

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MARCH 25, 2019**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, Police Chief Jason Schmitz
WSB Consulting Engineer Joe Homan

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Kodada and seconded by Cherney to approve the agenda as presented. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Kodada and seconded by Pelava to approve the Minutes from the February 27, 2019 Regular Meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

- a. Senior Multifamily Housing Development and the Issuance of Revenue Bonds by the City of Dennison, MN Under Minnesota Statute, Chapter 462C, as Amended for a Project in the City of Lonsdale – Joel Erickson, City Administrator

Rud read the public hearing notice and opened the hearing. Erickson explained that Three Links was in the process of purchasing the Villages of Lonsdale building, and they are working with the City of Dennison to issue conduit finance bonds for the property sale to help save on interest costs. He said that Dennison has agreed to issue \$8,050,000 of their bank qualified bond capacity for the real estate deal. Erickson explained that the City of Lonsdale does not need to do anything except hold the public hearing and adopt a resolution approving the sale of the bonds, the proposed Joint Powers Agreement and Housing Program. Erickson summarized the proposed resolution. Rud asked if anyone off the floor wanted to speak on the matter. No one responded to the invitation. Erickson stated that no other written or verbal comments were received relating to the subject.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The public hearing ended at 7:09 pm.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the Consent Agenda as follows:

- a. Monthly Bills
- b. Treasurers' Report
- c. Board and Commission Minutes

Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2019-08, a Resolution Approving a Proposed Housing Program and the Issuance by the City of Dennison , MN of its Senior Housing Revenue Bonds, Series 2019 - Joel Erickson, City Administrator

Erickson stated that a public hearing was held earlier, and no comments were received. Furrer asked about Dennison's bond rating. Aaron Youngdahl of Northland Securities stated that Three Links is the sole obligator, and he explained the roles for the two cities as conduit financier and host. Three Links CEO Mark Anderson was also in attendance at the meeting.

A motion was made by Kodada and seconded by Cherney to approve Resolution 2019-08, a resolution approving a proposed housing program and the issuance by the City of Dennison , MN of its Senior Housing Revenue Bonds, Series 2019. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Application for Payment No. 4 in the Amount of \$156,249.58 to S.M. Hentges & Sons, Inc. and Change Order No. 1 – Joe Homan, WSB

WSB Consultant Joe Homan asked the Council to consider Payment No. 4 in the amount of \$156,249.58 to S.M. Hentges & Sons for work completed on the Lift Station Decommissioning Project. He provided an update on the project, including the open cut excavation change order. Cherney asked what percentage of the project the payment application represents. Homan said less than half of the total project cost, and he said that the project is on budget so far.

A motion was made by Cherney and seconded by Furrer to approve Application for Payment No. 4 in the amount of \$156,249.58 to S.M. Hentges & Sons, Inc. and Change Order No. 1. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval to Authorize Staff to Advertise for Sale a Forfeited 1997 Chevy Blazer – Jason Schmitz, Chief of Police

Schmitz provided background information, and he asked the Council to consider advertising for sale a forfeited 1997 Chevy Blazer. Kodada said that the last 4-5 vehicles have gone through a similar process on GovDeals.com

A motion was made by Furrer and seconded by Pelava to authorize Staff to advertise for sale a forfeited 1997 Chevy Blazer. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval to Authorize Staff to Advertise for Sale a Forfeited 2000 Mazda Millennia – Jason Schmitz, Chief of Police

Schmitz provided background information, and he asked the Council to consider advertising for sale a forfeited 2000 Mazda Millennia.

A motion was made by Pelava and seconded by Cherney to authorize Staff to advertise for sale a forfeited 2000 Mazda Millennia. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of Resolution 2019-09, a Resolution to Contract with a Councilmember – Jason Schmitz, Chief of Police

Schmitz explained that local towing companies are called on a rotating schedule by dispatch. He said that Lonsdale Auto Works was called for the towing of a vehicle involved with a DWI arrest. The Council members reviewed the background information, invoice, and conflict of interest affidavit.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2019-09, a Resolution to Contract with a Councilmember. Vote for: Cherney, Kodada, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 4-0-1. Motion carried.

f. Consider Approval of Resolution 2019-10, a Resolution to Contract with a Councilmember – Jason Schmitz, Chief of Police

Schmitz explained that emergency towing was performed by Lonsdale Auto Works. The Council members reviewed the associated background information, invoice, and conflict of interest affidavit.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2019-10, a resolution to Contract with a Councilmember. Vote for: Cherney, Kodada, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 4-0-1. Motion carried.

g. Consider Approval of TCU Soccer Club, Trondhjem Youth and Knights of Columbus #16625 as the 2nd, 3rd and 4th Quarter Green Teams for 2019 –Ben Baker, City Planner

Baker stated that the City currently has five Green Team applications on file. He said at their meeting on March 12, 2019, the Park Board recommended approving the following groups as the remaining Green Teams in 2019: 1) TCU Youth Soccer Club, 2) Trondhjem Youth, and 3) Knights of Columbus. Baker noted that the I.C. Council of Catholic Women is the current Green Team.

A motion was made by Kodada and seconded by Cherney to approve the TCU Youth Soccer Club, Trondhjem Youth, and Knights of Columbus #16625 as the 2nd, 3rd and 4th Quarter Green Teams for 2019. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

h. Consider Approval of Resolution 2019-11, a Resolution Approving Submission of a MN DNR Outdoor Recreation Grant – Ben Baker, City Planner

Baker noted that Lonsdale was awarded a similar grant in 2015 from the DNR for the floating fishing pier at Hidden Willow Pond. Baker presented the Council with a 23-page DNR Outdoor Recreation Grant application for facilities at Trcka Park. The grant application included applicant information, park information, project information, financial information, relevant Statewide Comprehensive Outdoor Recreation Plan items, a project cost breakdown and completion timeline, site evaluation, comments on community involvement, accessibility components, projected maintenance costs, along with applicable maps, pictures, and facility floor plans. Baker said that the DNR did review the draft application and provided feedback. Furrer asked about a few items in the grant.

Baker stated that grant awards are typically announced by early-July. Baker mentioned that even if the City does not receive the grant this year, they could try again in 2020. He stated that if the grant was awarded, it would be agreeable if the Hockey Association would contribute towards any upgraded fiberglass hockey rink boards. Cherney asked if the momentum at Trcka Park would be lost if funding wasn't directed toward the project. Kodada said that the momentum would still continue, and he explained that the City doesn't have to commit to the entire matching grant amount, if awarded. Baker explained how Trcka Park could be utilized all year round with a paved ice rink and park shelter that can double as a warming house in the winter. Baker said that the Park Board would like to host a joint meeting with the City Council again in July to talk about park/recreation related priorities for the 2020 Budget. Rud said that a concession stand at Trcka Park could help local service organizations with fundraising. Rud thanked Baker for taking the time to apply for the outdoor recreation grant, and he said that the grant application and potential project are pretty impressive.

A motion was made by Kodada and seconded by Cherney to approve Resolution 2019-11, a resolution approving submission of a MN DNR Outdoor Recreation Grant. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

i. Consider Approval of Ordinance 2019-295, an Ordinance Amending and Updating City Code Chapter 92, Public Rights-of-Ways Including Small Cell Wireless Facilities – Ben Baker, City Planner

Baker highlighted the main points of the detailed staff report, including slides educating everyone on the basics of small cell technology and associated issues. Baker noted that he has been working with WSB Senior Planner Carly Kehoe, an expert on small wireless facilities within the right-of-way, and the League of Minnesota Cities on the ordinance creation project. The Council reviewed example pictures of unattractive utility boxes, antennas, and hanging wires and contrasting pictures of support poles and equipment mounted with attractive aesthetic standards in place. Baker explained that it was important that Lonsdale get the proposed ordinance on the books prior to April 15th due to the recent FCC ruling. Baker summarized the main sections of Ordinance 2019-295, including the specific sections and standards for small cell wireless facilities. He said that much of the ordinance is updated language provided by the League of Minnesota Cities for public rights-of-way. Baker went through the proposed definitions and conditions for small wireless facilities, including size, height, camouflaging, mounting, placement of equipment, consistency with the character of neighborhoods, undergrounding, and spacing. The Council discussed what small cell deployment may look like in Lonsdale in the upcoming years, and equated the proposed ordinance to a similar proactive approach to design standards for single-family homes. Cherney said that at their meeting on March 18, 2019, the Planning Commission held a public hearing, and they recommended approval of Ordinance 2019-295.

A motion was made by Cherney and seconded by Kodada to approve Ordinance 2019-295, an ordinance amending and updating City Code Chapter 92, Public Rights-of-Ways including small cell wireless facilities. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

j. Consider Approval of a Quote in the Amount of \$14,770.25 Submitted by Buscho Enterprises, LLC for Bio-Solids Hauling and Spreading – Russ Vlasak, Public Works Director

Vlasak asked the Council to consider a quote submitted by Buscho Enterprises for the hauling and spreading of bio-solids in 2019. The Council reviewed a comparison to Buscho's 2018 pricing. Vlasak said that the only increases to the 2019 prices were to tractor/truck fuel. Cherney said that he has been doing some research on the subject, and he would report back on any new techniques or money saving ideas that may be available.

A motion was made by Furrer and seconded by Pelava to approve a quote in the amount of \$14,770.25 submitted by Buscho Enterprises, LLC for Bio-Solids Hauling and Spreading. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- k. Consider Approval of a 1-to-4 Day Temporary On-Sale Liquor License Application for the Lonsdale Area Fireman's Relief Association
The Council reviewed an application for a temporary on-sale liquor license for the annual steak fry event on May 18, 2019. Erickson recommended approval of the proposed application.

A motion was made by Kodada and seconded by Pelava to approve a 1-to-4 Day Temporary On-Sale Liquor License Application for the Lonsdale Area Fireman's Relief Association. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

- a. City Staff Reports

Public Works Director

Vlasak said that the Public Works department has been working to clear catch basins.

City Engineer

None

City Administrator

Erickson said that Mayor Rud and himself have been working with interested businesses thinking about locating to the Lonsdale Business Park. He said that an invitation to a Rice County housing meeting should be coming in the mail for an event on April 11th.

City Planner

Baker stated that the City Hall staff has been working very well as a team to fill-in as employees have been out of the office with illness and injury.

- b. City Council Reports

Council Member Cherney

Cherney provided a recap from the March 18th Planning Commission meeting. He said that the Commission toured the LGI Homes Sales Center site for compliance with their Interim Use Permit.

Council Member Kodada

Kodada reported on the last Liquor Store Committee meeting and the March 11th Park Board meeting.

Council Member Furrer

Furrer reported on upcoming programming at the Lonsdale Public Library.

Council Member Pelava

Pelava said that the EDA reviewed and discussed marketing strategies and the U of M's Business Retention and Expansion Program. He said that there is a lot of energy behind the BRE initiative, and Pelava notified key community business owners/stakeholders may be seeing an associated survey in the near future.

Mayor Rud

Mayor Rud promoted the area fish fry events, including the Freedom Fireworks. He also plugged the upcoming Lonsdale Lions Breakfast event.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:06 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator