

**MINUTES  
CITY OF LONSDALE  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
AUGUST 18, 2016**

**1. CALL TO ORDER**

Prigge called the meeting to order at 7:00 am in the City Council Chambers, 415 Central St. W.

**MEMBERS PRESENT:**

Duban, Prigge, Rivers and Daleiden

**MEMBERS ABSENT:**

Zellner, Ruppert and Furrer

**STAFF PRESENT:**

City Administrator Joel Erickson

**OTHERS PRESENT:**

Mandy Fredrickson

**2. AGENDA**

Prigge said the agenda went through 7C and asked if there were any additions, deletions or corrections to the agenda. A motion was made by Duban and seconded by Daleiden to approve the agenda as presented. Vote for: Duban, Prigge, Rivers and Daleiden. Against: None Vote 4-0. Motion carried.

**3. APPROVAL OF THE MINUTES FROM THE JULY 21, 2016 REGULAR MEETING**

Prigge asked if there were any additions, deletions or corrections to the minutes. A motion was made by Daleiden and seconded by Prigge to approve the minutes of the July 21, 2016 regular meeting. Vote for: Vote for: Duban, Prigge, Rivers and Daleiden. Against: None Vote 4-0. Motion carried.

**4. CONSIDER APPROVAL OF THE JULY 2016 TREASURER'S REPORT AND MONTHLY BILL(S)**

Erickson said July had a beginning balance of \$204,602.48 , revenues of \$536.35 and expenses of \$482.88 for an ending balance of \$204,636.95. He said there were two legal bills to be paid in August. Prigge asked if anyone had any questions. There were no questions. A motion was made by Daleiden and seconded by Duban to approve the July 2016 Treasurer's Report and monthly bill(s). Vote for: Duban, Prigge, Rivers and Daleiden. Against: None Vote 4-0. Motion carried.

## **5. OLD BUSINESS**

### **a. Update on the EDA Equipment Grant Program**

Erickson said the City Council approved the recommended EDA Equipment Grant Program. He said he would be sending out the grant program information to businesses. Rivers asked when the information would be sent out. Erickson said in the next week or so.

### **b. Consider Approval of a Lonsdale Economic Development Authority Rehabilitation Grant Program Application Submitted by Fredrickson Properties, Inc.**

Erickson said this application has been reviewed a previous meeting and provided a brief summary of the application. He said the applicant, Mandy Fredrickson, was present at the meeting to answer any questions of the Board. The Board said the proposed project would be good and an improvement to downtown.

Fredrickson said the improvements will be based on the bids submitted and any additional work that is found after the brick is removed. She said she expects some unknown repairs. Fredrickson said she will certainly meet the required 1:1 match and that if there was \$50,000 in additional funding, she would take that as well. Daleiden said the bids for the project are included and that several of the contractors are family. A motion was made by Duban and seconded by Daleiden to recommend approval of the EDA Rehabilitation Grant Program Application submitted by Fredrickson Properties, Inc. Vote for: Duban, Prigge, Rivers and Daleiden. Against: None Vote 4-0. Motion carried.

### **c. Discuss the EDA's 2016 Budget / Goals for 2016**

Erickson said this item was discussed at the July EDA meeting. He reviewed the budget process, the EDA's line item budget and asked what the EDA would like to include as far as funding amounts and goals for 2017. Prigge suggested keeping it the same as 2016. Rivers asked about marketing. Erickson said two business forums were budgeted for 2016 and asked if the second one would be held in 2016 and if so, should there be two budgeted for in 2017. Rivers said the seconded business forum should be held in 2016. The Board discussed holding the second business forum on November 1<sup>st</sup> or 15<sup>th</sup> and the topics could be a "Year in Review" to explain 2016 accomplishments and a "Sneak Peek" for things to come in 2017.

The Board agreed the goals should remain the same and that funds be budgeted for two business forums in 2017. Funding for marketing was also discussed.

## **6. NEW BUSINESS**

### **a. Consider Approval of the Winner of the Main Street Flower Planter Contest**

The Board reviewed the pictures of the flower planters on Main St. They said the planters done by Five Star Embroidery, Frandsen Bank & Trust and the businesses at 102 Main St. N. (the LACC, ALL Yarn and Audre's Attic) all looked great. The Board decided that the planter done by Lonsdale Country Market was the best and agreed it was the winner of the 2016 Flower Planter Contest.

**7. OTHER BUSINESS**

a. Business Retention & Expansion Visits

Erickson said there would not be a business visit today because Car Quest is short staffed.

b. Additional Items to be Discussed

Prigge asked if there were any additional items to discuss. There was none.

b. Items for the September 2016 Agenda

The Board requested the Business Forum, Grant update, B. R. & E. visits and the 2017 EDA budget be on the September agenda.

**8. ADJOURNMENT**

A motion was made by Duban and seconded by Daleiden to adjourn the meeting at 7:51 am. Vote for: Duban, Prigge, Rivers and Daleiden. Against: None Vote 4-0. Motion carried.

Respectfully Submitted:

---

Joel A. Erickson, City Administrator