

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MAY 12, 2022**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: David Webb, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Webb to approve the agenda as presented. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Kodada and seconded by Furrer to approve the Minutes from the April 28, 2022 Regular Meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Pelava to approve the Consent Agenda:

- a. Consider Approval to Not Waive the Monetary Limits on Municipal Tort Liability Established by MN Statute §466.04
- b. Consider Approval of an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License Requested by the Church of the Immaculate Conception
- c. Consider Acknowledgement of a Minnesota Lawful Gambling LG220 Application for Exempt Permit Submitted by the Church of the Immaculate Conception With No Waiting Period

Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Application for Payment No. 14 in the Amount of \$67,067.15 to Kue Contractors, Inc. for the Police Facility

John McNamara, Wold, provided an update on the Police Department building project, including painting, tile, and cabinet work. He noted that site work, including curb/gutter will be taking place over the next three weeks. McNamara said that furniture should be arriving by July 1st. He said that a ribbon-cutting event should still be on-schedule for July. Pelava mentioned that the temporary fence and construction trailer are no gone. Kodada said that the project is looking very nice. Rud said only the best for Lonsdale's Police Department.

A motion was made by Kodada and seconded by Furrer to approve Payment No. 14 in the amount of \$67,067.15 to Kue Contractors, Inc. for the Police Facility. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Introduction of Part Time Police Officer Brodee Kupp

Police Chief Schmitz introduced Part-Time Police Officer Brodee Kupp. He said that Kupp was hired back in September 2021, a resident of Lonsdale, and graduate from New Prague High School. He said that Kupp attended Alexandria Technical and Community College where he received his AA Degree in Law Enforcement. Schmitz said that he was very happy to have Kupp as an Officer, and he noted the current staffing levels. Kupp said he was thankful for the opportunity and posed for pictures while the Council welcomed him aboard.

c. Consider Approval of Application for Payment No. 1 in the Amount of \$103,805.32 to BCM Construction for the 2022 Street and Utility Improvement Project

The Council reviewed a memo from City Engineer Nick Guilliams regarding the 2022 Street Project. Erickson provided a project update. Pelava asked if the City was replacing sewer lines. Erickson and Vlasak explained that only spot sewer repairs were being completed, similar to previous project. Furrer asked if there was much pushback regarding tree removal. Erickson said not as much as previous years. Erickson recommended approval of Payment No. 1, which accounts for 5% retainage per the contract.

A motion was made by Furrer and seconded by Kodada to approve Payment No. 1 in the amount of \$103,805.32 to BCM Construction for the 2022 Street and Utility Improvement Project. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of a Sewer Rate Adjustment for the Property Located at 123 Main St. South

The Council reviewed a sewer rate adjustment request for 123 Main Street South. Erickson stated that a toilet and faucet were leaking, and the water softener was continuously regenerating. He said that all three problems have now been fixed. Erickson said that an adjustment will result in a savings for \$132.24 for the remainder of the year. Kodada stated that it is good that the City bills monthly and not quarterly. Pelava said that consistency is important.

A motion was made by Kodada and seconded by Webb to approve a sewer rate adjustment for the property located at 123 Main St. South. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of a Sewer Rate Adjustment for the Property Located at 1021 Bluff Heights Dr. SE

The Council reviewed a sewer rate adjustment request for 1021 Bluff Heights Drive SE. Erickson said that the property had a leaking toilet that has since been fixed. He said that Staff is recommending the months of January, February, and April be used to determine the average sewer rate for the remainder of the year, which will result in a savings of \$49.60 for the remainder of the year. The Council reviewed the water usage history report.

A motion was made by Kodada and seconded by Furrer to approve a sewer rate adjustment for the property located at 1021 Bluff Heights Dr. SE. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Consider Approval to Make a Conditional Job Offer to Gerald Pavek as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.)

Erickson stated that \$37,000 was budgeted to hire seasonal public works employees in 2022. He said that the Council approved making a conditional job offer to Dave Peters at the April 28th meeting, but due to unforeseen circumstances, Peters is no longer able to work this season. Erickson said that Gerald Pavek was contacted to see if he was still interested in working seasonally. Erickson said that he was, because he was retired and looking to keep busy. The Council reviewed Pavek's application and 100-point scoring sheet.

A motion was made by Kodada and seconded by Pelava to make a conditional job offer to Gerald Pavek as Seasonal Public Works Employee at Grade 1 / Step 4 (\$14.92/hr.).
Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director

Vlasak stated that work began on the 4th Avenue NE Sewer Project. He noted that City workers are busy crack-filling as part of a joint partnership with the City of Montgomery. He said that Public Works is looking to haul bio-solids soon, depending on weather. Kodada said that the soccer fields look nice.

City Engineer

N/A

City Administrator

Erickson ran through a list of items that he has been working on, including election training, 3 days of National Incident Management System (NIMS) training, and Region 10 Economic Development planning for federal grant funding.

City Planner

Baker stated that he has been working on parks planning and springtime permits, such as fences, sheds, decks, and parking pads.

b. Council Reports

Council Member Webb

None.

Council Member Kodada

None.

Council Member Furrer

Furrer provided an update on the Lonsdale Liquor Store Committee meeting. She said that they are looking at fixing some tile in the front of the building and landscaping outside.

Council Member Pelava

Pelava said that the EDA will be meeting next week.

Mayor Rud

Mayor Rud announced the upcoming Chamber of Commerce Street Fair. He noted that Lonsdale is busy with traffic and projects around town. Rud suggested that the Council and Planning Commission provide Lance Manty with direction on his proposed housing project by the end of May.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:25 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator