

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
FEBRUARY 14, 2013**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Ben Baker,
City Engineer Kevin Kawlewski, and Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented.

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Waste Management Youth Recycling Green Team Check in the Amount of \$597.00 to Holy Cross Catholic School - Rick Rud, Waste Management
[Waste Management and Representatives from Holy Cross Catholic School were not present at the meeting]

A motion was made by Kodada and seconded by Pelava to table the agenda item. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of a Sealed Bid in the Amount of \$5,699.00 for the Forfeited 2003 Jeep Cherokee - Jason Schmitz, Chief of Police
Police Chief Schmitz explained that the Police Department acquired a forfeiture vehicle through regulations stated in Minnesota State Statute 169A.20. He said that the Police Department has advertised the 2003 Jeep Cherokee over the past couple of weeks on the City's website and in the local newspaper. He said that three bids were submitted, and he stated that the highest bid was \$5,699.00. Schmitz listed the related expenses, including: towing/storage (\$192.40), vehicle registration (\$20.75), battery replacement (\$106.34), and prosecuting attorney fees (\$1,613.85). He said that the remaining net profit from the sale (\$3,765.66) will be used specifically by Lonsdale for DWI related enforcement equipment and training.

A motion was made by Pelava and seconded by Furrer to approve a sealed bid in the amount of \$5,699.00 for the forfeited 2003 Jeep Cherokee. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of a Request for Proposals (RFP) for Mosquito Control Management Services - Joel Erickson, City Administrator
The City Council reviewed the proposed 2013 RFP for mosquito control management services, which is the same RFP as in previous years. He said that in 2012, the City contracted with Clark Mosquito Control for 10 scheduled treatments and 3 additional treatments, totaling \$10,500.00. Erickson noted the key items of the RFP in terms of pricing and responsibilities. He said that last year's submitted bids from Clark and Groundskeeper were within \$300.00 of each other. Kodada asked Staff to look into the possibility of having the Metropolitan Mosquito Control service to come south a few miles to Lonsdale.

A motion was made by Kodada and seconded by Pelava to approve a request for proposals (RFP) for mosquito control management services. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Update on the Economic Development Authorities (EDA) Streetscape Project - Joel Erickson, City Administrator

Erickson explained that as part of their 2013 goals, the EDA has recently been discussing and pursuing certain design aspects from the 2007 Streetscape Plan. He asked the Council to provide comments and feedback regarding the current vision of the EDA. The City Council jointly reviewed 3 streetscape concepts for Downtown Lonsdale created by WSB & Associates based on input from the EDA members. Erickson relayed the details of the project, including pedestrian bumpouts, landscaping, plantings, parking improvements, and crosswalk/pedestrian ramp improvements. He said that the EDA was originally thinking to spend around \$100,000 on the project, but he mentioned that initial cost estimates came in at over \$200,000. He said that the EDA reduced the overall scope of the project, shown in a new hybrid concept plan, to lower the total project cost.

The Council offered the following comments:

- Consider redoing the existing sidewalks along Main Street, possibility as an alternate bid
- Consider adding an automotive drip irrigation system for the landscape planting areas
- Continue the northeastern sidewalk north one block (in front of the Trena Memorial Park parking area) to connect to the RayAnn Trail
- Consider moving the bumpouts in just a little closer for better vehicular movement
- Consider bidding the project out along with the Hwy 19 Trail Crossing Project and the RayAnn Trail Connection Project
- Concrete and bituminous portions could be bid out separately
- Bituminous work could be performed in-house by Public Works Staff and equipment
- Clean up and seal the Main Street curbs (similar to the CIP Area No. 2 Project)
- Test where the proposed bumpouts will go on Main Street by adding traffic cones and/or paint/chalk to the roadway to monitor how vehicular mobility functions
- Parking stalls should not be marked in front of Country Market's driveways or in front of Lonsdale Oil's garage door
- Smaller snow removal equipment will be needed to remove snow from the new bumpout/landscaping areas

Overall, the Council Members agreed with the overall streetscape concept and vision proposed by the EDA.

e. Consider Approval of a Platting Agreement Between the City of Lonsdale and All Terra, LLC

Erickson presented the Council with a platting agreement between the City of Lonsdale and All Terra, LLC pertaining to the proposed business park. He said that in order to keep the engineering on the project moving forward, the property needs to be platted so that the utilities can be designed for the site and the project bid. The Council reviewed the proposed agreement. Erickson noted that the document was also reviewed by the City Attorney. Rud and Erickson provided a brief update on the status of the business park project, and they said that further Council discussion and brainstorming will be needed and forthcoming within the next month.

A motion was made by Kodada and seconded by Furrer to approve a platting agreement between the City of Lonsdale and All Terra, LLC. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Project Updates

None

b. Council / Department Reports

Council Member Daleiden

Daleiden stated that January's numbers at the liquor store were higher than in previous years, and that the store did about \$5,000 more in sales than in 2012. Daleiden announced that there will be a Lonsdale Area Chamber of Commerce (LACC) Event held at Generation Home Building Center at 6:00 pm on February 21st.

Council Member Kodada

Kodada provided a brief overview of some discussion items from the February Park Board meeting, including: 1) an open-air pavilion at Sticha Park, 2) final site plan layout at Sticha Park, 3) a Kalina Park tree donation from Andy Jirik, 4) preliminary approval from MNDOT for a Limited Use Permit for the Hwy 19 trail crossing, 5) Idaho Street boulevard tree planting plan, and 6) connecting the RayAnn Trail to the sidewalk on North Main Street.

Council Member Furrer

Furrer stated that the EDA has been working on the Streetscape Project. She mentioned that property owners along Main Street will be invited to a meeting to review the concept sketches. She said that the Library Board is scheduled to meet next week.

Council Member Pelava

Pelava stated that the Planning Commission will be meeting next week, and he mentioned that the Commission will probably discuss the business park, review the comprehensive plan, and listen to a request for a proposed ordinance amendment. Pelava announced that the Lonsdale Showcase is coming up, and it will be held at Lonsdale Packaging.

Mayor Rud

Rud stated that both the Lonsdale Food Shelf and Food from the Heart are great community organizations looking for volunteers. Rud announced the LACC Bail Out the Fireworks Event will be held on March 8th.

12. ADJOURNMENT

A motion was made by Furrer and seconded by Kodada to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:02 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator