

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
MAY 31, 2012**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Rud, Furrer, and Pelava

Members Absent: Kodada

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski, City Treasurer Tami Brokl, and City Auditor Joel Stencil

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented.

Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Daleiden and seconded by Pelava to approve the Minutes from the April 26, 2012 Regular Meeting, the May 7, 2012 Special Closed Meeting, and the May 10, 2012 Regular Meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

Fritz Duban, 626 Main Street North, thanked the Public Works Department for placing dirt along the trail that runs near his home.

**8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Daleiden and seconded by Furrer to approve the consent agenda as follows:

a. Monthly Bills

b. Treasurer's Report

c. Board and Commission Minutes

Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

**9. OLD BUSINESS**

None

## 10. NEW BUSINESS

- a. Presentation and Approval of the City's 2011 Year End Audit – Joel Stencel, Eide Bailly  
Joel Stencel, Eide Bailly, (City Auditor) provided the City Council with a 43 page report regarding the City's 2011 financial statements and a 17 page executive summary to review. Erickson also provided a one-page quick summary of the City's 2011 Year End Audit. Stencel went through the executive summary, which consisted of charts and graphs, with the Council. He stated that the City of Lonsdale has a more than healthy financial status compared to other similar sized cities. Rud and the other Council members thanked Eide Bailly and City Staff for doing such a good job. Rud said that City Staff and the City Auditor deserve a lot of credit for getting through some of the inconstancies that arose at times over the past year.

A motion was made by Daleiden and seconded by Pelava to approve the 2011 City of Lonsdale Year End Audit. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- b. Consider Approval of a Request to Adjust the Water and Sewer Bill for 308 15<sup>th</sup> Ave SE (Adam & Clair Weichelt) – Joel Erickson, City Administrator

The Council reviewed a request letter from Adam and Clair Weichelt, 308 15<sup>th</sup> Avenue SE. Erickson explained that City Staff recognized a higher than normal water usage reading for the property at 308 15<sup>th</sup> Avenue SE. He said that leaky plumbing was the issue, and that the leaks have now been fixed. As requested by the property owner, City Staff recommended approving the months of June, July, and August (billed at actual usage) be used as the average for determining the sewer portion of the bill for the months of September through December. As in the past, the Council agreed that as long as the property owner is caught up with payments, the City would adjust the sewer portion of the bill according to the new, yet-to-be-determined, three month average.

A motion was made by Daleiden and seconded by Furrer to adjust the water and sewer portion of the utility bill for 308 15<sup>th</sup> Ave SE by billing actual usage for June, July, and August and using those three months as the monthly average for September-December. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of a One to Four Day Temporary On-Sale Liquor License Requested by the Melissa Ann Friedges Memorial for June 23 and 24, 2012 – Joel Erickson, City Administrator

Al Friedges, on behalf of the Melissa Ann Friedges Memorial, asked the City Council to consider a temporary on-sale liquor license for June 23<sup>rd</sup> and 24<sup>th</sup> at the Jaycee Park for their annual softball tournament fundraiser. He said that their charity is now classified as a 501(c)(3) organization. Erickson mentioned that the Lonsdale Lions recently approved the request by Friedges, since they run the concessions at Jaycee Park.

A motion was made by Furrer and seconded by Pelava to approve a One-to-Four Day Temporary On-Sale Liquor License for the Melissa Ann Friedges Memorial Softball Tournament for June 23 - 24, 2012. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- d. Introduction of Tim Andler – Area No. 2 Street and Utility Improvement Project Construction Observer – WSB & Associate, Inc.

City Engineer Kawlewski introduced WSB Construction Observer (for the Area No 2 Street and Utility Improvement Project) Tim Andler to the City Council. He went through Andler's resume and experience record, and he mentioned that Andler had previously worked on the Hwy 19 Sidewalk Project in Lonsdale. Andler said that he will be at the project site daily, and he mentioned that he had already been in contact with some of the residents. Kawlewski said that they are going to get the roads to a passable state each day. The Council thanked Andler for the update and attending the meeting.

- e. Consider Approval of a Quote Submitted by McGhie & Betts, Inc. in the Amount of \$9,277.00 for the Area No. 2 Street and Utility Improvement Project Construction Materials Testing – Kevin Kawlewski, City Engineer  
Kawlewski stated that the City went out for bids on material testing for the Area No. 2 Project. McGhie & Betts, Inc. submitted a quote in the amount \$9,277.00. He mentioned that Braun Intertec did not submit a bid because their company felt that they would not be competitive with McGhie Betts in the Lonsdale area of the State.

A motion was made by Daleiden and seconded by Furrer to approve a quote submitted by McGhie & Betts, Inc. in the amount of \$9,277.00 for the Area No. 2 Street and Utility Improvement Project construction materials testing. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Review Possible Financing Options for the Area No. 2 Street and Utility Improvement Project – Joel Erickson, City Administrator  
Erickson provided the City Council with two finance funding options to consider for the Area No. 2 Street and Utility Improvement project: 1) bond for \$1,160,000, utilizing \$250,000 in the water and sewer reserves, or 2) bond for \$1,415,000, utilizing no reserves. He said that Paul Donna, of Northland Securities, recommend financing the 2012 project at 100%, due to the extremely low interest rates right now, then using the reserve funds for the proposed 2013 street reconstruction project. The Council agreed with Donna's advice of taking advantage of the low interest rates and not burning up reserves. Erickson said that \$86,000 in project assessments have already been paid. The Council directed City Staff to go ahead with the 100% financing option.

- g. Consider Approval of Administrative Permit 2012-02, a Permit Allowing Lonsdale Telephone & Video Ventures to Have a Drive-In Movie in the Fred's IGA Parking Lot – Joel Erickson, City Administrator  
The Council reviewed a letter from Bonnie Simon of Lonsdale Telephone Co. requesting permission to allow a drive-in movie at Fred's IGA on July 3<sup>rd</sup> in recognition of the company's 75<sup>th</sup> anniversary. Erickson said that both Fred's IGA and the Rolling Ridge Marketplace Association already approved the request. Erickson noted that the Lonsdale Area Chamber of Commerce will not be organizing the drive-in movie event this year.

A motion was made by Pelava and seconded by Daleiden to approve Administrative Permit 2012-02, a permit allowing Lonsdale Telephone & Video Ventures to have a drive-in movie in the Fred's IGA Parking Lot. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- h. Consider Approval of Resolution 2012-23, a Resolution Approving Worker's Compensation for Elected Officials, Joel Erickson, City Administrator  
Erickson said that the City is currently working on renewing its workers compensation coverage for City employees, and he asked the Council if they wanted to include coverage for elected officials as well. He said that in the past the Council has elected to provide the extra coverage, and he noted that the extra coverage was budgeted for.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2012-23, a resolution approving worker's compensation for elected officials. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- i. Consider Approval of a Quote Submitted by Summit Supply Corporation for Five (5) Trail Benches, Five (5) Park Benches, Four (4) Picnic Tables and Four (4) Sprinkler Equipment Components  
Baker presented the City Council with a request from the Park & Recreation Commission and Public Works Department for more trail/park benches, picnic tables, and portable sprinkler equipment. The Council reviewed a map of the existing trail benches, proposed trail bench locations, along with pictures of the proposed park/trail items. They also looked at the spreadsheet list of the 15 Adopt-a-Bench sponsors and associated bench statements. Baker stated that at their meeting on May 16, 2012, the Park Board recommended approval of the proposed (10) park/trail benches, (4) picnic tables, and portable sprinkler equipment.

A motion was made by Pelava and seconded by Furrer to approve a quote submitted by Summit Supply Corporation for five (5) trail benches, five (5) park benches, four (4) picnic tables, and four (4) sprinkler equipment components. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

j. Consider Approval of Resolution 2012-24, a Resolution to Contract with a City Councilmember

The Council reviewed a proposed resolution to contract with Lonsdale Auto Works for the purchase of auto repairs in the amount of \$22.50.

A motion was made by Daleiden and seconded by Furrer to approve 2012-24, a resolution to contract with a City Councilmember. Vote for: Daleiden, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 3-0. Motion carried.

k. Consider Approval of Resolution 2012-25, a Resolution to Contract with a City Councilmember

The Council reviewed a proposed resolution to contract with Lonsdale Auto Works for towing and storage in the amount of \$227.40.

A motion was made by Daleiden and seconded by Furrer to approve 2012-25, a resolution to contract with a City Councilmember. Vote for: Daleiden, Rud, and Furrer. Vote against: None. Abstained: Pelava. Vote: 3-0. Motion carried.

**11. OTHER BUSINESS**

a. Project Updates

Kawlewski said that a newsletter was sent to the newspaper and to the property owners involved with the 2012 Street Reconstruction Project.

Vlasak provided an update on the status of the Water Treatment Plant Project. He said that contractor is still working on resolving punch list items.

Vlasak said that he hopes to start sealing coating roads on June 4<sup>th</sup>.

Vlasak said that the City has been working with the County to clean out the Co Rd 4 ditch.

Erickson mentioned that there have already been 2 mosquito spraying applications, and the City has not received any complaints thus far.

b. Council / Department Reports

*Council Member Daleiden*

Daleiden reported the Liquor Store's numbers for April were similar to last year's in terms of customer counts, but he mentioned that customer spending was actually up 12%. He said that the Store actually made a \$3,000 net profit during the typically slow period. Rud suggested that the City needs to get an official store/property valuation completed soon.

*Council Member Kodada*

N/A

*Council Member Furrer*

Furrer said that the EDA will be having a downtown pot planting contest again this year. She also provided an update on the latest Library Board meeting.

*Council Member Pelava*

None

*Mayor Rud*

Rud said that the City Administrator and he met with the Steel-Waseca Cooperative Electric Board to present the Garfield Avenue Business Park concept to them. He

mentioned that Lonsdale was the first City to ever present to the Board. Rud also thanked all the military men and women for their service to the Country. He said that Meeting with the Mayor would be held June 9<sup>th</sup> from 8:30 – 10:30am.

**12. ADJOURNMENT**

A motion was made by Daleiden and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Against: None Vote 4-0. Motion carried. The meeting ended at 8:04 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator