

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
SEPTEMBER 8, 2022**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:01 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: David Webb, Kevin Kodada, Tim Rud, Cindy Furrer and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Engineer Nick Guilliams and Interim Public Works Director Joe Dornfeld

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda. A motion was made by Pelava and seconded by Furrer to approve the agenda with the requested addition. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any additions, deletions or corrections to the Minutes. A motion was made by Furrer and seconded by Pelava to approve the minutes from the August 25, 2022 Regular Meeting and August 29, 2022 Special Meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Application for Payment No. 17 in the Amount of \$70,318.05 and Application for Payment No. 18 in the Amount of \$40,356.80 to Kue Contractors, Inc. for the Police Facility

Melissa Stein of Wold said there is not much of an update given the fact the facility is occupied. She said they are working on wrap up, close out documents and that there will be one more change order to reflect the final quantities. Stein said the change order associated with Application for Payment No. 18 has already been approved. The City Council said the project turned out good. Mayor Rud asked if anyone had any questions. A motion was made by Pelava and seconded by Kodada to approve Application for Pay No. 17 in the amount of \$70,318.05 and Application for Payment No. 18 in the amount of \$40,356.80 to Kue Contractors, Inc. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of the City's 2022/23 Property/Casualty Insurance Premium in the Amount of \$108,954.00

Pete Flicek of Flicek Insurance Agency said the City's premium decreased approximately 1.50%. He said he believes the insurance field will be moving to paying claims based on cash value and not replacement cost due to the high cost of claims. Flicek said he did not have any concerns with the renewal and said things are going well. Furrer asked if there was coverage on the new PF facility. Kodada said it is probably covered. Erickson said the facility had builder's risk coverage during construction and that has been switched to regular coverage with the renewal. Kodada asked if there were any changes to coverages. Flicek said the City has more coverage and a lower premium. A motion was made by Kodada and seconded by Webb to approve the City's 2022/23 property insurance premium in the amount of \$108,954.00. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of a Quote Submitted by SMSC Organics Recycling Facility in the Amount of \$8,500.00

Dornfeld said this is an annual item for consideration and is for grinding and removal of the brush pile at the compost site. He said up until recently, this was a free service because the contractor would then take the material but that is not the case anymore. He said it also includes the massive stump dumped at the compost site but not the yard waste. Dornfeld said next year he is proposing to have the yard waste ground up and used as black dirt. Mayor Rud asked if Dornfeld was recommending approval of the quote. Dornfeld replied yes. A motion was made by Kodada and seconded by Furrer to approve a quote in the amount of \$8,500.00 submitted by SMSC Recycling Facility. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Application for Payment No. 7 in the Amount of \$82,200.00 to BCM Construction for the 2021 Street and Utility Improvement Project
Guilliams said the 2021 street project is nearly complete and there are several minor repairs that need to be made. He said the pay request is for wear course paving and the final pay request will be presented next month. Guilliams said he was recommending approval of the pay request. Kodada asked if the project was on budget. Guilliams said the project is below budget. Mayor Rud asked if the project was complete. Guilliams said there are several minor items such as installing rodent traps and backfill behind the curb sections that were recently replaced. A motion was made by Furrer and seconded by Webb to approval Application for Payment No. 7 in the amount of \$82,200.00 to BCM for the 2021 street project. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.
- e. Consider Approval to Terminate Jeff Dulin From His Position as Fire Fighter on the Lonsdale Fire Department
Fire Chief Pfluke said Dulin moved outside of the Department's required five-minute response time and he asked Dulin several times for a resignation letter but has not received it yet. He said it is important to address this so he can fill the position and get the department fully staffed. Pfluke said Dulin was a good fire fighter. Furrer asked if Dulin will receive a letter. Pfluke replied yes. A motion was made by Pelava and seconded by Furrer to terminate Jeff Dulin from his position as Fire Fighter. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.
- f. Consider Acknowledgement of a Minnesota Lawful Gambling LG220 Application for Exempt Permit Submitted by the Sons of the American Legion Squadron 586 With No Waiting Period
Erickson said the Sons of the American Legion Squadron 586 are requesting acknowledgement of a permit to sell tickets and conduct the raffle drawing on November 11, 2022 at the Legion. He said the City Council needs to acknowledge the application with or without a waiting period prior to it being sent to the State. A motion was made by Kodada and seconded by Webb to acknowledge the LG220 Application for Exempt Permit submitted by the Sons of the American Legion Squadron 586 without a 30 day waiting period. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

g. Consider Approval of an Advertisement for Sealed Bids for the Sale of 115 Alabama St. SW

Erickson said with the new facility occupied, the next step is to sell the old one. He reviewed the proposed advertisement for bid. Mayor Rud said he spoke to Roger Pesta and the Sno-Wizards are interested in purchasing the property. He recommended putting this on hold until talking to them about it. Kodada said \$100,000 is a good starting point and that with the Sno-Wizards owning it, the use does not really change much. There was discussion on zoning, a variance and the fact the property is a legal non-conforming property. Erickson said the fact it is legal non-conforming does not matter unless the building is expanded. A motion was made by Kodada and seconded by Webb to table this item until after talking to the Sno-Wizards. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

h. Review the Performance of Public Works Director Russ Vlasak

Mayor Rud said the City Council was going into Closed Session to review the performance of Public Works Director Russ Vlasak. The meeting was closed. Mayor Rud called the meeting back to order and said discussion during the closed session focused on reviewing the performance of the Public Works Director Russ Vlasak. Vlasak then submitted his letter of resignation effective September 8, 2022. A motion was made by Kodada and seconded by Pelava to accept Vlasak's letter of resignation. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Staff Reports

Interim Public Works Director

None

City Engineer

None

City Administrator

Erickson said he discussed financing equipment and facilities with Paul Donna and attended a meeting with Rice County and Scan Air Filter to discuss financial assistance. He said the open house for the auction of 121 Main St. N. was held earlier in the day and the auction is Monday. Erickson said he will be attending meetings on work comp, elections and the County Road 4 project next week. Erickson reminded everyone the next regular meeting is on Monday, September 26th.

City Planner

None

b. Council Reports

Council Member Webb

None

Council Member Kodada

Kodada said the Planning Commission and Park Board will be back to regular meetings next week.

Council Member Furrer

Furrer said the EDA will be meeting next week.

Council Member Pelava

None

Mayor Rud

None

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Webb, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:12 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator