

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JULY 12, 2018**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Steve Cherney, Tim Rud, Cindy Furrer

Members Absent: Kevin Kodada & Scott Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer John Powell, Public Works Director Russ Vlasak and Police Chief Jason Schmitz

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Furrer and seconded by Cherney to approve the agenda as presented. Vote for: Cherney, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections to the Minutes.

A motion was made by Furrer and seconded by Cherney to approve the Minutes from the June 14, 2018 Regular Meeting. Vote for: Cherney, Rud and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Introduction of Chad Johnson, Tri-City United Athletic Director – Chad Johnson, TCU Athletic Director

New TCU Athletic Director Chad Johnson introduced himself to the City Council. He said that he has been teaching for 24 years and coaching sports for 27 years. Johnson said that he already knew about 75% of the coaches at TCU from being involved in the Minnesota River Valley Conference. Johnson talked about efforts taking place to get soccer as an official sport. The Council members wished Johnson good luck in his new position, and they thanked him for attending the meeting.

b. Consider Approval of an Agreement Between the City of Lonsdale and Safe Assure Consultants, Inc. in the Amount of \$4,128.31 for OSHA Compliance and Safety Training – Joel Erickson, City Administrator

Erickson said that the City has contracted with Safe Assure since 2004. He said that the City has been satisfied with the policies, training, and mock OSHA walk through inspections services provided by Safe Assure. He said that in the spring of 2017, OSHA did an inspection of City Hall, the Public Works Shop, the wastewater and water plants and the Fire Hall and no violations were found, due to the polices/training provided by Safe Assure. He presented the Council with an agreement with Safe Assure for service in 2018-2019 in the amount of \$4,210.87. Cherney asked detailed questions about the service provided by Safe Assure, and he questioned if there were ways to save money by not conducting repetitive training for experienced employees. Erickson provided answers to the questions.

A motion was made by Cherney and seconded by Furrer to approve an agreement between the City of Lonsdale and Safe Assure Consultants, Inc. in the amount of \$4,128.31 for OSHA Compliance and Safety Training. Vote for: Cherney, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- c. Consider Approval of a Quote/Change Order in the Amount \$11,625.00 Submitted by Holtmeier Construction, Inc. for the Installation of a Water Main for Trcka Park – ben Baker, City Planner

Baker stated that a water line extension is required in order to get water from Harmony Meadows 2nd Addition over to Trcka Park, where an irrigation system was recently approved for the new soccer fields. He said that the City Engineer acquired a quote from Holtmeier Construction to save on costs. Baker asked the Council to consider approval of a quote from Holtmeier in the amount of \$11,625.00 to install the water main, which came in well under the Engineer's Probable Cost Estimate. The Council reviewed the attached maps. In regard to a question on change orders, City Staff assured Cherney that this change order is a very fair price. Furrer asked if the project was budgeted for. Baker said that the funds would come from the budgeted Parks & Recreation Capital Improvement funds.

A motion was made by Furrer and seconded by Cherney to approve a quote/change order in the amount \$11,625.00 submitted by Holtmeier Construction, Inc. for the installation of a water main for Trcka Park. Vote for: Cherney, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- d. Consider Approval of a Quote in the Amount of \$5,710.26 Submitted by S&S Tree for Hauling and Disposal of Biodegradable Material From the Compost Site – Russ Vlasak, Public Works Director

The Council reviewed a report about removing compost piles at the Lonsdale Compost Site. Vlasak said that the piles keep growing and need to be removed. The Council reviewed a quote submitted by S&S Tree for hauling and disposal of biodegradable material from the site in the amount of \$5,710.26. Cherney questioned if S&S Tree is capitalizing off the City's compost piles. City Staff explained the time involved in maintaining the site and hauling away material. Vlasak talked about potentially allowing people to purchase the boulders that are at the site. The Council discussed if a minimal user fee is needed to use the site. In regard to calculating pile size, Powell stated that drone measurements are pretty accurate.

A motion was made by Cherney and seconded by Furrer to approve a quote in the amount of \$5,710.26 submitted by S&S Tree for hauling and disposal of biodegradable material from the Lonsdale Compost Site. Vote for: Cherney, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- e. Consider Approval of a Sealed Bid Submitted in the Amount of \$400.00 for a Forfeited 1993 Mitsubishi 3000GT – Jason Schmitz, Chief of Police

Schmitz presented a bid of \$400.00 for a forfeited vehicle to the City Council for review. He detailed the expenses associated with the towing and processing the vehicle.

A motion was made by Furrer and seconded by Cherney to approve a sealed bid submitted in the amount of \$400.00 for a Forfeited 1993 Mitsubishi 3000GT. Vote for: Cherney, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

11. OTHER BUSINESS

- a. July 23, 2018 Special City Council Meeting at 6:00 pm to Discuss the 2019 Budget
Rud reminded everyone that there is a scheduled Budget Meeting on Monday, July 23rd.

- b. Staff Reports

Public Works Director

Vlasak said that the Public Works Department has been lining services along 4th Ave NE and patching pot holes.

City Engineer

Powell said that there will be a Lift Station Project Pre-Construction Meeting next week. He also provided an update on the Well Project and Area No. 5 Project.

City Administrator

Erickson said that he attended training at Rice County for election equipment, and he reported on other items that he has been working on.

City Planner

Baker listed the agenda items slated for the July 25th Planning Commission meeting.

- c. Council Reports

Council Member Cherney

Cherney stated that he has scheduled a ride along with the Police Department to get better acquainted with members of the Police Department and what they do. He said that he will also be trying to get to know the Public Works Department better as well.

Council Member Kodada

N/A

Council Member Furrer

Furrer stated that the Library Board will be meeting next week.

Council Member Pelava

N/A

Mayor Rud

Mayor Rud thanked all the area volunteers for their help in the community. He also stated that the fireworks display on July 3rd was great.

12. ADJOURNMENT

A motion was made by Cherney and seconded by Furrer to adjourn the meeting. Vote for: Cherney, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried. The meeting ended at 7:44 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator