

**MINUTES
CITY OF LONSDALE
ECONOMIC DEVELOPMENT AUTHORITY
JUNE 23, 2011**

1. CALL TO ORDER

President Lieske called the meeting to order at 7:01 am in the City Council Chambers at 415 Central St. W.

MEMBERS PRESENT:

Furrer, Duban, Lieske, Kuchinka, Dietz, Pierskalla and Daleiden

MEMBERS ABSENT:

None

STAFF PRESENT:

Joel Erickson, City Administrator

OTHERS PRESENT:

None

2. AGENDA

Lieske asked if there were any additions or deletions to the agenda. A motion was made by Duban and seconded by Kuchinka to approve the agenda as presented. Vote for: Furrer, Duban, Lieske, Kuchinka, Dietz, Daleiden and Pierskalla. Against: None Vote 7-0. Motion carried.

3. APPROVAL OF THE MINUTES FROM THE MAY 19, 2011 REGULAR MEETING

Lieske asked if there were any additions or deletions to the minutes. A motion was made by Pierskalla and seconded by Duban to approve the minutes of the May 19, 2011 regular meeting. Vote for: Furrer, Duban, Dietz, Lieske, Kuchinka, Daleiden and Pierskalla. Against: None Vote 7-0. Motion carried.

4. TREASURER'S REPORT

Erickson said the May 2011 Treasurer's Report was included in the packet for approval. He said May had a beginning balance of \$230,706.86, revenues of \$4,477.01, which were loan payments and expenses of \$615.10 for an ending balance of \$234,568.77. Erickson said the expenses are for legal services and a mortgage registration tax for recording the hardware store loan against the property. Kuchinka asked if the City could place a lien against Moe's house for his Revolving Loan that is delinquent. Erickson said Heritage Heating & Air and Moe's both filed bankruptcy and are protected. A motion was made by Furrer and seconded by Kuchinka to approve the May 2011 Treasurer's Report and the monthly invoices in the amount of \$821.20. Vote for: Furrer, Duban, Dietz, Lieske, Kuchinka, Daleiden and Pierskalla. Against: None Vote 7-0. Motion carried.

5. OLD BUSINESS

- a. Update on Lonsdale Sign Adjacent to I-35
Erickson said the application has been denied by Rice County Planning & Zoning and he will be working with County staff to amend the building permit application to receive approval.
- b. Update on Proposed Industrial Building
Erickson said Jim Winkels of Amcon attend the last City Council meeting to introduce himself and review the proposal. He said the City Council was excited about this opportunity and approved the agreement with Amcon. Daleiden said Amcon was the construction management company for construction of the liquor store and they are familiar with the community. He said he is hopeful to tap Amcon for retail and other business leads.
- c. Update on Heritage Heating & Air Loan
This item was discussed earlier in the meeting.
- d. Update on Planting of the Downtown Flower Pots
Erickson said business owners signed up for most of the flower pots and they have been planted. He said Furrer planted the four flower pots not signed up for. Duban asked if the EDA should reimburse Furrer for her expenses. Erickson said that would be fine. Furrer said she did not need to be reimbursed. Lieske said the next step is to judge the flower pots at the August meeting.

6. NEW BUSINESS

- a. CVN Meeting – August 12, 2011
Erickson said the next CVN session is scheduled for August 12, 2011 in West St. Paul. Furrer commented in the new location of the session. Erickson asked if any board members are interested in attending to let him know.

7. OTHER BUSINESS:

- a. Business Visits –Businesses on Main St. N.
Erickson said no businesses will be visited this month.
- b. Kuchinka said he and Lucy will be celebrating 25 years of business in Lonsdale in August.
- c. Erickson asked if the board members had any items they wanted discussed at the July meeting. Lieske suggested the Lonsdale 1st Program be added to the agenda to begin planning for the program. Lieske said the blended card seemed to work well and recommended using it again. Lieske asked how many punch cards are left over. Erickson said about 3,000. Duban asked what the length of the program should be. Duban suggested starting it the week before Thanksgiving. Dietz suggested the fourth quarter. Lieske suggested beginning on November 1st. The board agreed to run the program between November 1st and December 31st.

The board suggested prizes such as a television, a laptop, kindle and gift card for e-books.

- d. Duban asked what the prize should be for the “Adopt-A-Pot” program. Board members discussed a certificate, bragging rights, a write up in the New Review about their business to get some free advertising.
- e. Erickson said Amcon should be at the July meeting to review the marketing materials for the building.

8. ADJOURNMENT:

A motion was made by Daleiden and seconded by Duban to adjourn the meeting at 7:51 am. Vote for: Furrer, Duban, Dietz, Lieske, Kuchinka and Daleiden. Against: None Vote 6-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator