

**MINUTES  
CITY OF LONSDALE  
REGULAR PLANNING & ZONING COMMISSION MEETING  
MARCH 18, 2024**

**1. CALL TO ORDER**

J. Kodada called the meeting to order at 6:45 pm in the Council Chambers at 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Jim Fried, Jeremy Brainerd, Joe Kodada, Mark Ward, and Councilmember Kevin Kodada

Members Absent: Lance Benninghoff

City Staff Present: City Administrator Joel Erickson, Public Works Director Joe Dornfeld, Police Chief Jason Schmitz, and Community Development Planner Cory Hinz-Ibarra

**4. APPROVAL OF AGENDA**

J. Kodada asked if anyone had any additions, deletions, or corrections to the agenda. A motion was made by Ward and seconded by Fried to approve the agenda as presented. Vote for: Fried, Brainerd, J. Kodada, and Ward; Against: None. Vote: 4-0. Motion carried.

**5. APPROVAL OF MINUTES FROM THE FEBRUARY 26, 2024 REGULAR MEETING**

J. Kodada asked if anyone had any additions, deletion, or corrections to the minutes. Ward noted one correction to the February 26, 2024 Meeting Minutes A motion was made by Fried and seconded by Brainerd to approve the minutes from the February 26, 2024 Regular Meeting with Ward's correction. Vote for: Fried, Brainerd, J. Kodada, and Ward; Against: None. Vote: 4-0. Motion carried.

**6. PUBLIC HEARINGS**

a. Ordinance 2024-326, Amending City Code Chapter 112 – Tobacco Regulations

J. Kodada opened the Public Hearing for Ordinance 2024-326, Amending City Code Chapter 112 – Tobacco Regulations. Hinz-Ibarra summarized Ordinance 2024-326, Amending City Code Chapter 112 – Tobacco Regulations which included:

- Updated legal age to 21 and license requirements in compliance with state statute to purchase tobacco, tobacco products, tobacco related devices or electronic delivery devices.
- Developed new City of Lonsdale Tobacco, Tobacco Products, Tobacco Related Devices, Electronic Delivery Devices License Application.
- Updated Ordinance 2023-326 Definitions and Interpretations to include tobacco products, tobacco related devices, and electronic delivery devices.
- Updated Ordinance 2023-326 Basis for Denial of License to state statute criteria.
- Updated Ordinance 2023-326 Violations/Administrative Penalties to include administrative penalties and hearing process before the City Council.

No public comments were received prior to or at the Public Hearing.

J. Kodada recommended closing the Public Hearing. A motion was made by Brainerd and seconded by Fried to close the Public Hearing for Ordinance 2024-326. Vote for: Fried, J. Kodada, Ward, and Brainerd; Against: None. Vote: 4-0. Motion carried.

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

## 10. NEW BUSINESS

- a. Consider Approval of Ordinance 2024-326, Amending City Code Chapter 112 -Tobacco Regulations

Hinz-Ibarra said based upon the Public Hearing from earlier in the meeting, Staff is requesting the Planning & Zoning Commission recommend approval of Ordinance 2024-326 to the City Council for approval at the March 28, 2024 meeting. Hinz-Ibarra informed the Commission that no public feedback was received prior to or at the March 18, 2024 Planning & Zoning Meeting.

A motion was made by Fried and seconded by Brainerd to approve Ordinance 2024-326. Vote for: Fried, J. Kodada, Ward, and Benninghoff; Against: Ward. Vote: 3-1. Motion carried.

- b. Discuss Proposed 2024-327, An Ordinance Regulating Cannabinoid Products

Erickson said Staff have been collecting local Cannabinoid / Tetrahydrocannabinol (THC) Products Ordinances from local municipalities to draft a proposed City of Lonsdale Ordinance regulating cannabinoid products. The City Administrator, Police Chief, and Community Development Planner are seeking comments and recommendations from the Planning Commission in the development of Ordinance 2024-327, an Ordinance Regulating Cannabinoid Products and City of Lonsdale Cannabinoid Application that will guide the future sales of Cannabinoid products within the City of Lonsdale. After collecting the Planning Commission recommendations and feedback, Staff will update Ordinance 2024-327 and request Planning and Zoning Commission to approve a Public Hearing for Monday, April 15, 2024 to gather resident feedback.

The Commission discussed the proposed Ordinance 2024-327, an Ordinance Regulating Cannabinoid Products within the City of Lonsdale and supported the work that Staff drafted.

Informational Item Only

- c. Consider Approval to Schedule a Public Hearing on April 15, 2024 at 6:45 pm or Shortly Thereafter for Ordinance 2024-327, An Ordinance Regulating Cannabinoid Products

Hinz-Ibarra said after reviewing and approving recommend changes to Ordinance 2024-327, An Ordinance Regulating Cannabinoid Products earlier in the meeting, the next step is to schedule a Public Hearing on April 15, 2024 at 6:45 pm or shortly thereafter for Ordinance 2024-327, Ordinance 2024-327, An Ordinance Regulating Cannabinoid Products.

A motion was made by Brainerd and seconded by Ward to approve to schedule a Public Hearing on March 18, 2024 at 6:45 or Shortly Thereafter for Ordinance 2024-327. Vote for: Fried, J. Kodada, Brainerd, and Ward; Against: None. Vote: 4-0. Motion carried.

**11. OTHER BUSINESS**

None

**12. ADJOURNMENT**

A motion was made by Brainerd and seconded by Ward to adjourn the meeting at 7:15 p.m.

Vote for: Fried, J. Kodada, Ward, and Brainerd; Against: None. Vote: 4-0. Motion carried.

Respectfully Submitted:

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Cory Hinz-Ibarra, Community Development Planner