

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
APRIL 28, 2022**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: David Webb, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Nick Guilliams, Public Works Director Russ Vlasak, Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Pelava and seconded by Furrer to approve the Minutes from the April 14, 2022 Regular Meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Pelava to approve the Consent Agenda:

- a. Monthly Bills
- b. Treasurers Report
- c. Board and Commission Minutes

Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None.
Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval to Make a Conditional Job Offer to Cody Brotherton as Full Time Police Officer at Step 1 (\$29.19/hr.)

Schmitz stated that an applicant was previously selected by the Human Resource Committee for an interview, but he did not make it though the initial background process. Schmitz said that the position was readvertised, and seven applications were received. He said that three applicants were interviewed and did very well. Schmitz said that it was decided to select Cody Brotherton for the position. Rud said that there were three good candidates for the position.

A motion was made by Pelava and seconded by Webb to approve making a Conditional Job Offer to Cody Brotherton as Full Time Police Officer at Step 1 (\$29.19/hr.). Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None.
Vote: 5-0. Motion carried.

- b. Presentation of a West Central Sanitation “Good Neighbor” Recycling Team Check in the Amount of \$523.38 to the Lonsdale American Legion Post #586 for Recycling 34.89 Tons of Cardboard/Mixed Paper

Taylor Williamson, West Central Sanitation, addressed the Council from the front podium. He presented Daryl Rieck, Commander of the local American Legion, with a check for \$523.38 for their recycling efforts during their term as the Good Neighbor Team in Oct-Nov-Dec 2021. Rieck stated that the American Legion worked hard in the late-December wind to break down the cardboard boxes that were overflowing out of the dumpsters. He thanked the Public Works Department for their help in cleaning the site. Rieck said that the recycling program was good for the community.

- c. Presentation of a West Central Sanitation “Good Neighbor” Recycling Team Check in the Amount of \$600.60 to the Tri-City United Cross Country Team for Recycling 40.04 Tons of Cardboard/Mixed Paper

Taylor Williamson, West Central Sanitation, addressed the Council from the front podium. He presented a check in the amount of \$600.60 to the Tri-City United Cross Country team for their recycling work during the first term in 2022. The Council expressed their appreciation to West Central and the recycling teams. Williamson said that the program has made people more aware of the recycling bins.

- d. Consider Approval of Resolution 2022-28, a Resolution Proclaiming Friday, April 29th as Arbor Day in the City of Lonsdale

Baker stated that the City was recently notified that it had achieved the status of Tree City USA again for the 13th year in a row. Baker explained the four criteria for becoming a Tree City, including an Arbor Day celebration. He noted that this year the Park/Tree Board will be conducting an online social post or media campaign urging all citizens to celebrate Arbor Day on their own, by planting and/or caring for a tree. Rud read through the entire Arbor Day Proclamation. He thanked the Park Board and Baker for all the work done with Arbor Day and trees.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2022-28, a Resolution Proclaiming Friday, April 29th as Arbor Day in the City of Lonsdale. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of a Quote in the Amount of \$13,615.00 Submitted by Kriha Electric for Installation of a Generator Interconnect for Well No. 5

The Council reviewed a Staff Report and quotes for installation of a generator interconnect for Well No. 5. Erickson stated that two quotes were submitted, and Kriha Electric was the low bid of \$13,615.00. He said that \$10,000 was budgeted for, based on an earlier estimate from last August. Erickson explained that prices have gone up due to inflation and the economy. Furrer asked if American Rescue grant money could be used to fund the project. Erickson said that ARPA could be an option, and he explained that those funds can be used for almost anything now. The Council agreed to move ahead with the quote, but they directed Staff to bring back a funding recommendation.

A motion was made by Furrer and seconded by Webb to approve a quote in the amount of \$13,615.00 submitted by Kriha Electric for installation of a generator interconnect for Well No. 5. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of Resolution 2022-29, a Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$1,671,000 General Obligation Improvement Bonds, Series 2022A

Paul Donna, Baird, provided an overview of the bond sale for the 2022 Street Project. He explained that due to the rapid increase in interest rates, that Baird solicited pricing of the bonds by several banks, rather than going through the public market process. He said that 3 local banks submitted proposals, and he stated that the First National Bank of Le Center will be purchasing the bonds based on their interest rate and call date. Donna highlighted the main points of the 8-page presentation. Furrer asked about the City's bond rating. Donna explained that since it was a private sale, Lonsdale's rating hasn't changed from an AA-. Kodada said that the interest rate was still pretty good at under 3%, and he stated that the City needs to pay for the project somehow.

A motion was made by Kodada and seconded by Webb to of Resolution 2022-29, a Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$1,671,000 General Obligation Improvement Bonds, Series 2022A. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Donna said that the funds will be available in the City's account on May 10, 2022.

- g. Consider Approval of a Sewer Rate Adjustment for the Property Located at 116 Central St. W.

The Council reviewed the water usage report for 116 Central Street West. Erickson explained that a leaky toilet was found by the property owner of 116 Central Street West. He said that the property owner has requested a sewer rate adjustment, which will result in a savings of \$1,674.00 for the remainder of the year. Erickson recommended approval of the proposed adjustment.

A motion was made by Pelava and seconded by Furrer to approve a sewer rate adjustment for the Property Located at 116 Central St. W. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

h. Consider Approval of a Proposal in the Amount of \$32,950 Submitted by Clarke for 2022 Mosquito Control Management Services

Erickson explained that he sent an RFP out to companies that do or have provided mosquito control services in the past, and he said that Staff contacted several small-scale companies as well. He said that Clarke was the only company to submit a proposal. Erickson went through the price for Adulticiding – synthetic pyrethroid, Adulticiding – all natural/organic, and larvicide treatment of surface water. Erickson said that Clark has provide this service to the City in the past and over the last three years. Erickson said that \$31,000 was budgeted, and the price is 25% over last year, but he noted that the majority of residents are pleased with the results and want the service to continue. Kodada said that the larvicide pucks seem to work well. The Council liked with the idea of saving \$1,000 by not doing an early treatment.

A motion was made by Kodada and seconded by Webb to approve in the amount of \$32,950 submitted by Clarke for 2022 Mosquito Control Management Services. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

i. Consider Approval to Make a Conditional Job Offer to Tom Steiner as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.)

The Council reviewed Tom Steiner’s rating and application. Erickson explained that Tom Steiner has worked for the City over the past 6 years, and he recommended hiring Steiner as a Seasonal Public Works Employee.

A motion was made by Furrer and seconded by Pelava to make a conditional job offer to Tom Steiner as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.). Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

j. Consider Approval to Make a Conditional Job Offer to Jerry Kroyer as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.)

The Council reviewed Jerry Kroyer’s rating and application. Erickson explained that Kroyer has worked for the City over the past 5 seasons, and he recommended hiring Kroyer as a Seasonal Public Works Employee.

A motion was made by Pelava and seconded by Furrer to make a conditional job offer to Jerry Kroyer as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.). Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- k. Consider Approval of Resolution 2022-30, a Resolution Accepting a Donation
Erickson explained that at the past two Library Board meetings, the Board discussed approving a policy that would make the Library “fine free”, in which fines would not be charged on materials that are returned late. He said that he attended the last Library Board meeting, and he stated that the policy is not consistent with other City policies within it comes to fines and fees. Erickson said that upon hearing about the proposed policy and concerns of lost revenue, the bank made a \$1,000 donation to offset one year of fines. Erickson said that the new policy and donation would be essentially be cost neutral for the first year. Rud said that it can be approved for this next year, but he cautioned that last revenue needs to come from somewhere. Webb expressed his support for the fine free policy.

A motion was made by Webb and seconded by Kodada to approve Resolution 2022-30, a Resolution Accepting a Donation. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- l. Consider Approval to Schedule a Work Session on May 12, 2022 at 6:00 pm to Meet With the Planning Commission to Discuss Housing
Erickson asked the Council to consider scheduling a meeting on May 12th at 6:00 pm with the Planning Commission to discuss housing. He said that Lance Manty, who is interested in constructing market rate rental townhouses in Willow Creek Commons, will be giving a presentation at that meeting. The Council reviewed the Staff Report information. Rud said that it will be good to get input on Lonsdale’s housing vision from the Council and Planning Commission members, prior to selling City property. Erickson explained that the site would need to be rezoned from B-2 to R-3.

A motion was made by Kodada and seconded by Pelava to Schedule a Work Session on May 12, 2022 at 6:00 pm to Meet With the Planning Commission to Discuss Housing. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- m. Consider Approval to Make a Conditional Job Offer to Dave Peters as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr)
The Council reviewed Dave Peters rating and application. Erickson stated that Peters is familiar with mowing and weed whipping, and he interviewed well for the position.

A motion was made by Kodada and seconded by Furrer to make a Conditional Job Offer to Dave Peters as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.). Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director

None

City Engineer

Nick Guilliams provided an update on the construction progress underway for the 2022 Street Project. He said that the contractor was able to get an early start this year.

City Administrator

Erickson ran through a list of items that he has been working on, including Community Venture Network, CPR training, the newly formed Lonsdale Community Foundation, and reviewing different accounting software companies and options. He said that after 17 years with Banyon Data Systems, a change may be necessary.

City Planner

Baker stated that 3 new home permits were submitted earlier in the day, totaling 13 new home permits for the year. He stated that Melissa Kreuser, Agent for American Family Insurance recently adopted a park bench with a backrest.

b. Council Reports

Council Member Webb

Webb stated that the Library Board hopes that the fine free/forgiveness initiative helps bring more people into the public library.

Council Member Kodada

Kodada provided a brief recap of the April 25th Park Board meeting, including Kate Oeltjen's Eagle Scout Project; the Birch Street NE Temporary Ped/Bike Lane Demonstration Project, funded by a Rice County SHIP grant; the Lonsdale Lions's NextTrex recycling bench initiative; the Parks & Recreation website; and the potential for disc golf.

Council Member Furrer

Furrer provided an update on the EDA meeting from last Thursday, including marketing discussion and award of a façade rehab grant to Something for All.

Council Member Pelava

Pelava said that the EDA will be a sponsor the May 17th Street Fair. He also provided an update on the weekly Police Department meetings and project. The Council agreed that the building is looking nice.

Mayor Rud

Mayor Rud relayed his appreciation for the Lonsdale Chamber of Commerce, and events such as the upcoming Street Fair at the Rolling Ridge Marketplace. He said that the annual citywide garage sale will be the 2nd weekend in May. Rud announced that the annual Lonsdale Firemen's Relief Association Steak Fry fundraiser will be May 21st.

12. ADJOURNMENT

A motion was made by Furrer and seconded by Kodada to adjourn the meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:54 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator