

**MINUTES
CITY OF LONSDALE
PARKS AND RECREATION ADVISORY BOARD
MAY 8, 2018**

MEMBERS PRESENT:

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, and Laura Carpentier

MEMBERS ABSENT:

Joe Schmoll submitted his letter of resignation from the Board on April 4, 2018.

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chair Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

Kodada asked if there were any additions, deletions, or corrections to the Agenda.

A motion was made by Utecht and seconded by Carpentier to approve the agenda as presented. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

3. MINUTES

Kodada asked if there were any additions, deletions, or corrections to the Minutes.

A motion was made by Carpentier and seconded by Ziskovsky to approve the Minutes from the March 13, 2018 Regular Meeting. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARINGS

None

6. GENERAL BUSINESS

a. Mayor Tim Rud

Mayor Tim Rud thanked the Board members for their commitment to the Lonsdale's parks/trails system and providing new recreational opportunities over the years. He commended the Board on their vision and plans that have made Lonsdale a better place to live. He read a thank you letter from a girl named Madison at Lonsdale Elementary School that thanked all the people involved with the recent 2018 Arbor Day event. Rud referenced the new fields going in at Trcka Park, and he said that soccer seems to be the next big thing. Rud thanked all the members of the Park Board for all the remarkable projects that have been accomplished, and he encouraged them to continue visioning, planning, and moving the City forward.

b. Tennis Court Surfacing Project Update

The Board reviewed pictures of the newly painted tennis court at Trendera Memorial Park. They discussed future ideas for pickleball courts. Baker provided the Board with quotes for tennis court nets.

The Board directed City Staff to purchase a new net to go along with the newly surfaced and painted court.

c. Lions Park Update

The Board reviewed pictures of Lions Park, which showed the recent removal of the old well house. Baker said that many of the old trees around the perimeter of park will be removed with the Area No. 5 – Phase IV Project. The Board liked the idea of having a handicap accessible access and more gradual slope to/from the curb line. Kodada wondered if the gazebo roof may need to be replaced.

d. Veterans Memorial Park Update

The Park Board reviewed pictures and a donation spreadsheet relating to the Veterans Memorial Park. Baker said that Owatonna Granite recently installed a new paver block at the site. He said that the bottom blank paver should be engraved within a few months. Baker noted that \$185,000.00 has been donated to the project so far.

e. Update on Arbor Day and the Development the 900 Idaho Street Natural Area

Baker provided a recap on the May 4, 2018 Arbor Day event. He said that elementary school students, Venture Crew, and volunteers planted around 200 trees at 900 Idaho Street SW. The Board reviewed the site plan map of the developing natural area. Baker said that Fire Chief Yetzer was still planning to follow through with a prescribed burn, as recommended by the DNR Forestry Office, over the next few weeks depending on weather conditions.

- f. Update on the Area No. 5 – Phase IV Project (Main Street South Sidewalk/Trail)
The Board members reviewed a project map and newsletter for the Area No. 5 – Phase IV Project. Baker said that the project will be starting next week. The Board talked about the proposed hanging flower baskets. Carpentier said that the flowers will need water and fertilizer every day. Kodada stated that the new sidewalk and trail along Main Street South should be plowed by the City’s Public Works Department.
- g. Review 2018 Parks & Recreation Budget
Baker provided the Board with a copy of the 2018 Parks & Recreation Budget. The Board went through each item on the Budget. Baker noted that more funding is needed to accomplish the goals of the Park Board and to develop Trcka Park. Overall, the Board members said that they were in favor of developing the Trcka Park soccer fields and hockey rink first.
- h. Update on the Trcka Park Project at 1001 Main Street South
Baker provided a Staff Report, site plan, and cost estimates for the development of Trcka Park. After reviewing all of the proposed improvements needed in Trcka Park, the Board agreed on the following priority items: 1) drain tile around the soccer fields, 2) soccer field irrigation, 3) a paved parking lot, 4) fencing along the north and east side of the soccer fields, and 5) a full size hockey rink.
- *Drain Tile Bids – Consider Approval*
Baker asked the Board to review 3 quotes from excavating companies for drain tile work at Trcka Park, which ranged from \$4,302.70 - \$17,837.50. After reviewing the quotes, the Park Board agreed to go with the low bid submitted by Badger Excavating.

A motion was made by Ziskovsky and seconded by Utecht to approve a bid submitted by Badger Excavating in the amount of \$4,302.70 for drain tile work at Trcka Park. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 4-0. Motion carried.
 - *Irrigation Bids – Review Plan & Cost Estimate*
Baker provided the Board with a site plan layout for the proposed soccer field irrigation system. The Board also reviewed an associated bid/spec sheet. Kodada said that the irrigation system needs to go in this summer or it will probably never happen. All the Board members agreed to help aide the new grass growth.

The Park Board directed City Staff to advertise for bids on the irrigation system work.

- *Parking Lot – Review Plan & Cost Estimate*
The Park Board members reviewed a map and cost estimate figures from the City Engineer for the paving of the parking lot near the intersection of Main Street South and Idaho Street SE. Baker stated that although the City’s historic approach to park parking lots has been to provide a gravel surface so that more money can go directly towards park and recreation amenities, he said that the City may need to change its thinking due to the City’s recent enforcement of unpaved surfaces around town. He said that the City needs to lead by example, if the City expects other properties around town to pave their driveways, parking pads, and parking lots.

All the Board members stated that an outdoor ice rink should be a high priority as well.

- i. Upcoming Community Recreation Opportunities from TCU Comm. Ed Catalog
Baker went through a listing and advertisements for upcoming recreational opportunities from the TCU Community Education Catalog.
- j. Map of Trees Planted at Commercial/Industrial Businesses
The Park Board reviewed a map showing where recent trees had been planted as part of commercial-industrial development and expansion. Baker stated that it is important to promote landscaping, building design, and paved parking areas to enhance the overall aesthetics of the city.
- k. MNDOT Community Roadside Landscaping Partnership Program
The Board reviewed a program overview of MNDOT’s Roadside Landscaping Program and a recent email from Todd Carroll, Senior Landscape Architect and Coordinator of the Landscaping Partnership Program. Baker stated that according to Carroll, there may be some money available for a potential landscaping project in Lonsdale in the fall of 2018. The Board members all agreed that it would be worth pursuing a potential project to improve the view along sections of Hwy 19 through town. Baker asked the members to identify specific areas where trees and plantings may be needed for the next meeting.

7. MISCELLANEOUS

- Baker showed the Board a recent Dog Appreciation Day newspaper article that was published in the Lonsdale Area News Review. He reminded everyone that the event was taking place on Sunday morning on May 20th.
- Carpentier stated that she would be picking up flowers for the welcome signs soon. Baker reminder Carpentier to coordinate the planting date details with the local Girl Scout troop.

8. ADJOURNMENT

A motion was made by Carpentier and seconded by Utecht to adjourn the meeting.
Vote for: Utecht, Ziskovsky, Kodada, and Carpentier ; Against: None. Vote 4-0.
Motion carried. Motion carried. The meeting ended at 7:14 pm.

Respectfully Submitted:

Benjamin Baker, City Planner