

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY COMMISSION
APRIL 15, 2024**

1. CALL TO ORDER

Kodada called the meeting to order at 5:30 pm in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Jeanette Utecht, Kevin Kodada, and Maria Kowalski

Members Absent: Micki Ziskovsky, Laura Carpentier

City Staff Present: City Administrator Joel Erickson, Public Works Director Joe Dornfeld, and Community Development Planner Cory Hinz-Ibarra

4. APPROVAL OF AGENDA

Kodada asked if there were any additions, deletions, or corrections to the agenda. A motion was made by Utecht and seconded by Kowalski to approve the agenda as presented. Vote for: Utecht, Kodada, Kowalski. Against: None. Vote 3-0. Motion carried.

5. APPROVAL OF MINUTES

Kodada asked if there were any additions, deletions, or corrections to the minutes. A motion was made by Utecht and seconded by Kowalski to approve the Minutes from the February 26, 2024 Regular Meeting and the March 18, 2024 Cancelled Meeting. Vote for: Utecht, Kowalski, and Kodada. Against: None. Vote 3-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. SHIP Grant Approval for the 8th Avenue SW Trail Extension Project – CSAH 4 to Heritage Dr SW

Hinz-Ibarra said the City of Lonsdale received a Rice County Health Improvement Partnership (SHIP) Grant to fund the 8th Avenue SW Trail Extension Project – CSAH 4 to Heritage Dr SW in the amount of \$4,367.70. Hinz-Ibarra said the grant will cover WSB Design and Plan Development Services only. Hinz-Ibarra then summarized the SHIP Community Partner application.

- b. Resolution 2024-12, A Resolution Proclaiming April 26, 2024 as Arbor Day in the City of Lonsdale

Hinz-Ibarra informed the Park Board that Staff presented Resolution 2024-12, a Resolution Proclaiming April 26, 2024 as Arbor Day in the City of Lonsdale at the April 11, 2024 City Council Meeting. Hinz-Ibarra said the City Council approved Resolution 2024-12 and supports the City’s participation in the “Tree City USA” program. Hinz-Ibarra summarized the Tree City USA criteria, and 2023 social media initiatives. Park Board Member Kowalski said she will post the event on the community Facebook page. The Park Board also discussed bringing back the in-house tree farm.

- c. Consider Approval of 2024 Trail Plan and Request for Engineering Services

Hinz-Ibarra said \$150,000 has been allocated in the Parks Budget in 2024 for trail improvement projects. Hinz-Ibarra said Staff are recommending approval of the following 2024 trail priorities and to move forward with implementation of improvements.

1. 8th Ave SW Trail Extension Project – CSAH 4 to Heritage Dr SW
2. Bluff Heights Dr SE Trail (In-House Repair)
3. 80th St W / Elementary School (In-House Repair)
4. Ash St NE Trail

Hinz-Ibarra said with the trail connectivity barrier and current trail condition identified, Staff is requesting the Park Board to consider recommending approval/implementation of the 2024 Trail Plan and to request an engineering proposal from WSB for the Ash St NE Trail repair and construction of the 8th Ave SW trail. Hinz-Ibarra said, Staff intend to complete the repairs in-house for the 80th St W and the Bluff Heights Dr SE trails.

A motion was made by Kowalski and seconded by Utecht to approve the 2024 Trail Plan and request for engineering services. Vote for: Utecht, Kowalski, and Kodada. Against: None. Vote 3-0. Motion carried.

11. OTHER BUSINESS

a. Other Parks & Trails Project Updates

- **Kalina Park Disc Golf Course Project Update**
Dornfeld said the boardwalk has been built and the baskets will be installed in the upcoming weeks.
- **Jaycee Park Pickleball Court Project Update**
Dornfeld said Staff are anticipating bid documents will be completed in early May, review and approve proposals in June, and potentially awarding the project in July.
- **Skate Park Security Camera Update**
Dornfeld said Staff are pricing a camera to be installed at the Skate Park.
- **DRS Concrete Update**
Dornfeld said Staff will be replacing/converting the DRS ADA ramp to a concrete ramp this spring.
- **Park Concert Series**
Hinz-Ibarra said Staff received a request to explore a potential City of Lonsdale Concert in the Park Series at Jaycee Park. Hinz-Ibarra reached out to the City of Montgomery for event details and costs. Based upon costs, grant opportunities, local funding support, and event coordination, the Park Board recommended revisiting the topic during the 2025 budget process.

b. Upcoming Meetings:

Monday, May 20, 2024 at 5:30 pm

12. ADJOURNMENT

A motion was made by Utecht and seconded by Kowalski to adjourn the meeting. Vote for: Utecht, Kodada, and Kowalski; Against: None. Vote 3-0. Motion carried. The meeting ended at 6:17 pm.

Respectfully Submitted:

Cory Hinz-Ibarra, Community Development Planner