

**MINUTES  
CITY OF LONSDALE  
PARKS AND RECREATION ADVISORY BOARD  
JUNE 12, 2018**

**MEMBERS PRESENT:**

Jeanette Utecht, Micki Ziskovsky, and Kevin Kodada

**MEMBERS ABSENT:**

Laura Carpentier

**STAFF PRESENT:**

City Planner Benjamin Baker

**1. CALL TO ORDER**

Chair Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

Kodada asked if there were any additions, deletions, or corrections to the Agenda.

A motion was made by Utecht and seconded by Ziskovsky to approve the agenda as presented. Vote for: Utecht, Ziskovsky, and Kodada; Against: None. Vote 3-0. Motion carried.

**3. MINUTES**

Kodada asked if there were any additions, deletions, or corrections to the Minutes.

A motion was made by Ziskovsky and seconded by Utecht to approve the Minutes from the May 8, 2018 Regular Meeting. Vote for: Utecht, Ziskovsky, and Kodada; Against: None. Vote 3-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARINGS**

None

## 6. GENERAL BUSINESS

### a. Update on Vacant Park Board Position

Baker provided the Board with an update on the vacant Park Board position. He said that no one has applied or shown interest in the position at this time. He asked the Board members to forward any potential candidates to City Staff and to get the word out about the opening. The Board suggested re-advertising the position in the Fall.

### b. Picture Updates (Welcome Sign Flowers, New Tennis Court, Archery Range)

Baker showed the Board pictures of: 1) the recently planted flowers in the welcome sign planters, 2) the newly painted tennis court, and 3) the recent improvements around the Rezac Nature Preserve Archery Range area.

### c. Review Trendera Memorial Park Improvements and Costs for DRS Field Lights

The Board reviewed a map of Trendera Park showing past improvement projects completed in the park over the last few years. It also showed potential future improvements to the parking lot and DRS Field lights. Baker stated that City Staff will be meeting with representatives from the Lonsdale Baseball Association to discuss issues and options for the DRS Field lights. The Park Board suggested that City pursue the repair option for now compared to any high-cost replacement of lights or poles. The Board wondered why the ball team has not been hosting their annual fundraisers over the last two years.

### d. Review the Trcka Park Improvement Plan

The Board reviewed the Trcka Park Improvement Plan map, which showed eight future improvement projects and the associated estimated cost. The Board agreed that an irrigation system and paved parking lot should be priorities in 2018, and that fencing should be the priority in 2019. The stated that a full-sized hockey rink should be the next priority at the park, once the soccer fields are up-and-running.

### e. Consider Approval of an Irrigation Bid for the Soccer Fields at Trcka Park, 1001 Main Street South

Baker explained that quotes were received from two local contractors for the upcoming irrigation project at Trcka Park. He said that the deadline for both the bids and project completion date were extended to attract more bidders. He said that prices were provided from two local contractors: 1) Barzee's Outdoor Services and 2) Common Grounds Lawn & Landscape for both Rain Bird and Hunter systems. Baker mentioned that the City may be able to save \$3,150.00 if a booster pump is not required. Baker said that the Public Works Director will be meeting with Joel Barzee on June 14<sup>th</sup> to determine if the City should go with a Rain Bird or Hunter irrigation system.

A motion was made by Utecht and seconded by Ziskovsky to recommend approval of the low bid from Barzee's Outdoor Services. Vote for: Utecht, Ziskovsky, Kodada, and Carpentier; Against: None. Vote 3-0. Motion carried.

f. Review the 2018 Parks & Recreation Budget

The Board reviewed the approved 2018 Parks & Recreation Budget along with a list of future project ideas. The Board stated that the Trcka Park soccer fields and hockey rink should be the main focus over the next few years. They agreed that a splash pad would be nice, but may not be as high of a priority as in prior years.

The Board talked about potential updates needed at Lions Park, Jaycee Park, and the DRS Field at Tenda Memorial Park. Ziskovsky, stated that the concession stand and restrooms at Jaycee Park need to be expanded and updated.

g. Prioritize Parks & Recreation Budget Items for 2018 & 2019

The Board members reviewed the Parks, Trails, Open Space & Recreation Chapter from the 2016 Comprehensive Plan, which provided a list of current site amenities/features and possible future improvements. The Board reviewed and provided insight on future park improvement ideas. Kodada stated that the gazebo roof at Lions Park is in need of repair soon. The Board also discussed and agreed that a future enclosed pavilion would be a nice amenity in town for various family and community events that may depend on the weather.

h. MNDOT Community Roadside Landscaping Partnership Program

The Board reviewed aerial photos and bird's eye view maps of Hwy 19 running through Lonsdale. They commented on areas that could potentially use landscaping and/or trees within the right-of-way. The Board directed Baker to talk with neighboring property owners to gauge interest in a potential MNDOT landscaping project in front of their properties.

**7. MISCELLANEOUS**

- Utecht said that the Public Works Department may want to check on the weed situation at the RayAnn Acres Ballfield at Tenda Memorial Park.

**8. ADJOURNMENT**

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting. Vote for: Utecht, Ziskovsky, and Kodada; Against: None. Vote 3-0. Motion carried. Motion carried. The meeting ended at 7:10 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner