

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
AUGUST 10, 2017**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Joe Daleiden, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,
City Engineer John Powell

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented.
Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained:
None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Kodada and seconded by Furrer to approve the Minutes from the July 10, 2017 Special Meeting and the July 27, 2017 Regular Meeting. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Application for Payment No. 3 in the Amount of \$136,719.19 to BCM Construction, Inc. for the Area No. 5 Phase 3 Street and Utility Improvement Project – John Powell, City Engineer

Powell provided an update on the Area No. 5 – Phase III Project. He described the work that has been completed north and south of Hwy 19 so far. He said that aggregate base was placed on the streets around the I.C. Church before the Church Bazaar event, and no complaints were received. He explained that the pay request was for work completed through the end of July, including: temporary water system, new watermain installation, storm sewer removal, new storm sewer installation, and some roadway construction. Powell said that the amount does include the standard 5% retainage. Rud asked if the project is running on time and on budget. Powell said yes.

A motion was made by Daleiden and seconded by Pelava to approve Application for Payment No. 3 in the amount of \$136,719.19 to BCM Construction, Inc. for the Area No. 5 Phase 3 Street and Utility Improvement Project. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Application for Payment No. 2 in the Amount of \$308,140.15 to Dirt Merchants, Inc. for the Pondview Dr. SE Street and Utility Extension Project – John Powell, City Engineer

Powell provided an overview on the Pond View Drive Project. He said that the project went quickly compared to a typical street reconstruction project because it is in an undeveloped area. He said that much of the work is complete including the turn lane, lowered intersection, archery range/compost site driveway and parking lot, and trail down to the fishing pier. Powell noted that the bituminous wedge will be installed to protect the curbs over the winter season. He said that the payment request represents work completed through the end of July, including: concrete curb/gutter, pavement construction through aggregate base, watermain and services, and storm sewer. Powell said that the amount does include the standard 5% retainage.

A motion was made by Kodada and seconded by Furrer to approve Application for Payment No. 2 in the amount of \$308,140.15 to Dirt Merchants, Inc. for the Pondview Dr. SE Street and Utility Extension Project. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Change Order No. 2 in the Amount of \$9,278.50 for the Pondview Dr. SE Street and Utility Extension Project – John Powell, City Engineer

Powell stated that the Council had discussed and given the go ahead to complete: a paved trail from the archery range to the fishing pier, along with a swale and check dams along the western side of Garfield Avenue. Powell said that costs were negotiated with Dirt Merchant, Inc., and existing bid prices were incorporated when possible. The Council reviewed the proposed Change Order. Powell said that the total of Change Order No. 1 (previously approved) and No. 2 represent a 12.9% increase in the contract amount.

A motion was made by Daleiden and seconded by Furrer to approve Change Order No. 2 in the amount of \$9,278.50 for the Pondview Dr. SE Street and Utility Extension Project. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Application for Payment No. 2 in the Amount of \$47,126.31 to E.H. Renner & Sons, Inc. for the Well No. 5 Project – John Powell, City Engineer

The Council reviewed a payment request from E.H. Renner & Sons, Inc. for work completed and materials stored on site in the amount of \$47,126.31. Powell said that there has been one complaint regarding the contractor starting too early in the morning, but he said that issue has been resolved. Powell said that the project is running on time and on budget.

A motion was made by Daleiden and seconded by Kodada to approve Application for Payment No. 2 in the amount of \$47,126.31 to E.H. Renner & Sons, Inc. for the Well No. 5 Project. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Resolution 2017-33, a Resolution Approving Assistance From Rice County for the City's 2017 General Election and to Assist City Staff as Necessary – Joel Erickson, City Administrator

Erickson stated that the City will be conducting a General Election on November 7, 2017. He said that several school districts in the county and Northfield will be conducting elections. Therefore, Rice County has offered to assist the City with the election process, even though it is an odd-year election. The Council reviewed a letter from the County Auditor/Treasurer's Office offering assistance as it pertains to: 1) administering absentee voting; 2) serving as the UOCAVA Ballot Board; 3) coordinating election specific program of memory cards, ballot layout and printing; 4) conducting the preliminary and final public accuracy testing; and 5) updating the State's Election Reporting System on election night. Erickson recommended taking advantage of the County's offer.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2017-33, a Resolution approving assistance from Rice County for the City's 2017 General Election and to assist City staff as necessary. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of a Reimbursement Request in the Amount of \$31,955.18 Submitted by Brandl Anderson Homes for a Sanitary Sewer Line Repair at 850 11th Avenue NE – Joel Erickson, City Administrator

The Council reviewed a letter from Brandl Anderson Homes requesting reimbursement for sanitary sewer line repair work they had completed at 850 11th Avenue NE. Erickson stated that the Council had previously discussed this issue, and the Council agreed that this situation should be treated like a water main break, where the property owner pays the first \$1,000.00 and the City pays the remaining balance. Kodada agreed that it is the City's responsibility to take care of issues such as these.

A motion was made by Kodada and seconded by Pelava to approve a reimbursement request in the amount of \$31,955.18 submitted by Brandl Anderson Homes for a sanitary sewer line repair at 850 11th Avenue NE. Vote for: Kodada, Daleiden, Furrer, and Pelava. Vote against: None. Abstained: Rud. Vote: 4-0-1. Motion carried.

- g. Consider Approval to Schedule a Public Hearing on September 14, 2017 at 7:00 pm or Shortly Thereafter on Proposed Ordinance 2017-279 (2017 Fee Schedule – Terminate WAC/SAC Deferral Payment Agreement) – Joel Erickson, City Administrator

Erickson stated that the Council recently discussed terminating the New Home SAC/WAC Deferral Option at their previous budget meeting. He said that the program has run its course, and Erickson suggested scheduling a public hearing to amend the City Fee Schedule. Rud agreed that since the economy has turned around, it is best to get the money up front from new home contractors.

A motion was made by Kodada and seconded by Furrer to schedule a public hearing on September 14, 2017 at 7:00 pm or shortly thereafter on proposed Ordinance 2017-279 (2017 Fee Schedule – Terminate WAC/SAC Deferral Payment Agreement). Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

- a. Staff Reports

Public Works Director

N/A

City Engineer

None

City Administrator

None

City Planner

Baker provided an update on Parks and Community Development related items.

b. Council Reports

Council Member Daleiden

Daleiden stated that Lonsdale Liquor now has different beverages on sale for Community Days. Rud thanked Daleiden and Kodada for their tremendous work with the Liquor Store Committee.

Council Member Kodada

Kodada announced that the Park Board will be meeting on August 29th at 6:00 pm.

Council Member Furrer

Furrer said that the Library Board will be meeting next week. She said that an advertisement for vacant Advisory Board positions will be posted soon.

Council Member Pelava

Pelava ran through the list of upcoming agenda items for the Planning Commission meeting scheduled for August 17th. He also provided an update on new home statistics for 2017.

Mayor Rud

Mayor Rud said that the I.C. Church Bazaar event went well, and there were no complaints about the surrounding road construction. He stated that Community Days weekend will be August 11th – 13th. Rud stated that Police Officer John Thielen deserves an attaboy for helping resolve a recent dangerous situation. He announced that the Lonsdale Food Shelf will be hosting a fundraiser on Sunday, August 20th at the Next Chapter Winery.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Kodada to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:34 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator