

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
SEPTEMBER 28, 2023**

1. CALL TO ORDER

Mayor Tim Rud called a meeting of the Lonsdale City Council to order at 7:01 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Tim Rud, and Cindy Furrer

Members Absent: Scott Pelava

City Staff Present: City Administrator Joel Erickson, Public Works Director Joe Dornfeld, and Community Development Planner Cory Hinz-Ibarra

4. APPROVAL OF AGENDA

Rud asked if there were any additions, deletions or corrections to the agenda. A motion was made by Kodada and seconded by Furrer to approve the agenda. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

5. APPROVAL OF MINUTES

a. Consider Approval of the Minutes From the September 11, 2023 Special Meeting and the September 18, 2023 Regular Meeting

Mayor Rud asked if there were any additions, deletions or corrections to the minutes. A motion was made by Kodada and seconded by Furrer to approve the minutes as presented. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

Mayor Rud reviewed the items on the Consent Agenda and asked if anyone wanted any items pulled for discussion. A motion was made by Kodada and seconded by Furrer to approve the Consent Agenda. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2023-31, a Resolution Accepting a Donation by Dennis & Brenda Hergenroder

Erickson said that Dennis and Brenda Hergenroder donated \$200.00 to purchase equipment associated with the City of Lonsdale Fire Department. Erickson said the donation will have a positive fiscal impact to the Fire Fund and benefit residents and surrounding Townships served. Mayor Rud said thank you to Dennis and Brenda Hergenroder for their donation. A motion was made by Kodada and seconded by Furrer to approve Resolution 2023-31. Vote for: Rud, Kodada, and Furrer. Vote against: None. Vote: 3-0. Motion carried.

- b. Consider Approval of Resolution 2023-32, a Resolution Approving a State of Minnesota Voting Operations, Technology & Election Resources (VOTER) Account County – Municipality Agreement

Erickson said funds were allocated for county voting operations during the 2023 Minnesota Legislative Session and Rice County received \$13,775.75 with \$244.31 being allocated to the City of Lonsdale. Erickson stated that Rice County is requesting the funds allocated to the City of Lonsdale be kept by Rice County to pay for related election items. Erickson said that Rice County has made the same request in the past. A motion was made by Kodada and seconded by Furrer to approve Resolution 2023-32. Vote for: Rud, Kodada, and Furrer. Vote against: None. Vote: 3-0. Motion carried.

- c. Consider Approval to Make a Conditional Job Offer to Molly Clark as Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$16.06/hr.)

Erickson said that staff were authorized to advertise for a Part Time Liquor Store Clerk and two applications were received. Erickson said staff met with Clark and based upon her previous employment at Lonsdale Liquor, Staff is recommending Clark be hired for the Part Time Liquor Store Clerk at Grade 1/ Step 1. A motion was made by Furrer and seconded by Kodada to make a conditional job offer to Molly Clark as Part Time Liquor Store Clerk at Grade 1 / Step 1. Vote for: Rud, Kodada, and Furrer. Vote against: None. Vote: 3-0. Motion carried.

- d. Consider Approval of Change Order No. 2 in the Amount of \$4,331.84 for Electrical Services Associated With the CSAH 4 Reconstruction Project

Erickson said that the proposed Change Order is for Xcel to connect the new streetlights at CSAH 4 and Idaho St., plus 10%. Erickson stated that based upon the contract documents, the connection is “extra work” and to be paid for via change order in the amount of \$4,331.84. Staff recommended approval of Change Order No. 2. A motion was made by Kodada and seconded by Furrer to approve Change Order No. 2 in the amount of \$4,331.84. Vote for: Rud, Kodada, and Furrer. Vote against: None. Vote: 3-0. Motion carried.

- e. Consider Approval to Cancel the October 12, 2023 City Council Meeting and Reschedule the October 26, 2023 City Council Meeting to Tuesday, October 24, 2023 at 7:00 pm

Erickson said he was asked by elected officials to reschedule the October City Council Meeting dates. Erickson proposed canceling the October 12th meeting and rescheduling the October 26th meeting to Tuesday, October 24th at 7:00 pm. A motion was made by Furrer and seconded by Kodada to approve cancelling the October 12, 2023 meeting and rescheduling the October 26th meeting to October 24, 2023 at 7:00 pm. Vote for: Rud, Kodada, and Furrer. Vote against: None. Vote: 3-0. Motion carried.

11. OTHER BUSINESS

a. Department & Council Reports

Public Works:

Dornfeld said he attended the American Water Works Association (AWWA) Annual Conference in Duluth last week. Dornfeld said that he placed the tree trimming notification in the paper this week and the hydrant flushing article in the paper next week. Dornfeld also said that valve turning and street sweeping is coming up. Dornfeld said that he met with the City Engineer and discussed alternative options regarding the 2024 Road Reconstruction project, disc golf course project, and pickle board courts. Rud said the paper is going to retract the 2024 Road Reconstruction article they ran last week and asked how the pickleball court project was going. Kodada said that Jaycee Park was the top pick for the future pickleball court location. Dornfeld requested a motion to begin minor site preparation at Jaycee Park which focused on the removal of the existing hockey rink boards. A motion was made by Kodada and seconded by Furrer for the Jaycee Park hockey rink boards to be removed. Vote for: Kodada, Rud, and Furrer. Vote against: None. Vote 3-0. Motion carried.

Administration:

Erickson said he attended the SCDP Grant Training earlier in the week and was notified that the City of Lonsdale was not accepted into the Southern Minnesota Initiative Foundation REV Program. Erickson also said that the first week absentee voting is over, Staff are meeting with the Auditor next week to prepare for year-end audit, and he is working with APG with editing video content.

Community Development Planner:

Hinz-Ibarra said he attended the Small Cities Development Program (SCDP) Grant Implementation Training Workshop with Erickson in North Mankato on September 27, 2023. Hinz-Ibarra is continuing his iWorQ permit training and will be attending election training with Erickson on Monday, October 2, 2023.

Councilmember Kevin Kodada:

None

Councilmember Furrer:

Furrer said the EDA met on Thursday, September 21, 2023 and working with Erickson on the 3rd quarter Lunch and Learn date for October.

Mayor Rud:

Rud said that an election forum was coming up October 10, 2023. Rud also shared a letter that he received from a resident regarding a trail section issue. Dornfeld said he was aware of the identified trail section and that the Public Works Crew will be addressing the issue soon.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting at 7:25 pm. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator