

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
NOVEMBER 10, 2016**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,
City Engineer Kevin Kawlewski, Police Chief Jason Schmitz
Fire Chief Mike Yetzer

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada and seconded by Daleiden to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

a. Special Assessments for Delinquent Accounts

Rud read the public hearing notice and opened the hearing. Erickson explained that each November, the City assesses delinquent accounts pertaining to nuisance abatement and unpaid utility bills and fire calls. He noted that a few invoices were recently paid, bringing the total amount to \$4,888.06. Erickson noted that no written or verbal comments were submitted. Rud asked if anyone wanted to comment on the proposed assessments. No one responded to the invitation.

A motion was made by Kodada and seconded by Pelava to close the public hearing. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The hearing closed at 7:05 pm.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2016-59, a Resolution Proclaiming the Week of November 14th 2016 as the 95th Annual Observance of American Education Week in Lonsdale – Dr. Teri Preisler, Superintendent Tri-City United Public Schools I.S.D. #2905
Dr. Teri Preisler, Superintendent of Tri-City United Public Schools, asked the City Council to consider proclaiming the week of November 14th 2016 as American Education Week. She provided a history of American Education Week, and said that the week helps showcases the accomplishments of public schools. She informed the Council on Project Lead the Way, STEM, and Empowering Leaders initiatives. Preisler said that the School District will be conducting a survey in the near future. The Council thanked Preisler and the TCU Staff for doing a very good job. Rud read the Proclamation resolution.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2016-59, a resolution proclaiming the week of November 14th 2016 as the 95th Annual Observance of American Education Week in Lonsdale. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Resolution 2016-60, a Resolution Adopting Assessments for Delinquent Accounts – Joel Erickson, City Administrator

The Council reviewed the proposed assessment role. Kodada commented that it seems like the delinquent account list has gotten smaller compared to a few years back. Furrer asked for clarification on parcels being listed twice. Erickson noted that some properties may have both unpaid nuisance abatement invoices and utility bills. Rud stated that the City does not contract out mowing services for tall weeds/grass abatement.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2016-60, a resolution adopting assessments for delinquent accounts. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval to Reschedule the December 29, 2016 Regular City Council Meeting to Thursday, December 22, 2016 at 7:00 pm – Joel Erickson, City Administrator
Erickson asked the Council to consider rescheduling the December 29th Council meeting to December 22nd. He noted that there are five Thursdays in December.

A motion was made by Pelava and seconded by Furrer to reschedule the December 29, 2016 Regular City Council Meeting to Thursday, December 22, 2016 at 7:00 pm. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of a Proposal Submitted by WSB & Associates, Inc. in the Hourly Not to Exceed Amount of \$83,000.00 for Engineering Services for Design, Bidding and Construction of New Well No. 1 and Associated Improvements – Joel Erickson, City Administrator

Erickson stated that the Public Works Department decided that a new well was a higher priority at this time compared the Hwy 19 Lift Station. He stated that \$800,000.00 was budgeted for the new well based on a Well Siting Study completed earlier in the year. Kawlewski explained that the new well will duplicate Well No. 4. He stated that a test well is not needed because it is basically the same geology, just located 800 feet away. He said that there are 3 main items that the City treats its water for, including radium and alpha particles. Kawlewski said that the long range plan calls for a well field of up to 6-8 wells. The Council reviewed the engineering services proposal from WSB. Kawlewski stated that water tower capacity is the next water system need to be addressed.

A motion was made by Kodada and seconded by Pelava to approve a proposal submitted by WSB & Associates, Inc. in the hourly not to exceed amount of \$83,000.00 for engineering services for design, bidding and construction of new Well No. 1 and associated improvements. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Application for Payment No. 5 in the Amount of \$122,116.33 to Chard Tiling & Excavating for the Area No. 5 – Phase II Street and Utility Improvement Project – Kevin Kawlewski, City Engineer

The Council reviewed an application for payment from Chard Tiling & Excavating for work completed in October on the Area No. 5 – Phase II Street Project. Kawlewski stated that they did do a walk-through of the project. He said that the contractor started installing the curb protection wedge. He noted that the project is currently running about \$20,000 under budget. Kawlewski said that there have only been a limited amount of complaints concerning the project.

A motion was made by Kodada and seconded by Furrer to approve Payment No. 5 in the amount of \$122,116.33 to Chard Tiling & Excavating for the Area No. 5 – Phase II Street and Utility Improvement Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of Resolution 2016-61, a Resolution Approving a Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies Between the Lonsdale Police Department and the State of Minnesota – Office of State Court Administration – Jason Schmitz, Chief of Police

Police Chief Schmitz explained that the Minnesota Court Data Services made some changes to the previous program which required all law enforcement agencies to sign a

Master Subscriber Agreement. He said that the new MGA is an internet-based application that provides governmental agencies appropriate electronic access to court records and documents. He asked the Council to approve Resolution 2016-61, which designates the Police Chief, or his successor, as the authorized representative to sign for the Master Subscriber Agreement which is required by the State of Minnesota to use the court data services offered by the state.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2016-61, a resolution approving a Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies between the Lonsdale Police Department and the State of Minnesota – Office of State Court Administration. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of a Bid in the Amount of \$1,800.00 for the Police Department's 2000 Ford Explorer - Jason Schmitz, Chief of Police
Schmitz recommended that the Council consider a bid of \$1,800 submitted by Dave Schmitt for the Police Department's 2000 Ford Explorer. He said that no other bids were received.

A motion was made by Daleiden and seconded by Furrer to approve a bid in the amount of \$1,800.00 for the Police Department's 2000 Ford Explorer. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of Steve Fehling's Letter of Resignation From the Lonsdale Fire Department – Mike Yetzer, Fire Chief
Fire Chief Mike Yetzer recommended approving Steve Fehling's letter of resignation. The Council reviewed Fehling's letter. Yetzer said that he will be recognized at the annual Fireman's Banquet.

A motion was made by Kodada and seconded by Furrer to approve Steve Fehling's Letter of Resignation from the Lonsdale Fire Department. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

- a. Reminder – Budget Meeting on November 21st at 6:00 pm, City Council Chambers
Rud reminded everyone that the Council will be having a Special Budget Meeting on November 21st at 6:00 pm.
- b. Department Reports
Kawlewski said that WSB is in the initial stages of planning for the future Pond View Drive extension.

Erickson said that just under 2,000 voters came through the doors at City Hall on Election Day. He said that he will be attending a Rolling Ridge Market Place Association meeting on Monday, November 14th.

Baker said that two more Adopt-a-Bench nameplates went up this week. He said that the Public Works Department has been working on a connection down from the Archery Range Parking lot down to the Fishing Pier.

Rud thanked Erickson and Baker for doing such a good job with the 2016 Comp Plan update.

c. Council Reports

Council Member Daleiden

Daleiden reminded everyone that Lonsdale Liquor accepts donations for the Lonsdale Food Shelf.

Council Member Kodada

Kodada said that the Park Board will be discussing ice hockey rink options at their next meeting.

Council Member Furrer

Furrer stated that the Library Board and EDA will be meeting next week. She said that around 30 people attended the EDA's Business Forum held on November 1st.

Council Member Pelava

Pelava said the Planning Commission will be meeting on November 17th.

Mayor Rud

Rud announced upcoming community events, including the Veterans Day Program, Turkey Bingo, Home Based Businesses Fair, Meeting with the Mayor, and Community Thanksgiving.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:56 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator