

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
JUNE 10, 2021**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order in the Lonsdale City Council Chambers at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Engineer John Powell, Public Works Director Russ Vlasak

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the Agenda.

A motion was made by Furrer and seconded by Cherney to approve the agenda as presented. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Pelava and seconded by Furrer to approve the Minutes from the May 20, 2021 Special Meeting and the May 27, 2021 Regular Meeting . Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

**10. NEW BUSINESS**

- a. Consider Approval of Application for Payment No. 3 in the Amount of \$3,857.00 to Kue Contractors for the Police Facility Project

Melissa Stein of Wold said the contractor is on site working and they are preparing for footings. Mayor Rud asked the City Councilmembers if they had any questions. Kodada asked if the footings were to be poured two weeks ago. Stein said she did not believe so. A motion was made by Pelava and seconded by Kodada to approve Application for Payment No. 3 in the amount of \$3,857.00. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Cherney asked if Wold will be attending all City Council meetings when pay requests are considered. Stein said yes, a representative from Wold will attend City Council meetings for pay requests, questions and to provide a project update.

- b. Consider Approval of Change Order No. 1 to Amend the Lonsdale Police Facility Project's Substantial Completion Date to March 7, 2022

Stein said a letter was sent explaining the reason(s) for the contract extension. Mayor Rud said the extension seems to stem from supply chain issues. Stein replied yes. Cherney asked what the City can do to help keep the project on schedule. Stein said Wold is tracking product delays on other projects they are working on and focusing on shop drawings associated with delayed products. She said specific to this project, during the construction meetings, the contractor will provide a two week look ahead schedule and she will make sure that it aligns with the project's overall schedule. Stein said if the look ahead schedule is not consistent with the overall schedule, the contractor will need to justify why the schedules do not match. Cherney asked if COVID-19 is playing a factor in the schedule. Stein said specific to this project, as of now, steel is the only delay. Furrer asked if the schedule was realistic. Stein said she has had numerous conversations with the contractor and City staff and believes it is realistic. Cherney asked Stein if she was in agreement with the letter signed by John McNamara. Stein said yes. Kodada asked with the contract extension to March 7, 2022, if all prices have been locked in. Stein said all prices have been locked in and they are closely tracking materials and any delays. Mayor Rud asked if anyone had any additional questions. Kodada said if the project cost remains at the awarded amount but takes longer, it is not the worse because it is a terrible year to build due to supply chain issues. A motion was made by Pelava and seconded by Furrer to approve Change Order No. 1. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval of Resolution 2021-36, a Resolution Designating an Official Appointment to the Lonsdale Public Library Board

Erickson said with a recent change to the Library Board By-Laws, a vacancy was created due to Councilmember Cherney becoming a liaison. He said the new board position would follow Cherney's term through December 31, 2022. Erickson said Mary Turek submitted an application and was interviewed by Mayor Rud, Director Moran and himself last week. Mayor Rud said Turek interviewed well, is excited and wants to volunteer. Cherney thanked the City Council for going along with the By-Law amendment. Pelava questioned the term due to Cherney's City Council term being up at the end of 2021. Erickson explained the Library Board terms are three years but a City Councilmember is appointed annually. He said consistency is strived for except for a couple of years ago. A motion was made by Furrer and seconded by Cherney to approve Resolution 2021-36. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of the Following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Lions – 3.2% On-Sale, Lonsdale Liquor – Off-Sale, Lonsdale Baseball Association – 3.2% On-Sale and Smoke, LLC – On-Sale and Sunday Liquor

Erickson said the terms for liquor licenses are regulated by City Code §110.27 and are effective July 1<sup>st</sup> through June 30<sup>th</sup>, with the exception of temporary liquor licenses. He said he is not aware of any violations that would prevent issuance of these licenses, that the Chief of Police has reviewed the applications as well, that applicants submitted all the required information and recommended approval of the requested liquor licenses. A motion was made by Kodada and seconded by Pelava to approve the following liquor licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Lions – 3.2% On-Sale, Lonsdale Liquor – Off-Sale, Lonsdale Baseball Association – 3.2% On-Sale and Smoke, LLC – On-Sale and Sunday Liquor. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval to Make a Conditional Job Offer to Gerald Pavek as Seasonal Public Works Employee at Grade 1 / Step 6 (\$14.92/hr.)

Erickson said this is not the first time this year hiring seasonal employees has been presented but hopefully it is the last. Erickson the Public Works Director and himself interviewed Pavek last week and there is a need for one more seasonal employee. He said Pavek's schedule would be such that seasonal employee wages would not exceed the budgeted amount. A motion was made by Kodada and seconded by Furrer to make a conditional job offer to Gerald Pavek. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of Application for Payment No. 2 in the Amount of \$129,355.28 to BCM Construction, Inc. for the 2021 Street and Utility Improvement Project  
Powell said the substantial complete date is September 10, 2021 and the final completion date is June 30, 2022. He said BCM has split the project into two phases. Powell said BCM has completed watermain installation, sanitary sewer repairs and road reconstruction is well underway. He said BCM will be installing the aggregate base with curb and pavement to follow. Powell said the contractor will be reclaiming the pavement from Phase 2 the week of June 21<sup>st</sup>. Powell said the pay request is for work completed pertaining to pavement reclamation, sanitary sewer repairs, watermain/service installation and storm sewer replacement/installation. He said the contract is running at or near budget and recommended approval of the pay request. A motion was made Kodada and seconded by Furrer to approval of Application for Payment No. 2 in the amount of \$129,355.28 to BCM Construction, Inc. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.
- g. Consider Approval of Application for Payment No. 1 in the Amount of \$37,658.00 to McNamara Contracting, Inc. for the Industrial Park Dr. SE Mill & Overlay Project  
Powell said the pre-construction meeting was held on May 12, 2021 and the completion date for the project is July 30, 2021. He said the City Council is being requested to approve a pay voucher in the amount of \$37,658.00, which includes edge milling and a 2 inch overlay. Powell said staff is recommending approval of the payment. A motion was made by Pelava and seconded by Cherney to approve Application for Payment No.1 in the amount of \$37,658.00. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

- a. City Staff Reports

### *Public Work Director*

Vlasak said the department is busy with milling, paving, jetting sewers and trucking material to Trcka Park to be graded. He said we are experiencing issues with the wells because not enough power is being provided due to the demand on the grid. Cherney asked if the generators are diesel and if the City has enough fuel in case of rolling backouts. Kodada asked if the lack of power was due to enrolling in an energy savings program. Vlasak said no City is not part of that program. Kodada asked why not enough power is being provided. Furrer asked if it was due to the demand for water. Vlasak said no, it is overall power demand. Cherney provided an update on rolling blackouts and that this is being used as a test to see how implementing rolling blackouts will work in the future.

*City Engineer*

Powell said he already updated the City Council on the 2021 street project, he is providing cost estimates for the 2022 budget, he has been in contact with the Treka Park project contractor regarding several issues with the final product, he is working on preparing for the 2022 street project meeting and summarized past planning. Rud said this will be discussed during the budget process but will probably finish the old southwest section of town and take a year off. Powell said the working being done is repackaging and that the soil borings were completed last year. Cherney asked why pay requests need to be presented to the City Council when the project has been approved and if this was unique to Lonsdale. Powell said it is not unique to Lonsdale and it provides an opportunity for him to provide an update on the project, budget, etc. Cherney said he would prefer to see pay requests moved to the Consent Agenda and have Powell provide a project update, which is more interesting to him. Mayor Rud reiterated Powell's comments that it is not labor intensive and that it is important that the City Council know the status of the project along with the residents. Cherney said his point is process because the project has already been approved. Mayor Rud said in the past, there were issues with contractors.

*City Administrator*

Erickson said he has been working on EDA items, BR&E, 2022 budget, etc. Mayor Rud asked if for the budget meeting, if staff will have a budget for the police facility project. He said as of now, the project construction cost is \$2,300,000. Mayor Rud said he is looking for tax impact, etc.

*City Planner*

None

b. City Council / Department Reports

*Council Member Cherney*

Cherney said he has been working with residents in Heritages Estates on a drainage issue. He said he went out there in both dry and wet conditions and filmed the water flow. He said he spoke to the Public Works Director on development grading and that he provided Cherney some contractor's contact information. He said he is heavily involved in voter integrity and is working on a resolution to present at an upcoming meeting for City Council consideration. He said the budget process does not need to have as many meetings as scheduled and is fine with a shorter schedule and less meetings.

*Council Member Kodada*

Kodada said the Park Board meet earlier in the week and discussion focused on the 2022 budget, with maintenance being the focus. He said all he has gotten is compliments on field mowing, maintenance, etc. and said the Public Works Department is doing a great job with that.

*Council Member Furrer*

Furrer said the EDA will be meeting next week and said the EDA sponsored the LACC Lunch & Learn held at noon pertaining to energy rebates and renewable energies.

*Council Member Pelava*

Pelava reiterated Furrer's comments on the EDA meeting next week. He said the dates for upcoming meetings are wrong and provided the correct dates.

*Mayor Rud*

Mayor Rud said he received an email from Rep. Lippert about attend an upcoming meeting. He said the Memorial Day event was awesome and gave the Legion and Auxiliary an attaboy.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:41 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator