

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
APRIL 12, 2018**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer, Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer John Powell and Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Fuuer and seconded by Cherney to approve the agenda as presented.

Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained:

None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Waste Management Green Team Recycling Check in the Amount of \$622.00 to Venture Crew 327 for Recycling 41.49 Tons of Cardboard and Mixed Paper – Jay Nieson, WM

Jay Nieson, of Waste Management, stated that 1,058.35 tons of cardboard/mixed paper have been recycled through the Green Team program, resulting in donations of over \$15,000.00 to various civic organizations and good causes in and around Lonsdale. Nieson presented members of Venture Crew #327, a check for \$622.00 for their work as the 2017 3rd Quarter Green Team. The Council congratulated the Venture Crew and they thanked Waste Management.

- b. Consider Approval of an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License Requested by the Lonsdale Fireman’s Relief Association – Joel Erickson, City Administrator

The Council reviewed an AGE application/permit for a temporary on-sale liquor license submitted by the Lonsdale Fireman’s Relief Association for their annual Steak Fry fundraising event on Saturday, May 18, 2018. Cherney asked if the State Statue reference was up-to-date. Erickson said yes. Pelava and Erickson stated that there have not been any issues with past events. Furrer asked where the alcohol is comes from. Erickson said that the LFRA has occasionally purchased their beverages from Lonsdale Liquor in the past.

A motion was made by Kodada and seconded by Pelava to approve an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License requested by the Lonsdale Fireman’s Relief Association. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Resolution 2018-19, a Resolution Approving Deferral of a Special Assessment in the Amount of \$11,697.03 for 401 Main St. S. Pertaining to the Area No. 5 / Phase 4 Street and Utility Improvement Project – Joel Erickson, City Administrator
Erickson explained the qualifications required for deferring an assessment, including age, disability, military service, and other hardships. He stated that only one application for an assessment deferral has been received so far for the 2018 Street Reconstruction Project. The Council reviewed an application from Tom Babin. Furrer asked about future transfer of ownership. Erickson explained the criteria for deferral payoff and the fiscal impact to the City. Kodada asked about the timeline for deferral applications. Erickson stated that applications need to be submitted within 30 day from the adoption of the assessment role, but he mentioned that the Council has approved previous applications that were submitted later than that.

A motion was made by Furrer and seconded by Cherney to approve Resolution 2018-19, a resolution approving deferral of a Special Assessment in the amount of \$11,697.03 for 401 Main St. S. pertaining to the Area No. 5 / Phase 4 Street and Utility Improvement Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of Resolution 2018-20, a Resolution Appointing the Mayor and City Administrator to the Lonsdale Fireman's Relief Association Board of Trustees – Joel Erickson, City Administrator

Erickson explained that the LFRA is required to have one elected official and one appointed City official on its Board of Trustees. He said that the Board currently consists of six members of the LFRA, the Mayor, City Administrator, and the Fire Chief. He recommended keeping the same officers for communication and representation purposes. Cherney asked if the Mayor and City Administrator have full authority on the Board. Erickson said yes. Erickson stated that in the future, these appointments will be made at the Annual Meeting in January.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2018-20, a resolution appointing the Mayor and City Administrator to the Lonsdale Fireman's Relief Association Board of Trustees. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of a Sewer Rate Adjustment for the Property Located at 507 Main St. S. – Joel Erickson, City Administrator

The Council reviewed a letter from the property owners at 507 Main Street South requesting a sewer rate adjustment. Vlasak said that Public Works was notified by a neighbor of a potential leak. Erickson said that a frozen/broken water pipe was found and repaired. The Council reviewed the usage history. Cherney asked how long the leak had been taking place before it was found. Powell estimated that the water had probably been leaking from 1-7 days. Pelava noted that the home had recently been sold. Cheney stated that it was negligence and the vacant property should have been monitored closer. Pelava said that this is a typical request, and the Council is just being consistent by approving the adjustment.

A motion was made by Pelava and seconded by Kodada to approve a sewer rate adjustment for the property located at 507 Main St. S.. Vote for: Kodada, Rud, Furrer, and Pelava. Vote Cherney: None. Abstained: None. Vote: 4-0-1. Motion carried.

f. Consider Approval of a Proposal Submitted for Mosquito Control 2018 – Joel Erickson, City Administrator

Erickson explained that 2 quotes were received for mosquito control in 2018 from: 1) Common Grounds Lawn & Landscape – 2 truck service \$875/treatment and 2) Clarke – 2 truck service \$875/treatment. Rud noted that the Clarke quote was submitted late and shouldn't be considered. Pelava said that it was nice to see that the quotes are competitive, and he noted that Common Grounds is a local contractor. Kodada said that he would like to see the 2 truck service again this year. The Council discussed application timing and expectations from residents.

A motion was made by Pelava and seconded by Furrer to approve the 2 truck proposal submitted by Common Grounds Lawn & Landscape. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of Joe Schmoll's Letter of Resignation from the Park and Recreation Commission and Authorize Staff to Advertise the Vacancy – Ben Baker, City Planner
The Council reviewed a letter of resignation from Park Board Member Joe Schmoll. Baker said that his family had recently sold their home and were moving to a nearby city. He went through the Park Board member roster. Kodada stated that Joe was a great asset to the Board, and he wished him the best of luck.

A motion was made by Kodada and seconded by Cherney to approve Joe Schmoll's Letter of Resignation from the Park and Recreation Commission and authorize Staff to advertise the vacancy. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of Application for Payment No. 10 in the Amount of \$29,079.50 to E.H. Renner & Sons, Inc. for the Well No. 5 Project (Production Well) – John Powell, City Engineer

Powell provided an update on the Well No. 5 Project. Powell explained that quantities may be a little over due to a need to go 43 ft. deeper than originally estimated, which could impact the project budget by \$3,000.00-\$5,000.00. He asked the Council to consider Payment No. 10 to E.H. Renner & Sons, Inc. for work completed through the end of March. Powell stated that the new Well No. 5 is a good quality production well. The Council discussed options to keep the well protected from vehicles. Vlasak said that raw water was recently connected to the Water Treatment Plant.

A motion was made by Kodada and seconded by Pelava to approve Payment No. 10 in the amount of \$29,079.50 to E.H. Renner & Sons, Inc. for the Well No. 5 Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director

Vlasak stated that Public Works is ready for the upcoming snow storm. He said that park prep is getting pushed back due to the weather.

City Engineer

Powell provided an update on the Area No. 5 – Phase IV Project Contract and the Lift Station No. 1 Decommissioning Project.

City Administrator

Erickson went through a list of items he has been working on and involved with, including: erosion control training, Census 2020, CVN, and the 2017 Audit.

City Planner

Baker said that he met with TCU Principal Mollie Meyer regarding plans for Arbor Day 2018. Baker also commented on the U of M Beekeeping class that he recently attended.

- b. Council Reports
Council Member Cherney
None

Council Member Kodada
Kodada said that Lonsdale Liquor is still on track to be paid off by the end of the year.

Council Member Furrer
Furrer provided an update on the Library Board and EDA.

Council Member Pelava
Pelava said that the Planning Commission will be meeting on April 16th.

Mayor Rud
Mayor Rud thanked the Lonsdale Area Chamber of Commerce for doing a great job in the community.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Cherney to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:47 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator