

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
NOVEMBER 8, 2021**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order in the Lonsdale City Council Chambers at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: Steve Cherney

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,
City Engineer Nick Guilliams

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the Agenda. Erickson requested Approval of Application for Payment # 8 for the New Police Facility be added to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda with the requested addition. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Furrer and seconded by Pelava to approve the Minutes from the October 28, 2021 Regular. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a West Central Sanitation Good Neighbor Recycling Program Check to the Friends of the Lonsdale Public Library in the Amount of \$531.30 for Recycling 35.42 Tons of Cardboard

Ray Sweetman, West Central Sanitation, presented Library Director Marguerite Moran with a check for \$531.30 for recycling 35.42 tons of cardboard. Moran, representing the Friends of the Lonsdale Library, thanked West Central and the Council, and she said that the funds would go towards programming for families and kids at the public library.

- b. Presentation of a West Central Sanitation Good Neighbor Recycling Program Check to the Lonsdale Lions in the Amount of \$577.50 for Recycling 38.50 Tons of Cardboard

Ray Sweetman, West Central Sanitation, presented Bard Peterson, Treasurer of the Lonsdale Lions, with a check for \$577.50 for recycling 38.50 tons of cardboard. Peterson stated that the funds would go back to the community in the form of programs and scholarships. Past Lions President Rud and Peterson stated that the Lions also help with filling sand boxes, organizing the peddle-pull event, run the Jaycee Park concessions, and provide food trucks twice a month during the summertime. Lion President, Allan Fitterer, explained that the Lions are currently collecting plastic bags that eventually get recycled into a park bench, that will be donated to a local park. He said that it takes 500 lbs. of plastic bags for a bench. He said that the Lions can participate in the program once every 6 months.

c. Consider Approval of Resolution 2021-60 a Resolution Approving the Park Place Business Development Center Preliminary and Final Plats

Baker went through a detailed Staff Report pertaining to a subdivision plat of 10 acres into two lots: 1) Lot 1, Block 1, 6 acres; and 2) Outlot A, 4 acres. Baker said that the name of the plat is Park Place Business Development Center, and he explained that a proposed initial building would work as a business incubator, housing much needed space for business storage and office space for existing businesses and star-ups. Baker said that Outlot A, Lonsdale Business Park Second Addition, is not an official buildable lot, therefore a plat is required before construction may begin. The Council reviewed the attached maps, including the preliminary and final plats. Kodada provided discussion points from the Planning Commission meeting. Pelava asked about addressing of the future buildings, and Baker provided an explanation. Baker stated that the owners of Dispatch Trucking were present at the public hearing, and they expressed their delight with having a new neighboring building. Rud stated that the development will be an awesome addition to Lonsdale, and it will probably be a springtime construction.

A motion was made by Kodada and seconded by Furrer to approve of Resolution 2021-60 a Resolution Approving the Park Place Business Development Center Preliminary and Final Plats. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

d. Consider Approval of Resolution 2021-61 a Resolution Approving a Site Plan for 1912 Pond View Dr. SE

The Council reviewed the associated site plan maps, plans, and colored elevation pictures for the proposed 28,440 sq. ft. building at 1912 Pond View Drive SE. Baker went through the details of the site and building, including future buildings, pavement, access, signage, exterior materials, interior floor plan, landscaping, and gate. Baker explained the history of the Lonsdale Business Park and how the proposed project fits into the City's 2040 Comprehensive Plan, including increasing and diversifying the tax base and providing immediate space for contractors and small businesses to grow and develop. Based on a question from Furrer, Baker estimated that at full-build, the property will generation anywhere from \$100k-\$300k in property taxes, and Erickson stated that he would provide the Council with a more defined number. Kodada stated that the Planning Commission reviewed the site plan at their meeting on November 1, 2021 and recommended approval. He said that the project will be a great addition to town, and the other Council members agreed.

A motion was made by Furrer and seconded by Pelava to approve Resolution 2021-61 a Resolution approving a Site Plan for 1912 Pond View Dr. SE. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

e. Consider Approval of Resolution 2021-62 a Resolution Declaring General Election Results (Canvassing)

Erickson explained that with the City conducting a General Election on November 2nd, the City Council is required to canvass the election results. He said that to comply with State Statute, the Council must meet between the 3rd and 10th days following the election as the Canvassing Board. Erickson explained that Resolution 2021-62 certifies that: 1) the Canvassing Board has inspected the names of the persons receiving votes and the number of votes received; and 2) authorizing the Canvassing Board to sign the Abstract of Votes Cast in the Precincts of the City of Lonsdale. The Council reviewed the Resolution and election results.

Rud congratulated Scott Pelava and David Webb on their elections. He said that it will be an exciting next three years in Lonsdale.

A motion was made by Kodada and seconded by Pelava to Resolution 2021-62 a Resolution Declaring General Election Results (Canvassing). Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

f. Consider Approval of Resolution 2021-63 a Resolution Designating 116 Alabama St. SE (IC Church Civic Center) as the Polling Place for Any 2022 Special, Primary and/or General Elections Held in Lonsdale

Erickson read through the Staff Report regarding assigning of a polling place per State Statute and viable options within the city. He said that the Immaculate Conception Church Civic Center is the City's current polling place, and it was used for all elections held in 2020 and the recent City Election held on November 2nd. The Council all agreed that the I.C. Church Civic Center was the best location for future elections.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2021-63 a Resolution designating 116 Alabama St. SE (IC Church Civic Center) as the Polling Place for any 2022 Special, Primary and/or General Elections held in Lonsdale. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

g. Consider Approval of Pay Request No. 8 in the Amount of \$50,741.40 to Kue Contractors for the Lonsdale Police Facility Project

Melissa Stein, Wold Architects, asked the Council to consider a pay request from Kue Contractors for stored roofing insulation, steel, plumbing, and electrical work. She was excited to announce that a crane was up at the site starting to install precast wall panels. Stein stated that about ¼ of the walls are up, and the remaining sections should be installed by the end of the week. Furrer asked if the items in storage where the correct items. Stein said that all of the items had been verified. Kodada asked about the timing of the site work. Stein said that the contractor is planning to do that work in the spring.

A motion was made by Furrer and seconded by Pelava to approve Pay Request No. 8 in the amount of \$50,741.40 to Kue Contractors. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. City Staff Reports

Public Work Director

N/A

City Engineer

Guilliams provided an update on the 2022 Street Project design. He forewarned the Council that price estimates are coming in a little on the higher side, due to increases in bituminous, oil, and trucking.

City Administrator

Erickson talked about his involvement in the recent City election, and he congratulated Rud, Pelava, and David Webb on their election to the City Council. He said that he recently took part in a MNDOT Hwy 19 meeting. After discussing the speed limit and safety concerns along TH 19 on the west side of town, the Council directed City Staff to create a Resolution, requesting a speed/traffic study. Erickson noted that he attended a meeting in Elko New Market along with other area City Administrators to relay their concerns to Minnesota State Representative Steve Elkins regarding the preemptive zoning topic.

City Planner

The Council reviewed a building permit report showing totals from the past few years. Baker stated that the City has now issued five times as many permits than a typical year. He said that the new iWorQ building permit software has helped both the Building Official and City staff keep up with the large increase in permits. Baker also stated that he has been completing landscape inspections for outstanding landscaping items and escrow release.

b. City Council / Department Reports

Council Member Cherney

N/A

Council Member Kodada

Kodada provided a recap from the November 1st Planning Commission meeting. He said that they reviewed the Business Park plat and site plan along with discussion on curb-cuts and driveway access. He stated that the Park Board will be meeting on November 29, 2021.

Council Member Furrer

Furrer provided an update on the numbers from Lonsdale Liquor. She said that the Staff is doing an excellent job and starting to gear up for the holidays.

Council Member Pelava

Pelava said that the EDA will be meeting on Thursday, November 18th.

Mayor Rud

Rud thanked everyone who voted in the recent City election. He announced that Veterans Day will be November 11th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 7:48 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator