

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
AUGUST 27, 2020**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,  
Public Works Director Russ Vlasak and City Engineer John Powell

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the Agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes.

A motion was made by Kodada and seconded by Pelava to approve the Minutes from the July 27, 2020 Special Meeting, the August 6, 2020 Special Meeting Minutes and the August 13, 2020 Regular Meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **6. PUBLIC HEARINGS**

### **a. Special Assessments Hearing for Delinquent Accounts**

Rud read the public hearing notice and opened the public hearing. Erickson said that this hearing was approved to be scheduled at the July 30<sup>th</sup> meeting. The Council reviewed the Staff Report and delinquent water/sewer amounts. He said that there were 11 accounts delinquent, but 2 have since paid.

Rud asked if anyone off the floor wanted to speak on the matter. No one responded to the invitation. Erickson said that there were no written comments and only verbal comments that were negative and derogatory, all of which were directed at staff. He explained that the assessments would go on the 2021 taxes.

A motion was made by Kodada and seconded by Cherney to close the public hearing. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The hearing closed at 7:06 pm.

## **7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

## **8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Kodada and seconded by Pelava to approve the Consent Agenda as follows:

- a. Monthly Bills
- b. Treasurers Report
- c. Board and Commission Minutes

Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

### **a. Update on Advanced Exhaust Solutions Purchasing Three (3) Acres and Construction of a Facility in the Lonsdale Business Park**

Erickson said that the City has been working to get Advanced Exhaust Solutions (AES) to construct a facility in the Lonsdale Business Park since January of 2019. Erickson said that AES is looking to purchase 3 acres with the availability to purchase 3 additional acres in the future for a 12,000 - 17,000 sq. ft. facility and a potential future expansion. He said that AES owner Marko Popovich is at the meeting to introduce himself, his business, and answer any questions. Rud stated that the City and AES are pretty close on a purchase agreement, and he introduced Popovich and welcomed him to the meeting.

Popovich provided the Council with a brief history and overview of his 5 year old company. Popovich said that his company has 25 staff members, including welders, engineers, and designers, and he may have to scale up production in the near future. Popovich explained that

outsourcing some manufacturing work has helped his company be flexible. He said that there is a lot of potential for his products over the upcoming years. Popovich said that the jobs would be well paying jobs, where workers could afford to live in town. Popovich provided further background on his experience in the industry. He said that there would be little to no outside storage and manufacturing would take place indoors. The Council thanked Popovich, and they agreed that it would be great to have a company like AES in the Lonsdale Business Park.

b. Consider Approval of Resolution 2020-34, a Resolution Adopting Assessments for Delinquent Accounts

Erickson said that a public hearing was held earlier in the meeting. He went through Resolution 2020-34 and explained that the delinquent account amounts would get certified to next year's property taxes.

A motion was made by Cherney and seconded by Pelava to approve Resolution 2020-34, a resolution adopting assessments for delinquent accounts. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval of Rodney Clark's Letter of Resignation and Authorize Staff to Advertise for One Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$12.14/hr.)

The Council reviewed a Letter of Resignation from Part Time Liquor Store Clerk Rodney Clark. Erickson said that Clark was a good worker and valued member of the Lonsdale Liquor staff. Erickson asked the Council to consider authorizing Staff to advertise for the position. Cherney asked if a temporary worker is needed. Erickson said that the Liquor Store Manager did not bring that up as needed in the short term.

A motion was made by Kodada and seconded by Furrer to approve Rodney Clark's Letter of Resignation and authorize Staff to advertise for one Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$12.14/hr.). Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval of the Request for Proposals for Professional Auditing Services

Erickson explained that the City's 3-year contract with Schlenner Wenner & Co., the City's auditor has ended. He asked the Council to review the proposed RFP for audit services for years ending 2020, 2021, and 2022. Erickson summarized the 6 main points of the RFP. Cherney asked if we could just work with Schlenner on their pricing and stay with them. Rud stated that it is good to check the market and see what is out there, similar to the substantial savings to Lonsdale residents from going out for garbage RFPs.

A motion was made by Cherney and seconded by Pelava to approve a Request for Proposals (RFP) for Professional Auditing Services. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of a Quote in the Amount of \$9,340.00 for Two Watch Guard In-Car Camera Systems

Schmitz stated that two of the squads need updated Watch Guard in-car camera systems installed. He said that funds for the equipment will come from the forfeiture funds, which has a balance of \$17,841.00. Schmitz said that installation of the cameras would cost about \$500 per vehicle. He said that the next squad replacement will not be until 2022. Furrer asked if the cameras could be transferred to the new squads. Schmitz said yes. The Council discussed moving towards body cameras in the near future. Rud encouraged the Police Department to incorporate body cams into their long-range plan.

A motion was made by Kodada and seconded by Cherney to approve a quote in the amount of \$9,340.00 for two Watch Guard In-Car Camera Systems. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Update and Presentation on the Lonsdale Police Facility and Future Master Planning Project

The Council reviewed a Staff Report from Erickson pertaining to the Lonsdale Police Facility and Future Master Planning Project. Melissa Stein, of Wold Architects & Engineers, went through a 21-slide presentation, which was projected on the front white board for everyone to see. Stein presented the Council with multiple site plans and building designs/concepts, based on comments from the Core Planning Group, which has been meeting every two weeks. After reviewing the site plans, the Council provided feedback. Cherney suggested a connection between the Police Department, City Hall, and Library buildings. Stein said that a connecting breezeway concept was accounted for. Kodada suggested angling the future middle City Hall facility. Erickson stated that initial planning efforts showed the 3 City facilities with common walls in an effort to share common and meeting room spaces and therefore maximize efficiency. Erickson and Pelava explained that due to security concerns with the Police Department and limits on future additions, the Planning Group is moving away from the shared wall concept. Overall, the Council favored the site plan that showed the Police Department closest to the Car Wash and the buildings separated to account for future expansions and safety. The Council discussed safe spaces, garage space needs, kitchen/breakroom locations, and walkways. Erickson noted that although the entire property is zoned as B-2 Zoning District right now, the site plan does account for a potential senior housing facility, which has been a noted priority in the community. Rud and the other Council members agreed that the site and building layout look good.

g. Consider Approval of a Date/Time to Conduct an Open House on the Lonsdale Police Facility and Future Master Planning Project

Erickson asked the Council to consider holding an open house for the public to review the Police Facility and Master Planning Project. After reviewing schedules and potential dates, the Council decided that a separate meeting date at a larger meeting facility would be best.

A motion was made by Kodada and seconded by Pelava to schedule an Open House on Wednesday, September 9, 2020 at 6:00 pm at the American Legion for public review and comments on the Lonsdale Police Facility and Future Master Planning Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

### a. City Staff Reports

#### *Public Work Director*

Vlasak said that the Public Works Department repaired a broken water main over the past weekend.

#### *City Engineer*

Powell provided an update on the 2<sup>nd</sup> Avenue SW Project. He said that trees have been planted and sod is being installed. He stated that the Project is mostly done and a punch list will be generated.

#### *City Administrator*

Erickson said that he has been helping with the Police Department Project. He provided an update on the local CARES Act funding response and proposed audio/visual improvements to the Council Chamber. The Council directed to Erickson to spend the money necessary to get the meetings televised again.

#### *City Planner*

Baker provided recent pictures of youth soccer participants playing at the Trcka Park soccer fields and the Trcka Park Building Project. He provided an update on the construction project.

### b. City Council / Department Reports

#### *Council Member Cherney*

Cherney provided an update on the Lonsdale Library.

#### *Council Member Kodada*

Kodada provided an update on the last Planning Commission meeting, and he said that an application may be coming forward for a digital billboard along Hwy 19 in the Business Park.

#### *Council Member Furrer*

Furrer provided an update on the EDA.

#### *Council Member Pelava*

Pelava provided an update on the Police Department Planning Committee meetings.

#### *Mayor Rud*

Rud said stated that he will be promoting Lonsdale and providing project updates on KCHK next week.

## **12. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:32 pm.

Respectfully Submitted:

---

Joel A. Erickson, City Administrator