

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
FEBRUARY 9, 2012**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central St. W.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, Public Works Director Russ Vlasak and City Engineer Kevin Kawlewski

4. AGENDA

Mayor Rud said the agenda went through 10H and asked if there were any additions or deletions to the agenda. A motion was made by Daleiden and seconded by Kodada to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

a. 114 Florida St. SE Conditional Use Permit Amendment

Mayor Rud called the Public Hearing to order at 7:01 pm. Erickson said the applicant, Chris Michael is the owner of the property located at 114 Florida St. SE and is requesting an amendment to the current Conditional Use Permit (CUP) to allow for the construction of a 14' by 38' addition to the building. Erickson said Michael currently works out of his home but with business picking up, he would like to move his business to the Florida St. SE property. He said according to the City's 2025 Land Use Plan, the property is guided for "Industrial" and is currently zoned "OI – Original Industrial". Erickson said measured at the front setback line, the proposed addition is setback 18' from the eastern property line. He said measured at the rear of the proposed addition, the proposed addition is setback 9' from the eastern property line. Erickson said the applicant did contact the owner of the property to the east, which is unbuildable but he is not interested in selling. Mayor Rud said asked if there were any comments from the public at the meeting. There were none. Mayor Rud asked if staff received any written or verbal comments on the matter. Erickson said there was one written comment in support of the proposed CUP and there were no verbal comments. A motion was made by Kodada and seconded by Pelava to close the public hearing. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The public hearing ended at 7:05 pm.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Waste Management Youth Recycling Green Team Check in the Amount of \$371.00 to the Montgomery / Lonsdale East Elementary School K – 4th Graders – Rick Rud, Waste Management

Rick Rud of Waste Management was present at the meeting to present a check in the amount of \$371.00 to the Montgomery/Lonsdale K-4th graders for their efforts in recycling nearly 25 tons of cardboard and mixed paper. Rud said the kids were a group of great and young leaders that will be able to teach their parents the importance of recycling. Music Teacher Mrs. Raaen said the funds will be used to reduce the cost for kids to attend the play Peter and Wolf at Orchestra Hall. Students that recycled more than 150 phonebooks were present at the meeting. The City Council thanked the students for their recycling efforts.

- b. Consider Approval of the Water Treatment Plant Project Partial Pay Request No. 8 in the Amount of \$127,641.05 to Municipal Builders, Inc. – Bill Chang, BDM

Chang said the project is almost complete and within the next three weeks, the interior will be completed. He said on March 26, 2012, the plant will be started up and training will begin. He said in January, HVAC, electrical and painting was worked on. Chang said Partial Pay Request No. 8 was in the amount of \$127,641.05 and has been reviewed by City staff. Vlasak said the project is going well and is on schedule. Pelava said he checked the project out earlier in the week and it looks pretty good. He said contractors are working on finishing up odds and ends. A motion was made by Daleiden and seconded by Pelava to approve Partial Pay Request No. 8 in the amount of \$127,641.05. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

- c. Consider Approval of Resolution 2012-05, a Resolution Amending the Conditional Use Permit for 114 Florida St. SE

Erickson said the public hearing was held earlier in the meeting and provided a summary of the proposed Conditional Use Permit (CUP). Daleiden asked why the proposed addition's second floor is going to have 7' sidewalls. Michael said the sidewall needs to be 7' to tie into the existing building. Kodada asked if the current building had a frost footing. Micheal said no but there is insulation underneath the floor and the floor is heated. A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-05. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

d. Consider Approval of Resolution 2012-06, a Resolution Approving Plans and Specifications for the Area No. 2 Street and Utility Improvement Project and Ordering the Advertisement for Bid

Kawlewski said the plans are complete and he described the project area. He said storm sewer improvements have been added to the plans because the televising completed showed sections of the storm sewer are out of round and completely failing. Kawlewski said an alternate for complete curb and gutter removal and replacement is included in the plans. He said another alternate added is the type (PVC or Ductile Iron) of water main to be used. Kawlewski said the City Attorney was contacted regarding the use of Best Value Contracting compared to the Low Bid process. He said he was recommending utilizing the Low Bid process given the number of contractors in the area and Best Value Contracting probably will not provide the City a better project. Kodada said since the City has not used Best Value Contracting in the past, it probably is better to use it on a smaller job for the first time. Mayor Rud asked if the sanitary sewer was going to be open trench or slip line repair. Kawlewski said it will be a little of both. Mayor Rud asked if there will be a savings between PVC and Duct Iron pipe for the water main. Kawlewski said there should be some savings. Kodada asked if the water service lines will be PVC regardless of the type of water main. Kawlewski said the water services will be PVC regardless of the type of water main. Mayor Rud asked if the City was going to install the sump pump service lines. Kawlewski said that would be up to the residents. Vlasak said the City will field locate the sump pump lines and hopefully locate them in the water service trench, which will be the cheapest but will work with residents if that location does not work. There was general discussion on the location of the large tile that runs through the project area. Mayor Rud asked if back yard drainage has been considered. Vlasak said the storm sewer has been designed to be low enough to take backyard drainage into account. Mayor Rud asked how the poor soils are being addressed. Kawlewski said the street design allows for a one foot sand cushion as recommended by the soils engineer. Mayor Rud asked if staff has received any comments on the project. Erickson said no. A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-06. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

e. Consider Approval of a Proposal Submitted by WSB & Associate, Inc. in the Hourly Not-to-Exceed Amount of \$1,500.00 for Completion of the Application to Place Possible 2013 Watermain Improvements on the 2013 Project Priority List (PPL) and Intended Use Plan (IUP)

Kawlewski said he was requested to provide two proposals but only submitted one. He said the reason for that was because in his discussions with the MPCA, he was told Lonsdale will not qualify for storm sewer funding because the City is not a MS4 City and the City does not drain its storm water into an impaired body of water. He said the proposal submitted is for water main improvements and associated repairs and is in the hourly not to exceed amount of \$1,500.00. Kawlewski said the deadline to submit the Project Priority List application is May 4, 2012 and then later in the summer for the Intended Use Plan. He said if approved by the State, the funds do not need to be used in 2013. A motion was made by Daleiden and seconded by Pelava to approve the proposal submitted by WSB & Associate, Inc. in the hourly not to exceed amount of \$1,500.00. Vote

for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

f. Consider Approval of a Proposal Submitted by American Legal Publishing in the Not to Exceed Amount of \$2,500.00 for the 4th Supplemental Codification of the City Ordinances

Erickson said the City has not codified its Ordinances since 2009. Kodada asked if the proposal is from the same company the City used in the past. Erickson replied yes. Daleiden asked if Ordinances on the City's website are current. Erickson said they are not current on the City's on-line code but the current Ordinances are on the City's website. A motion was made by Daleiden and seconded by Kodada to approve the proposal submitted by American Legal Publishing in the not to exceed amount of \$2,500.00 for the 4th supplemental codification of the City's ordinances. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried.

g. Consider Approval of Resolution 2012-07, a Resolution Approving Contracting With a City Councilmember

Erickson said the work contained in the invoice was an emergency tow due to a traffic stop and has already been performed. A motion was made by Daleiden and seconded by Furrer to approve Resolution 2012-07. Vote for: Daleiden, Kodada, Rud and Furrer. Against: None. Abstained: Pelava. Vote 4-0-1. Motion carried.

h. Consider Approval of Resolution 2012-08, a Resolution Approving Contracting With a City Councilmember

Erickson said staff has obtained quotes for tires for a truck in the Public Works Department. He said all the vendors quoted tires from the State Bid so the only difference is installation of the tires and miscellaneous items. Mayor Rud thanked staff for obtaining quotes. A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-08. Vote for: Daleiden, Kodada, Rud and Furrer. Against: None. Abstained: Pelava. Vote 4-0-1. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Liquor Store – Daleiden said the liquor store had more gross sales in January of 2012 than in January of 2011.

Park Board – Kodada said the Park Board meet last week and discussed improvements at Sticha Park. He said the Board discussed the tree nursery and the possibility of some of the trees being transplanted into the Park system. He said the Board will not be ordering trees in 2012. Kodada also said the Board discussed their 2012 goals.

EDA – Furrer said the next EDA meeting is scheduled for February 16, 2012. She said the Chamber of Commerce is holding their first seminar on Business Genius the same day.

Library Board – Furrer said the Library Board's next meeting is Wednesday, February 15, 2012.

Planning Commission – Pelava said the Commission’s next meeting is Thursday, February 16, 2012.

Mayor Rud – Mayor Rud congratulated the EDA on their efforts pertaining to the Lonsdale 1st Program. He said the Chamber’s Expo is being held on March 3, 2012. He said MnDoT is planning an overlay of Highway 19 east of town to I-35 and it is planned to start in May of 2012. He reminded everyone that Meeting with the Mayor will be held on Saturday, February 11, 2012. Daleiden asked if the Liquor Store Committee should discuss and repair the clock on the liquor store. The City Council agreed it needed to be repaired.

12. ADJOURNMENT

A motion was made by Furrer and seconded by Daleiden to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:57 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator