

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MAY 25, 2023**

1. CALL TO ORDER

Mayor Tim Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: David Webb, Kevin Kodada, Tim Rud, Cindy Furrer and Scott Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, Public Works Director Joe Dornfeld and City Engineer Shibani Bisson

4. APPROVAL OF AGENDA

Rud asked if there were any additions, deletions or corrections to the agenda. A motion was made by Kodada and seconded by Pelava to approve the agenda as presented. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

a. Consider Approval of the Minutes from the May 11, 2023 Regular Meeting

Rud asked if there were any additions, deletions or corrections to the minutes. A motion was made by Furrer and seconded by Webb to approve the minutes from the May 11, 2023 Regular Meeting. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Rud reviewed the items on the Consent Agenda and asked if anyone wanted any of the items pulled for discussion. A motion was made by Kodada and seconded by Pelava to approve the consent agenda as presented. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2023-19, a Resolution Approving the Rolling Ridge Market Place 6th Addition Preliminary and Final Plats

Erickson said the subject property is located at 701 Ash St NE, is 4.36 acres in size and the proposed plat splits the parcel into three lots. He said the owner is First National Bank of Le Center and the applicant is Jake Wetzel. Erickson said staff reviewed the proposed plat and all comments were incorporated into it by the applicant. He said the Planning Commission reviewed the plat and recommended approval of the preliminary and final plats. Kodada said the site is a good location and the Planning Commission reviewed the plat and approved it without objection. Furrer thanked Wetzel for his patience and said the project is a welcomed addition to the City. A motion was made by Pelava and seconded by Webb to approve Resolution 2023-19. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Resolution 2023-20 a Resolution Approving a Site Plan for 627 Ash St. NE – Wetzee's Car Wash

Erickson said the next step in the process is to consider approval of the site plan for Wetzee's Car Wash to be located at 627 Ash St. NE. He said the proposed location is adjacent to the First National Bank of Le Center in the Rolling Ridge Market Place. Erickson reviewed the proposed site plan, erosion control, access, landscaping, turf establishment, turning movements and elevation photos of the building. Kodada asked if it was a metal façade over block. Wetzee replied yes. A motion was made by Furrer and seconded by Pelava to approve Resolution 2023-20. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Resolution 2023-21 a Resolution Ordering Preparation of Report on the Improvement of the 2024 Street and Utility Improvement Project Which Includes 4th Ave NW, 5th Ave NW, Ash St. NW (between 3rd Ave NW and 5th Ave NW), Birch St. NW (between 3rd Ave NW and 4th Ave NW), Mill St. NW and Ally (between 4th Ave NW and 5th Ave NW)

Erickson said the neighborhood meeting was held at the May 11, 2023 City Council meeting. He said based on discussion at the meeting, it seemed likely the project would move forward. He said to comply with State Statute 429, the next step is to consider a Feasibility Study to determine costs, etc. Erickson reviewed the proposed improvements and several concerns brought up by residents. He reviewed the components, timeline and cost of the Feasibility Study. Erickson said if Mill St. is not included in the project, the cost of the Feasibility Study would be reduced by \$5,000.00. Pelava asked if Mill St. is not constructed, would the watermain loop still be included. Erickson replied yes, it is a main component of the project. Bisson reviewed the Feasibility Study if Mill St is not included. Kodada said the watermain loop is important but so is Mill St. Mayor Rud asked if there were No Truck signs on Mill St. Erickson said yes but the only way out of the Feed Mill loading dock is Mill St. Mayor Rud asked if Mill St. will be included or not. Erickson said it could be included in the Feasibility Study but not constructed. Erickson said based on assessments, the City would be responsibility for around 70% of the cost to construct Mill St. Furrer asked if there were other options such as millings, etc. Dornfeld said that could happen but it will be difficult to grade. He said paving would alleviate issues with plowing and spring conditions. Mayor Rud said he has received several comments from residents asked if the project is going to happening. Erickson said the Feasibility Study is expensive but could be updated at a later date if the project is not constructed. Furrer said if the project is not done, it is not getting cheaper. There was general discussion on assessments, the cost of the project, water issues, the age of the streets and the fact it needs to be done. A motion was made by Kodada and seconded by Webb to approve Resolution 2023-23. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of a Proposal Submitted by WSB in the Hourly Not-to-Exceed Amount of \$27,465.00 for Professional Services for the Sticha Park Skate Park Project
Erickson said WSB has submitted a proposal for professional services in a hourly not to exceed amount pertaining to the Stake Park Project. He said the services include: construction administration, observation and staking, record plans and materials testing. He said the proposal is consistent with the agreement with WSB. Kodada said based on staff levels, it would be wise to get help with the project. A motion was made Kodada and seconded by Pelava to approve the proposal submitted by WSB. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. Mayor Rud said it will be a nice project when it is completed.

- e. Consider Approval of a Quote Submitted by Hydro-Vac, Inc. in the Amount of \$42,506.20 for Jetting and Televising Existing Sanitary Sewer
Dornfeld said he recommends hiring Hydro-Vac to jet and televise the sewer lines. He said the project is consistent with the City's maintenance plan. He said he solicited quotes from seven companies, of which, six responded. He said Hydro-Vac has worked in the City in the past and has done good work. Dornfeld said the information received is valuable and used to make maintenance decisions. A motion was made by Pelava and seconded by Furrer to approve the quote submitted by Hydro-Vac. Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Recognition of Councilmember Dave Webb
Erickson said Webb has submitted his letter of resignation due to accepting a job in a different state. He said the resignation is effective June 1st and he was elected in November of 2021. Erickson said he served on the Liquor Committee and Library Board and wished him well. He said he has been in contact with Rice County regarding a Special Election in November. Erickson said the City Council has the option to fill the vacancy by appointment until the election in November. He said he spoke to the City Attorney and was told it is not required the vacancy be filled by appointment until the election. Erickson summarized the timeline and required steps. Mayor Rud asked if it was required to make an appointment. Erickson said based on discussions with legal, no. The City Council thanked Webb and wished him well.

11. OTHER BUSINESS

- a. Department & Council Reports

Public Works

Dornfeld said the Trena Memorial Park project is underway, the WAM mower is in and being used, the compost site was sifted and the lift station rehabilitation project is scheduled for June 5th. He said he is working on determining the future of Well No. 3. Dornfeld said the demonstration lane is in place on Birch St. NE, crosswalks will be painted next week and flower baskets will be placed soon as well. Mayor Rud asked how the timbers were disposed of. Dornfeld said they are at the shop now and there is no value to them.

Engineering

Bisson provided updates on the trail improvement projects, the stake park, the CSAH 4 project and the 2022 street reconstruction project. She said the geotechnical work will begin next week for the 2024 street reconstruction project.

City Administration

Erickson said last week the Planning Commission, Park Board and EDA met. He said he also met with MnDoT on their 2030 mill and overlay of Highway 19. He said there is a budget meeting scheduled for next week.

Council Member Webb

Webb said the Library Board met last week and Darlene Smisek is retiring from the library. He said staff will be working to fill the position.

Council Member Kodada

Kodada thanked Lori Carpentier for planting the flowers at the welcome signs, the Main St. hanging baskets and City Hall. He said the Park Board discussed marketing for pickleball, a skate park ribbon cutting event and the 2024 budget.

Council Member Furrer

Furrer said Liquor Committee meetings are on hold for the summer and the EDA is hosting a lunch & learn event on June 5th.

Council Member Pelava

Pelava thanked everyone for attending the recent Chamber Street Fair. He said they are always looking for volunteers for Community Day.

Mayor Rud

Mayor Rud congratulated all the seniors graduating. He said the Legion will be having their annual service on Memorial Day and thanked all the veterans.

b. Upcoming Meetings

- a. Monday, June 5, 2023 at 6:00 pm
- b. Thursday, June 8, 2023 at 7:00 pm
- c. Monday, June 26, 2023 at 6:00 pm
- d. Thursday, June 29, 2023 at 7:00 pm

12. ADJOURNMENT

A motion was made by Pelava and seconded by Furrer to adjourn the meeting at 7:43 pm.
Vote for: Webb, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None.
Vote: 5-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator