

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
SEPTEMBER 10, 2020**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Steve Cherney, Kevin Kodada, Tim Rud, Cindy Furrer, and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,  
City Engineer John Powell and Public Works Director Russ Vlasak

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the Agenda.

A motion was made by Kodada and seconded by Cherney to approve the agenda as presented. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

## 10. NEW BUSINESS

- a. Consider Approval of the City's Property/Casualty Insurance Premium in the Amount of \$98,170.00 - Pete Flicek, Flicek Insurance

City Insurance Agent Pete Flicek went through a 16-page insurance coverage update with the City Council, including: Premium Comparison from the last 3 years, LMC Common Coverage Declarations, LMC Insurance Trust Schedule of Covered Property, LMC Liability Declarations, Municipal Liability, and Automobile Coverage. Flicek explained the reasoning for the significant increase in premium, including additional property coverage. The Council reviewed the details of the policy coverage and premium, and they discussed deductible amounts and scenarios. Erickson said that Staff did look into the cost/benefit of adjusting deductible amounts. Vlasak explained that the equipment breakdown coverage has been helpful in the past. Cherney asked about insurance for pandemics. Flicek said that the policy cost would be unaffordable. Erickson recommended approving the City's insurance coverage and premium.

A motion was made by Kodada and seconded by Cherney to approve the City's Property/Casualty Insurance Premium in the amount of \$98,170.00. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Resolution 2020-35, a Resolution Transferring \$50,000 from the Liquor Fund to the Park Fund for the Trcka Park Building Project – Joel Erickson, City Administrator  
Erickson explained that the City is responsible to match or exceed the \$250,000 DNR Outdoor Recreation Grant for the Trcka Park Project. He stated that the City will easily meet the 1:1 match requirement by means of donated equipment, property tax levy, and proceeds from Lonsdale Liquor as funding sources for the project. Erickson said that during initial planning for the project, \$100,000 was proposed to be transferred from the Liquor Fund to the Park Fund over a 2-year period. He said that the Liquor Store Committee reviewed and approved the transfer at their September 2<sup>nd</sup> meeting. Liquor Store Manager Lynette Moe provided a brief history and update on Lonsdale Liquor. She said that the liquor store is in good financial position and sales and revenue are up significantly since March due to COVID-19. She said that Sunday sales have been good and are a worthwhile endeavor.

A motion was made by Pelava and seconded by Furrer to approve a Resolution 2020-35, transferring \$50,000 from the Liquor Fund to the Park Fund for the Trcka Park Building Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Moe presented a check, in the amount of \$50,000.00, to the City Council in the front of the Council Chambers.

- c. Consider Approval of Resolution 2020-36, a Resolution to Contract with a Councilmember – Joel Erickson, City Administrator

The Council reviewed an invoice from Rud Construction in the amount of \$1,974.00 for emergency water main break repair on August 22, 2020. Erickson explained that because the emergency work was contracted with a Council member, the entire Council needs to approve the expense in compliance with State Statute.

A motion was made by Cherney and seconded by Kodada to approve Resolution 2020-36, a Resolution to Contract with a Councilmember. Vote for: Cherney, Kodada, Furrer, and Pelava. Vote against: None. Abstained: Rud. Vote: 4-0-1. Motion carried.

- d. Consider Approval of Resolution 2020-37, a Resolution Approving a LG214 Premise Permit Application for the Lonsdale Fireman’s Relief Association (LFRA) to Conduct Lawful Gambling at 115 Railway St. SW – Joel Erickson, City Administrator

Erickson said that the Lonsdale Fireman’s Relief Association (LFRA) is requesting approval to conduct gambling at 115 Railway Street SW. He said that LFRA currently conducts lawful gambling at Whistle Stop and is requesting a Premises Permit to conduct lawful gambling at Smoke, 115 Railway Street SW. LFRA Gambling Manager Joe Pumper answered a few questions from the City Council.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2020-37, a Resolution approving a LG214 Premise Permit Application for the Lonsdale Fireman’s Relief Association (LFRA) to conduct Lawful Gambling at 115 Railway St. SW. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Application for Payment No. 3 in the Amount of \$54,713.35 for the “Trcka Park Building – Labor” Project Submitted by KA Witt – Joel Erickson, City Administrator

Erickson explained that labor and materials were separated so the City could realize savings by not having to pay for sales tax imposed on materials. The Council reviewed the list of items completed. Erickson went through the approved changes to-date, including a slight variation in the ceiling and wall boards and the addition of a large hose spigot on the west side. He said that the contractor is working towards completing the project on time, even though a snag in the supply chain has caused some materials to be delayed.

A motion was made by Kodada and seconded by Pelava to approve Payment No. 3 in the amount of \$54,713.35 for the “Trcka Park Building – Labor” Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of Application for Payment No. 3 in the Amount of \$81,292.45 for the “Trcka Park Building – Material” Project Submitted by KA Witt – Joel Erickson, City Administrator

The Council reviewed the payment request and picture of the building construction. Erickson said that the project is running on budget.

A motion was made by Furrer and seconded by Kodada to approve Payment No. 3 in the amount of \$81,292.45 for the “Trcka Park Building – Material” Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of Application for Payment No. 4 in the Amount of \$283,801.20 to A-1 Excavating, Inc. for 2nd Ave SW Area Street and Utility Improvement Project – John Powell, City Engineer

Powell provided an update on the 2<sup>nd</sup> Avenue SW Area Project, and he asked the Council to consider approval of Pay Voucher No. 4 in the amount of \$283,801.20 for work completed through August 31, 2020. He said that the project is running under budget. Powell explained that Crane Creek admitted that a different asphalt mix instead of what was specified for the project. He said that it was an honest mistake, and he said that the WSB Field Inspector should have caught the error. He said that the WSB pavement and geo-tech engineers have looked at the mix, and they don’t have any concerns regarding product performance. The Council questioned how this could happen, and they directed WSB to work out a fair arrangement due to the error.

A motion was made by Kodada and seconded by Cherney to approve Payment No. 4 in the amount of \$283,801.20 to A-1 Excavating, Inc. for the 2nd Ave SW Area Street and Utility Improvement Project. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 11. OTHER BUSINESS

- a. City Staff Reports

### *Public Work Director*

Vlasak said that Public Works will be helping out at Trcka Park to get the project done by early-October.

### *City Engineer*

Powell said that he has been working on the 3<sup>rd</sup> & 4<sup>th</sup> Avenue SW Feasibility Report. Rud encouraged City Staff to provide better notice, if possible, to residents about the special assessment payment procedure/timeline.

### *City Administrator*

Erickson went through a list of items he has been working on and involved with, including: CARES Act Grant funding, the 2021 Budget, Auditor RFPs, employee health insurance, and the Police Facility & Master Planning meetings.

*City Planner*

Baker stated that park tables and benches were ordered and funded through the CARES Act Grant to provide the necessary and requested social distancing. He also provided an update on new home permits to-date.

b. City Council / Department Reports

*Council Member Cherney*

Cherney commented on the strength of sales at Lonsdale Liquor, and he said that the liquor store staff is doing a good job.

*Council Member Kodada*

Kodada said that there will be a Grand Opening event at Trcka Park on October 8<sup>th</sup>.

*Council Member Furrer*

Furrer provided an update on Lonsdale Liquor, including goals for entryway and landscaping improvements.

*Council Member Pelava*

Pelava said that the EDA and Police Department Project Committee will both be meeting next week.

*Mayor Rud*

Rud said that the Chamber of Commerce will be holding their fall event on September 17<sup>th</sup> at the Rolling Ridge Market Place. He also advertised the upcoming TCU Golf Tournament and opening night for the new Smoke restaurant.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Cherney to adjourn the meeting. Vote for: Cherney, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:11 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator