Council Member Pelava

Pelava said that he also attended the last EDA meeting, which focused on BR&E.

Mayor Rud

Mayor Rud read a petition from Sawyer Sands and Nick Pruisman requesting a skate park be constructed in Lonsdale. The petition had 63 signatures. Park Board Chair Kodada stated that the Park Board can review the petition at their next meeting. Rud stated that the 2019 elections will be held at City Hall on Tuesday, November 5th, and he asked Staff to look into the possibility of changing to even-year elections, which is consistent with state and federal elections. Rud wished everyone a happy Halloween.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 8:15 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator