

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JUNE 27, 2019**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: Steve Cherney

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, and City Engineer John Powell

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as noted. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Pelava and seconded by Furrer to approve the Minutes from the June 13, 2019 Regular Meeting and June 17, 2019 Special meeting. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

John & Rosalind Carson, 326 Arizona Street SE, addressed the Council and Administrator Erickson from the front of the Council Chambers regarding trees that they were ordered to take down. Rosalind provided a piece of one of the trees as evidence that they followed through with cutting down the 3 tagged trees. They questioned why another letter was sent demanding that additional prohibited trees be removed from their property, and why other potential prohibited trees in their neighborhood were not being addressed. Erickson explained that many trees were planted before the tree ordinance went into effect. Rosalind talked about issues with the neighbor's fence and security camera. They also questioned the arborist's conclusion and intent. John relayed negative and unsubstantiated comments about the City Administrator, and he asked about being recorded. The Carson's debated the actual tree species label given to their trees by the arborist.

In regard to the Area No. 5 – Phase I Project, John asked the City to provide top soil for his property and lessen the slope on their driveway for handicap access, and he threatened to call the ADA. [Powell addressed this concern under the Department Reports section of the Agenda]

Rud said that the City just wants this issue resolved, and recommended that the Carson's follow the court order. Rosalind said fine.

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the Consent Agenda as follows:

- a. Monthly Bills
- b. Treasurers' Report
- c. Board and Commission Minutes

Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

- a. Update on 1314/1320 Deerview Ct. SE Drainage Concerns – Joel Erickson, City Administrator

The Council reviewed an updated survey/drainage plan and associated documents. Erickson provided an update on the 1314/1320 Deerview Ct SE drainage concern topic. He said that Pollock Construction provided a plan and the City Engineer provided comments. Powell clarified that WSB is only reviewing any submitted plans and not designing the project. Erickson said that the City Attorney is recommending that an encroachment agreement be established for the private infrastructure being installed within the City's Drainage & Utility Easement.

10. NEW BUSINESS

- a. Consider Approval of a Quote in the Hourly Not to Exceed Amount of \$35,606.00 Submitted by WSB for the 2020 Street and Utility Improvement Project Feasibility Study – Joel Erickson, City Administrator

The Council reviewed a feasibility study proposal from WSB for the 2020 Street and Utility Project, which included: project scope/understanding, pavement construction, water main/service improvements, storm sewer improvements, sanitary sewer improvements, meeting attendance, surveying, and geotechnical. Erickson provided an overview on the proposed \$2 million project and feasibility proposal. Rud asked City Staff to research how projects can run more efficiently in the future. Powell talked about phasing projects and different ways to bid and schedule. Everyone agreed that they want the best possible project at the end.

A motion was made by Kodada and seconded by Pelava to approve a quote in the Hourly Not to Exceed Amount of \$35,606.00 submitted by WSB for the 2020 Street and Utility Improvement Project Feasibility Study. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- b. Consider Approval of Resolution 2019-20, a Resolution of Support for the Lonsdale Economic Development Authority's (EDA's) Acceptance to University of Minnesota Extension Office's Connecting Businesses and Communities (BR&E) Program – Joel Erickson, City Administrator

Erickson provided an overview of the EDA's BR&E Program. Erickson explained that the EDA has completed the seven necessary steps required before submitting an application to the U of M Extension Office for their Connecting Business & Community Program. He said that the last requirement of the application is to obtain a letter of support from the City Council. He said that the EDA has committed \$9,500 towards the project. Pelava talked about the June 18th roll out event held at the American Legion. He said that there was a good response from the invitees, and he said that that most of attendees signed up to help with the interview portion of the program. Rud thanked Laura Prigge, Lance Benninghoff, and the other EDA members for their help with the initiative.

A motion was made by Pelava and seconded by Furrer to approve Resolution 2019-20, a resolution of support for the Lonsdale Economic Development Authority's (EDA's) acceptance to University of Minnesota Extension Office's Connecting Businesses and Communities (BR&E) Program. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of a Quote in the Amount of \$11,400.00 Submitted by EH Renner & Sons to Remove and Reinstall the Well No. 4 Pump – Russ Vlasak, Public Works Director

Vlasak explained that routine maintenance for Well No. 4 was budgeted and attempted the previous year, but Traut Companies was unable to get the drop pipe to come apart. He also explained that the well was hit by the pay loader snow blower this past winter causing damage that is being covered by insurance. Vlasak explained that there could be issues with the pump, motor, or submersible cable, and he recommended contracting with EH Renner & Sons to remove those items and get the drop pipe apart with their tools. Vlasak said that the actual cost for repairs and maintenance could come in lower depending on what is found. Pelava said that the new well in Trcka Park was drilled so that regular maintenance could be performed on other wells such as this one.

A motion was made by Pelava and seconded by Kodada to approve a quote in the amount of \$11,400.00 submitted by EH Renner & Sons to remove and reinstall the Well No. 4 Pump. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

- a. City Staff Reports

Public Works Director

Vlasak provided updates on the various on-going irrigation projects around town. He said that the new Downtown light pole planters should be up by next week.

City Engineer

Powell provided updates on Phase I and Phase IV of the Area 5 Project. He said that they are working on punch list items. He stated that the Lift Station Project should be completed by the end-of-July. Kodada suggested that the associated road closure be opened, if even temporarily, as-soon-as-possible. Powell said that dirt will be brought to 326 Arizona Street SE to fill in behind the curb, but he noted that he would not recommend replacing the driveway, referencing MNDOT residential driveway slope standards. Rud stated that the City should just do what is right. Powell provided an update on the road striping project near the elementary school.

City Administrator

Erickson said that he has been and will be working on the 2020 Budget.

City Planner

Baker provided an update on new home permits.

- b. City Council Reports
Council Member Cherney
N/A

Council Member Kodada

Kodada said that the Park Board will be meeting with the City Council on July 15th.

Council Member Furrer

Furrer said that the Library Board welcomed their new Board member.

Council Member Pelava

Pelava provided an update on the BR&E initiative. He said that it will be a great opportunity for the community.

Mayor Rud

Rud announced that the local churches will be joining together for the annual Freedom Celebration service on June 30th. He thanked Pastor Ben from Triumphant Life Church for spearheading the event. Rud thanked Jeff and Nicole Smisek and the Freedom Fireworks team for their years of service in fundraising and putting on the annual fireworks display on July 3rd.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 8:05 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator