

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
JULY 14, 2022**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: David Webb, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Nick Guilliams, Public Works Director Russ Vlasak  
Police Chief Jason Schmitz

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson asked if Resolution 2022-38 could be added to the agenda.

A motion was made by Pelava and seconded by Kodada to approve the agenda with the noted addition. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Furrer and seconded by Webb to approve the Minutes from the June 30, 2022 Regular Meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

**10. NEW BUSINESS**

a. Introduction of Jake Cordes – Candidate for MN State Senate District 58

Jake Cordes, of Farmington Minnesota, stated that he is running for Minnesota Senate District 58, and he thanked the Council for allowing him a few minutes to talk. Cordes stated that he has been endorsed by Minnesota Police/Rescue. He talked about his prior leadership and School Board experience. Cordes talked about his private sector career. He said that if elected, he would be a point man and biggest fighter for Lonsdale.

The Council wished him best of luck in the upcoming election.

b. Consider Approval of Application for Payment No. 16 in the Amount of \$37,417.17 to Kue Contractors, Inc. for the Police Facility

John McNamara, Wold, provided an update on the Police Department Project, and he asked the Council to consider approval of Payment No. 16. McNamara stated that the project is close to being finished. He stated that the generator shipped today, but they are still waiting for the boiler pumps to arrive. McNamara stated that the overhead garage doors are being replaced. He stated that all the exterior work was done, including a nice irrigation system for the new sod. Pelava said that McNamara covered all the items.

A motion was made by Pelava and seconded by Furrer to approve Payment No. 16 in the amount of \$37,417.17 to Kue Contractors, Inc. for the Police Facility. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval of Application for Payment No. 10 (Final) in the Amount of \$9,000.00 to A-1 Excavating, Inc. for the 2nd Ave SW Area Street and Utility Improvement Project

The Council reviewed an application for payment from A-1 Excavating. Kodada asked if everything was resolved. Erickson explained that A-1 Excavating and the Villas of Lonsdale could not resolve the driveway repair issue, and he explained that the City has been threatened with a lawsuit from both A-1 Excavating and the Villas of Lonsdale. Erickson said that no one has done more to resolve the issue than the City, and he noted that the City Attorney was given direction to respond to the Villa's threatened lawsuit. Rud stated that the damaged driveway should be an insurance issue, but he said that the City has been granted a longer-than-expected warranty extension on the water services.

A motion was made by Kodada and seconded by Webb to approve Payment No. 10 (Final) in the amount of \$9,000.00 to A-1 Excavating, Inc. for the 2nd Ave SW Area Street and Utility Improvement Project. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Application for Payment No. 3 in the Amount of \$298,561.04 to BCM Construction for the 2022 Street and Utility Improvement Project  
Guilliams asked the Council to consider a payment application to BCM Construction for the 2022 Street Project. He said that pavement work should take place between the week of July 24<sup>th</sup> until mid-August. Guilliams said that the project is running ahead of schedule. Furrer asked if newsletters were being sent out. Erickson said that project newsletters are put on the City's website every Friday.

A motion was made by Kodada and seconded by Pelava to approve Payment No. 3 in the amount of \$298,561.04 to BCM Construction for the 2022 Street and Utility Improvement Project. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Change Order No. 1 in the Amount of \$10,311.60 for the 2022 Street and Utility Improvement Project  
Guilliams recommended approval of Change Order No. 1. He explained that a bad section of storm sewer was found during construction. He said that due to the pipe's poor condition and grade, it was decided to remove and replace that section of pipe. Guilliams said that the Contractor honored unit prices.

A motion was made by Pelava and seconded by Webb to approve Change Order No. 1 in the amount of \$10,311.60 for the 2022 Street and Utility Improvement Project. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of an Agreement Between the City of Lonsdale and Safe Assure Consultants, Inc. in the Amount of \$4,647.36 for OSHA Compliance and Safety Training  
Erickson stated that the City has contracted with Safe Assure since 2004. He said that the agreement with Safe Assure ends on July 31, 2022 and will be going up 2%. Kodada said that it is a good program. Based on a question from Furrer, Erickson explained how Safe Assure has helped Lonsdale with past unannounced OSHA compliance checks.

A motion was made by Pelava and seconded by Webb to approve an agreement between the City of Lonsdale and Safe Assure Consultants, Inc. in the amount of \$4,647.36 for OSHA Compliance and Safety Training. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of Resolution 2022-37, a Resolution Accepting a Donation from the Lonsdale Firemen's Relief Association

The Council reviewed a \$15,000 donation from the Lonsdale Firemen's Relief Association to the Fire Department. Erickson said that the proceeds are used to purchase fire equipment which benefits the Lonsdale community.

A motion was made by Pelava and seconded by Webb to approve Resolution 2022-37, a resolution accepting a donation from the Lonsdale Firemen's Relief Association. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of a Proposal Submitted by WSB in the Amount of \$39,500.00 to Update the City's Comprehensive Water System Plan

Vlasak said that the Public Works Department is looking to have a study done of Lonsdale's water system. He said that key components of the water system that need to be looked at include the booster station, future water tower, additional wells, water pressure and flow. He stated that Lonsdale's last study was completed in 2004 and these studies are typically done every 10 years. Vlasak said that the money for the study will come from the water fund. He said that the study will help Public Works determine if the 1978 booster station should be eliminated or updated. Furrer said that the study is a worthwhile investment for future planning. Kodada suggested looking into future growth areas. Pelava asked how long it would take for the study to be completed. Guilliams said that it should be completed by the end of November.

A motion was made by Furrer and seconded by Webb to approve of a proposal submitted by WSB in the amount of \$39,500.00 to update the City's Comprehensive Water System Plan. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- i. Consider Approval of a Quote Submitting by Grove Security in the Amount of \$21,187.21 for Security Cameras and Utilize American Rescue Plan Act Funding

Schmitz provided the Council with quotes from Lloyed Security and Grove Security for security equipment and installation. He explained that the Council was looking for quotes to include Jaycee Park, Veterans Memorial Park, Trenda Memorial Park, and Trcka Park. Schmitz explained the differences in technology between the two security systems along with the pros and cons of each. Schmitz recommended the quote submitted by Grove Security with a 3 year service plan. Kodada stated that cameras are a good idea. The Council agreed that security is definitely needed to protect Lonsdale's investment and deter vandalism.

A motion was made by Kodada and seconded by Webb to approve a quote submitted by Grove Security in the amount of \$21,187.21 for security cameras and utilize American Rescue Plan Act funding. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- j. Consider Approval Resolution 2022-38, a Resolution Declaring Sufficiency of Petition and Setting a Public Hearing on the Proposed Vacation of the Alley Running 226 ft. South of Florida Street SW Between 2<sup>nd</sup> Ave SW and Main Street South  
Baker stated that four neighbors signed a petition to vacate an alleyway. He recommended that the Council approve a Resolution and declaring sufficiency of the petition. Baker went through the proposed petition request and associated maps. The Council discussed the history of the vacant lot at 601 Main Street South. Baker stated that applicant Adam Smisek purchased that lot from Shattuck Saint Mary's last fall, and he has already started to cleaning up the lot

A motion was made by Kodada and seconded by Furrer to approve Resolution 2022-38, a Resolution declaring sufficiency of petition and setting a public hearing on the proposed vacation of the alley running approximately 226 ft. south of Florida Street SW, between 2<sup>nd</sup> Ave SW and Main Street South. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

### a. Staff Reports

#### *Public Works Director*

Vlasak provided an update on the skate park equipment moving project. He said that the project went better than expected. Rud stated that he has a contact with a skatepark building company from New Prague.

#### *City Engineer*

Guilliams provided an update on the 2022 Street Project.

#### *City Administrator*

Erickson thanked Vlasak and the Public Works staff for their work on moving the skate park equipment. He said that he is working on the 2023 Budget, economic development items, elections, and staffing items. Rud thanked Erickson for all his work at City Hall, while being short-staffed.

#### *City Planner*

Baker said that he will be creating a few location options for the skate park equipment. He noted that American Legal has completed their S-11 Supplement to the City Code. Baker said that he has been creating instructional binders and providing brief permit training sessions to help City Hall staff make a smooth transition. Rud thanked Baker for all the work he has done to help Lonsdale over the years.

b. Council Reports

*Council Member Webb*

None.

*Council Member Kodada*

None.

*Council Member Furrer*

Furrer stated that the EDA will be meeting on July 21<sup>st</sup>.

*Council Member Pelava*

Pelava stated that everything with the Police Department Project was covered earlier in the meeting.

*Mayor Rud*

Mayor Rud stated that the Community Days Committee is still looking for volunteers. He said that the Chamber has three upcoming ribbon cutting events for RR Revival, Massage Therapy by Lisa Klossner, and First Crack Auto Glass. Rud said that excavation and grading work has started on two sites within the Lonsdale Business Park. Rud said that people have requested the City establish a few pickleball courts in town.

**12. ADJOURNMENT**

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:52 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator