

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JUNE 14, 2018**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Steve Cherney, Tim Rud, Cindy Furrer, Scott Pelava

Members Absent: Kevin Kodada

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,
City Engineer John Powell

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented.
Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote:
4-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections to the Minutes.

A motion was made by Pelava and seconded by Cherney to approve the Minutes for the May 31, 2018 Regular Meeting and the May 31, 2018 Closed Session Meeting. Vote for:
Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0.
Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Cherney and seconded by Furrer to approve the Consent Agenda as follows:

- a. Monthly Bills
- b. Treasurers' Report
- c. Board and Commission Minutes

Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2018-29, a Resolution Appointing Election Judges for the 2018 State Primary and General Election – Joel Erickson, City Administrator
Erickson explained that the City is responsible to appoint election judges for elections taking place in the City. The Council reviewed a list six proposed judges. Cherney stated that he has had previous experience as an election judge. The Council agreed to add Cherney's name to the list.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2018-29, a Resolution Appointing Election Judges for the 2018 State Primary and General Election. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- b. Consider Approval of the Following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Baseball Association – 3.2% On-Sale; Lonsdale Lions – 3.2% On-Sale and Lonsdale Liquor – Off-Sale – Joel Erickson, City Administrator
The Council reviewed a list of 5 liquor license applications, including Lonsdale American Legion, Whistle Stop Tavern & Grill, Lonsdale Lions, Lonsdale Baseball Association, and Lonsdale Liquor. Erickson said that the Police Chief has received and reviewed the applications and signed them for approval. Pelava asked about the different fees, and Erickson explained that there are three different fees for Off Sale, On Sale, Sunday Liquor and there is no fee for the 3.2% On Sale.

A motion was made by Pelava and seconded by Cherney to approve the following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Baseball Association – 3.2% On-Sale; Lonsdale Lions – 3.2% On-Sale and Lonsdale Liquor – Off-Sale. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of a Lease Agreement Between the City of Lonsdale and James Schmitz for +/- 34 Acres in the Lonsdale Business Park – Joel Erickson, City Administrator

Erickson explained that the City of Lonsdale and James Schmitz are proposing to enter into a lease agreement for cutting and maintaining a cover crop on the vacant lots in the Lonsdale Business Park. He said that the City entered into the same agreement as last year.

A motion was made by Cherney and seconded by Furrer to approve a Lease Agreement between the City of Lonsdale and James Schmitz for +/- 34 acres in the Lonsdale Business Park. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- d. Consider Approval of a Commercial-Industrial Exclusive Listing Agreement Between the City of Lonsdale and Cerron Commercial Properties, LLC for the Lonsdale Business Park – Joel Erickson, City Administrator

Erickson asked the Council to consider approving a listing agreement with Cerron Commercial Properties, LLC to market and sell the remaining vacant lots in the Lonsdale Business Park. Erickson stated that the City has recently been working with Cerron/Appro Development on a serious business lead, and he said that the City has had a good long term relationship with Cerron/Appro Development over the years. He said that the agreement has been reviewed by the City Attorney. Rud said that Cerron knows the City, and that's a good thing.

A motion was made by Pelava and seconded by Furrer to approve a Commercial-Industrial Exclusive Listing Agreement between the City of Lonsdale and Cerron Commercial Properties, LLC for the Lonsdale Business Park. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- e. Consider Approval of Brad Hanson's Letter of Resignation as Part Time Liquor Store Clerk – Joel Erickson, City Administrator

The Council reviewed a letter of resignation from Brad Hanson. Erickson stated that Hanson was a good employee. Erickson explained the process that the Liquor Store Committee has been going through to advertise and hire two part-time clerks.

A motion was made by Furrer and seconded by Cherney to approve Brad Hanson's Letter of Resignation as Part Time Liquor Store Clerk. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Approval to Make a Conditional Job Offer for Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$10.58/hr.) – Joel Erickson, City Administrator
Cherney stated that he sat in on the Liquor Store Clerk interviews, and he said that the Committee recommended hiring Stacy Blohm and Molly Clark.

A motion was made by Cherney and seconded by Furrer to make a Conditional Job Offer to Stacy Blohm for Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$10.58/hr.). Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- g. Consider Approval to Make a Conditional Job Offer for Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$10.58/hr.) – Joel Erickson, City Administrator

A motion was made by Cherney and seconded by Pelava to make a Conditional Job Offer to Molly Clark for Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$10.58/hr.). Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- h. Consider Approval to Not Waive the Monetary Limits on Municipal Tort Liability Established by Minnesota Statutes, Sections §466.04 – Joel Erickson, City Administrator
Erickson explained the three options available to the City in regard to liability insurance. After reviewing the options, the Council decided to not waive the monetary limits on Municipal Tort Liability, the same as in past years.

A motion was made by Cherney and seconded by Furrer to approve not waiving the Monetary Limits on Municipal Tort Liability Established by Minnesota Statutes, Sections §466.04. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- i. Consider Approval of a Quote Submitted by Barzee’s Outdoor Services for an Irrigation System at Trcka Park – Ben Baker, City Planner

Baker explained that quotes were received from two local contractors for the upcoming irrigation project at Trcka Park. He said that prices were provided from Barzee’s Outdoor Services and Common Grounds Lawn & Landscape for both Rain Bird and Hunter systems. Baker stated that the Park Board reviewed the quotes at their June 12, 2018 meeting, and recommended going with the low bid from Barzee’s Outdoor Services. Baker mentioned that the City may be able to save \$3,150.00 if a booster pump is not required. Cherney suggested adding a penalty or incentive to get the project completed on time. Rud said that the irrigation contractor will need to be flexible due the remaining grading and excavation work that is still needs to be completed.

A motion was made by Pelava and seconded by Cherney to approve a quote submitted by Barzee’s Outdoor Services for an irrigation system at Trcka Park in the amount of \$20,050.00. Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- j. Consider Approval of Application for Payment No. 11 (Final) in the Amount of \$16,260.06 to E.H. Renner & Sons, Inc. for the Well No. 5 Project (Production Well) – John Powell, City Engineer

Powell asked the Council to consider approval of the final payment to E.H. Renner & Sons, Inc. for the Well No. 5 Project. Powell reported that the well is a good well and doing better than expected. Erickson stated that the project went well and that he is satisfied with the result.

A motion was made by Pelava and seconded by Furrer to approve Application for Payment No. 11 (Final) in the amount of \$16,260.06 to E.H. Renner & Sons, Inc. for the Well No. 5 Project (Production Well). Vote for: Cherney, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

- a. Staff Reports

Public Works Director

N/A

City Engineer

Powell provided updates on the on-going public works projects around town.

City Administrator

Erickson went through a list of items that he has been working on and meetings he has been involved with, including City Hall Expansion Project bids, Lonsdale Elementary School Addition Project, economic development, and the 2019 Budget.

City Planner

Baker provided an overview of the June 12th Park Board meeting.

- b. Council Reports

Council Member Cherney

Cherney stated that he recently met with the new owner of the lumber yard. He also provided an overview of the EDA meeting held earlier in the day.

Council Member Kodada

N/A

Council Member Furrer

Furrer stated that the annual Summer Reading Program pizza party event went very well, and she thanked the Lions for their help. She noted that the next Library Board meeting will be held in 2 weeks.

Council Member Pelava

Pelava stated that the Planning Commission will be meeting next Monday.

Mayor Rud

Mayor Rud said that two local churches are teaming up to host an upcoming Freedom Sunday event at Jaycee Park.

12. ADJOURNMENT

A motion was made by Pelava and seconded by Cherney to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 7:57 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator