

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
DECEMBER 28, 2017**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Joe Daleiden, Tim Rud, Cindy Furrer and Scott Pelava

Members Absent: Kevin Kodada

City Staff Present: City Administrator Joel Erickson and City Engineer John Powell

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions or deletions to the agenda.

Erickson requested adding "Update on Engineering and Legal Services RFP Review" be added to the agenda. A motion was made by Furrer and seconded by Pelava to approve the agenda with the requested addition. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any additions, deletions or corrections to the Minutes.

A motion was made by Daleiden and seconded by Pelava to approve the Minutes from the December 14, 2017 Regular Meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Pelava and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval to Issue Cigarette Licenses for 2018 to: Mackenthun's Fine Foods, Lonsdale Liquor, Casey's General Store #2398, Jessy Food Mart and Dollar General Store #16374

Erickson said the five businesses currently have Cigarette Licenses and have applied for them to be renewed for 2018. He said he was not aware of any reason(s) not to approve the licenses as requested and recommended approval of them. A motion was made by Pelava and seconded by Daleiden to approve Cigarette Licenses for 2018 to: Mackenthun's Fine Foods, Lonsdale Liquor, Casey's General Store #2398, Jessy Food Mart and Dollar General Store #16374. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- b. Consider Approval of an Agreement for Yard Waste Composting Between the City of Lonsdale and Rice County

Erickson said the agreement is necessary to get reimbursed from Rice County for certain work done at the City's compost site. He said the agreement will be effective through December of 2020 and reviewed the requirements of the City and County. Erickson recommended approval of the agreement. Daleiden asked if the reimbursement was annual or for the entire term of the agreement. Erickson said the City will get reimbursed annually in the amount of \$3,470.11. A motion was made by Daleiden and seconded by Furrer to approve the Agreement for Yard Waste Composting between the City of Lonsdale and Rice County. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

c. Consider Approval of Resolution 2017-50, a Resolution Approving the Salary and Wage Plan for 2018

Erickson said the proposed Pay Scale was discussed during the 2018 budget process and is approved each year. He said employees are proposed to receive a 3.50% step increase and not both a cost of living adjustment and a step. Erickson said the CPI for the Midwest was 1.90% over the last year, Social Security benefits are increasing 2.00% in 2018 and inflation is proposed to increase 2.10% over the next year. Erickson recommended approval of Resolution 2017-50. A motion was made by Daleiden and seconded by Pelava to approve Resolution 2017-50. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

d. Consider Approval of Resolution 2017-51, a Resolution Approving a Minor Subdivision of the Property Located at 350 Central St. W. (Lonsdale Feedmill Expansion Project/Public Improvements)

Erickson said as part of the Feedmill expansion project, the City entered into a Development Agreement with Steve Vosejka for public improvements associated with the project including the construction of a regional storm water retention pond for this parcel and the southwest area of the City's CIP. He said the Planning Commission reviewed the proposed lot split earlier this year and recommended approval of it. A motion was made by Pelava and seconded by Furrer to approve Resolution 2017-51. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

e. Consider Approval of Resolution 2017-52, a Resolution Purchasing a 13,613 Square Foot Parcel From Steven J. and Tamara J. Vosejka for a Regional Storm Water Retention Pond

Erickson said with the lot split just approved, the next step in the process is to purchase the property. He said staff negotiated a purchase price of \$1.50 per square foot or \$20,419.50 for the parcel, which is comparable to other land/easements purchased by the City. Erickson said the City Attorney drafted the required documents and if approved staff would record them before the end of the year. A motion was made by Daleiden and seconded by Pelava to approve Resolution 2017-52. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

f. Consider Approval of Resolution 2017-53, a Resolution Approving the Area No. 5/Phase 4 Plans and Specifications and Ordering Advertisement for Bids

City Engineer Powell said the plans and specifications for the project are substantially complete. He reviewed the proposed improvements specific to each street. Powell said to stay on schedule, the advertisement for bid has been sent to the City's Official Newspaper and Finance and Commerce to meet the statutory bidding requirements. He said a resolution is enclosed for approval.

Mayor Rud asked if a trail is planned to connect Main St. S. with the trail on Idaho St. Powell replied yes. Daleiden asked if the majority of trees on Main St. S. are being taken down due to the sidewalk/trail. Powell said yes some but the majority of the trees being taken down are due to replacement of water service lines. Mayor Rud asked if staff has received calls on the trees being taken down. Powell said with the trees being marked, staff has not received any phone calls. Mayor Rud said marking the trees was a good move and asked about a replacement plan. Powell said the trees will be replaced and a bid item for three varieties of trees will be bid so residents have a choice in the type of tree but also so the same type of tree is not the only tree planted. Erickson said he did several calls from residents asking for the tree(s) in front of their house to be taken down even though it was not marked for removal. Mayor Rud said planning to replant the trees is good. Powell said it is proposed to have a two inch mill and overlay over the entire Main St. portion of the project. Mayor Rud asked if the replacement street lights will be LED. Erickson replied yes. Furrer asked if business owners are being assessed for the streetscape. Erickson said property owners are not being assessed for the street lights and associated irrigation and hanging baskets. Furrer asked why the sidewalk is being widened by two feet. Powell said the sidewalk is proposed to be widened by two feet for more pedestrian access and for businesses to use the sidewalk for sales, outside seating, etc. Pelava asked what the project timeline is as it pertains to Community Days. Powell said Main St. S. will be completed before Community Days and Main St. N., Railway St. NW and 2nd Ave NW will be started after Community Days. A motion was made by Daleiden and seconded by Pelava to approve Resolution 2017-53. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

g. Update on Engineering and Legal Services RFP Review

Erickson said that the City received six engineering proposals and eight legal proposals. He said based on the timeline outlined in the engineering RFP, the proposals need to be reviewed and the City Council make a decision on the firms to be interviewed, if at all, at the January 11th meeting. He recommended himself, the City Planner, Public Works Director and at least one City Council member review the proposals and meet prior to January 5, 2018 to make a recommendation to be included in the January 11, 2018 City Council packet. Daleiden said he would help in the process.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director

None

City Engineer

None

City Administrator

None

City Planner

None

b. Council Reports

Council Member Daleiden

Daleiden said the Liquor Store's profit percentage is up 1.5% over the budgeted amount. Mayor Rud thanked Daleiden for his work with the liquor store and the article the Montgomery Messenger.

Council Member Kodada

None

Council Member Furrer

Furrer said the EDA discussed goals for 2018 and marketing at their last meeting. She said the Library Board approved increasing the hours to 38 per week and making the Library Director full time beginning in February.

Council Member Pelava

Pelava said the Planning Commission met last week and discussed sheds/accessory structures and there was an informal request by a developer/builder to make a minor change to the house square footage above grade if a basement is included.

Mayor Rud

Mayor Rud thanked staff for another successful year and City Councilmembers for going above and beyond in their service to the City. He said the ribbon cutting events to Lonsdale Chamber puts on are good. Mayor Rud thanked the members of the Advisory Boards for their service to the community.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:41 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator