

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JULY 13, 2017**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Joe Daleiden, Tim Rud, and Cindy Furrer

Members Absent: Scott Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer John Powell, Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson asked if “Rescheduling the September 5th Budget Meeting” could be added as Agenda Item 10(f).

A motion was made by Kodada and seconded by Furrer to approve the agenda with the noted addition. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2017-31, a Resolution Appointing Election Judges for the 2017 City General Election – Joel Erickson, City Administrator
Erickson said that the General City Election is scheduled for November 2017. He said that New Prague Schools are planning a referendum at that time, but Erickson said that TCU's referendum will be held a different time. He said that Staff contacted past election judges to see if they were interested in working the 2017 election. The Council reviewed a list of nine proposed judges. He said that election judge compensation will be increasing by \$2.00/hr. to \$12.00/hr.

A motion was made by Daleiden and seconded by Kodada to approve Resolution 2017-31, a resolution appointing election judges for the 2017 City General Election. Vote for: Kodada, Daleiden, Rud. Vote against: None. Abstained: Furrer. Vote: 3-0-1. Motion carried.

- b. Consider Approval of Application for Payment No. 7 (Final) in the Amount of \$233,728.98 to Chard Tiling & Excavating for the Area No. 5 Phase 2 Street and Utility Improvement Project – John Powell, City Engineer
Powell explained that Chard Tiling and Excavating completed the remaining punchlist items for the Area No. 5 – Phase II Project. Powell stated that the project finished \$20,000 under budget. He asked the Council to consider final payment contingent upon all the necessary forms being completed and submitted to the City. He stated that a two-year maintenance bond/warranty will start once the Council approves the final payment. Kodada stated that all the paperwork should be in place and submitted on time before the Council approves a final payment. The other Council members agreed, and they suggested tabling the agenda item. Powell said that the contractor was aware of payment deadlines.

A motion was made by Kodada and seconded by Furrer to table Payment No. 7 until all the paperwork has been submitted to the City. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The agenda item was tabled.

- c. Consider Approval of Application for Payment No. 1 in the Amount of \$178,486.89 to Dirt Merchants, Inc. for the Pondview Dr. SE Street and Utility Extension Project – John Powell, City Engineer
Powell stated that the contractor has been working on the site since early June. He said that the contractor has made good progress on the project. Powell noted that the sanitary sewer and water main were lowered to account for the lowering of the Garfield and Pond View intersection by 1.7 feet as requested by the City Council. Powell stated that they are still waiting for turn lane cost estimates to come in from the contractor. The Council reviewed the payment application. Powell stated that the City still holds a 5% retainage.

A motion was made by Kodada and seconded by Furrer to approve Application for Payment No. 1 in the amount of \$178,486.89 to Dirt Merchants, Inc. for the Pondview Dr. SE Street and Utility Extension Project. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- d. Consider Approval of Application for Payment No. 2 in the Amount of \$103,284.95 to BCM Construction, Inc. for the Area No. 5 Phase 3 Street and Utility Improvement Project – John Powell, City Engineer

Powell stated that the contractor has been working on site for several weeks and continues to make good progress on the project. He provided the Council with an update on the work completed south of Hwy 19 and the work taking place north of Hwy 19. He asked the Council to consider Application for Payment No. 2 for work completed through the end of June. Powell said that the contractor is aware of the upcoming IC Church Bazaar. He said that BCM has been doing a good job of communicating with the residents in the project area during construction.

A motion was made by Daleiden and seconded by Furrer to approve application for Payment No. 2 in the amount of \$103,284.95 to BCM Construction, Inc. for the Area No. 5 Phase 3 Street and Utility Improvement Project. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- e. Consider Approval of Application for Payment No. 1 in the Amount of \$60,693.70 to E.H. Renner & Sons, Inc. for the Well No. 5 Project – John Powell, City Engineer

Powell stated that there are separate contracts for the completion of Well No. 5: 1) New Production Well No. 5, and 2) New Well No. 5 Pump, Raw Water Main & Associated Improvements. Powell said that E.H. Renner & Sons, Inc. has the contract for the well, and he noted that Renner has been on site since mid-June. He asked the Council to consider payment to the contractor for mobilization, erosion control, and well casing pipe. Powell said that the contract also allows the City to compensate the contractor for the materials stored. The Council reviewed the pay request.

A motion was made by Kodada and seconded by Daleiden to approve Application for Payment No. 1 in the amount of \$60,693.70 to E.H. Renner & Sons, Inc. for the Well No. 5 Project. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Rescheduling the September 5, 2017 Budget Meeting to September 11, 2017
Erickson asked the Council members if they could reschedule the Tuesday, September 5th Budget Meeting to Monday, September 11th. The Council members all agreed with the proposed meeting date change.

A motion was made by Daleiden and seconded by Furrer to approve rescheduling the September 5, 2017 Budget Meeting to September 11, 2017. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director

Vlasak stated that the Public Works Department has been working on installing a draitile along 8th Avenue NW. He said that they are also getting ready for the upcoming seal coat project.

City Engineer

None

City Administrator

Erickson said that he has informed Brandl Anderson Homes about the Council's direction to reimburse the company for sanitary sewer service line recently repaired along 11th Avenue NE. He said that he has been working on the 2018 Budget and getting ready for the 2017 General Election.

Erickson relayed a positive comment to the Police Department and Fire Department from Scott Boyer, 424 Singing Hills Drive SE, regarding a recent lightning strike and fire at his home. Erickson said that Boyer was very thankful for the quick response and professional service that the Lonsdale emergency services departments provided.

City Planner

Baker stated that City Staff recently met with the new owners of 114 Main Street South in regard to a zoning letter. He also provided a brief recap on the recent Park Board meeting.

b. Council Reports

Council Member Daleiden

Daleiden stated that sales on Sundays have been astounding so far, but he cautioned that it may take a while to see what type of impact Sunday Sales will have on Lonsdale Liquor.

Council Member Kodada

Kodada provided an overview of the discussion topics at the July 11th Park Board meeting. He noted that the Cottonwood trees located near DRS Field will be cut down soon and replaced with new trees. Kodada also said that the Board has come up with a really nice site plan for the vacant Main Street South site.

Council Member Furrer

Furrer said that the Library Board will be meeting next week and the EDA will meet the following week.

Council Member Pelava

N/A

Mayor Rud

Mayor Rud stated that the Human Resources Committee held police officer interviews earlier in the day. He mentioned that he was impressed with the candidates. He said that City Staff and himself recently met with the new TCU Lonsdale Elementary School Principal and Adam Larson. Rud announced that the IC Church Bazaar and Lonsdale Community Days are coming up soon.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Kodada, Daleiden, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 7:35 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator