

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
FEBRUARY 9, 2017**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Joe Daleiden, Tim Rud, and Cindy Furrer

Members Absent: Kevin Kodada and Scott Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer John Powell, Public Works Director Russ Vlasak, and Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Furrer and seconded by Daleiden to approve the agenda as presented.

Vote for: Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0.

Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any additions, deletions or corrections to the Minutes.

A motion was made by Daleiden and seconded by Furrer to approve the Minutes from the

January 9, 2017 Regular meeting. Vote for: Daleiden, Rud, and Furrer. Vote against:

None. Abstained: None. Vote: 3-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Certificate of Appreciation to Fritz Duban – Mayor Tim Rud
Mayor Rud recognized Fritz Duban for his many years of service to the City of Lonsdale, including his most recent service on the EDA, his time as a Council Member, and his 39 years as the City Administrator. Rud presented Fritz Duban with a Certificate of Appreciation. Everyone in the Council Chambers applauded Duban, and the Council thanked him for his service to the community. Duban stated that Lonsdale has become beautiful town over the years, and he thanked its citizens, the Council members, and City staff.
- b. Presentation of a Certificate of Appreciation to John Duban – Mayor Tim Rud
Mayor Rud recognized John Duban for his 14+ years of service on the Lonsdale Planning Commission and helping to initiate Lonsdale's first special planning & zoning services. Rud read through an extensive list of accomplishments since 2001, including: important City Code changes, plan review for new developments/businesses, and membership on the Veterans Memorial Task Force. Rud presented Duban with a Certificate of Appreciation. Everyone in the Council Chambers applauded Duban, and the Council thanked him for his service to the community.
- c. Presentation of a Certificate of Appreciation to Shelly Narum – Mayor Tim Rud
Mayor Rud recognized Shelly Narum for her 7 years of service on the Lonsdale Parks & Recreation Commission. Rud read through an extensive list of accomplishments since 2010, including: advocacy for a community splash pad/water recreation feature, community gardens, and an outdoor ice rink, along with the Community Roadside Landscaping projects, and the development of Sticha Park, Kalina Park, Main Street Plaza, and the Rezac Nature Preserve. Rud presented Narum with a Certificate of Appreciation. Everyone in the Council Chambers applauded Narum, and the Council thanked her for her service to the community.
- d. Consider Approval to Authorize Staff to Advertise for a Part-Time Liquor Store Clerk at Grade 1 / Step 1 (10.58/hr.) – Joel Erickson, City Administrator
Erickson stated that Staff received approval to advertise for a part time liquor store clerk in the late fall of 2016. However, he said that only one application was received for the opening. He explained that since then, Staff came up with a revised staffing plan. He recommended advertising for two part-time clerks.

A motion was made by Daleiden and seconded by Furrer to authorize Staff to advertise for two Part-Time Liquor Store Clerks at Grade 1 / Step 1 (10.58/hr.). Vote for: Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- e. Consider Approval of Resolution 2017-10, a Resolution Approving the Pondview Dr. SE Extension Plans and Specifications and Ordering Advertisement for Bid – John Powell, City Engineer

City Engineer Powell provided a brief overview of the Pondview Drive SE Project while the Council reviewed the Staff Memorandum. The Council reviewed the proposed plans and specifications. He noted that both the Public Works Director and City Administrator have reviewed the plans. He said the engineers cost estimate is \$425,000.00. Powell said that the project will be advertised on February 21st and 28th, with a bid opening on March 16th. Rud said that the City needs to install the road because Dispatch Trucking will be constructing a building along the new roadway this Spring-Summer.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2017-10, a resolution approving the Pondview Dr. SE Extension Plans and Specifications and Ordering Advertisement for Bid. Vote for: Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- f. Presentation of the 2016 Community Development Report – Ben Baker, City Planner
The Council reviewed a 21-page Community Development and Building Report drafted by Baker. Baker went through the entire report which detailed 2016 statistics, maps, charts, and graphs, including: building permits, area cities comparisons, home builders, home sales, residential lot inventory, land owners, and fees collected. Baker noted that only New Prague had more new homes in 2016 than Lonsdale, when comparing the six neighboring communities. He reviewed the 2016 land use applications and homes sales. Baker said that 348 building permits were issued in 2016, and he said that overall both values and revenues were up in almost every category. Rud and the Council thanked Baker for the excellent report.

11. OTHER BUSINESS

- a. Department Reports

Vlasak said that the Public Works Department was working on the removal of some of the compost/branch piles.

Erickson stated that he recently attended both the Hiawathaland Transit Ribbon Cutting event and Annual Chamber Dinner. He mentioned that Staff met with the two TCU Community Education Director finalists and with the County Engineer during a separate meeting. He said that he has also been focusing on the liquor store, the Well No. 1 Project, the Area No. 5 – Phase III Project.

Baker said that he has been working on creating new ordinance language for residential off-street parking.

b. Council Reports

Council Member Daleiden

Daleiden stated that the liquor store showed a slight profit in the month of January. He said that Lonsdale Liquor will be celebrating its 10-year anniversary this year.

Council Member Kodada

N/A

Council Member Furrer

Furrer said that the Library Board and EDA will be meeting next week.

Council Member Pelava

N/A

Mayor Rud

Rud said that Library Board interviews were recently conducted. He encouraged everyone to support the upcoming American Legion Commander's Fund Raising Dinner and attend the Lonsdale Showcase on March 4th.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Rud and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried. The meeting ended at 7:57 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator