

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
NOVEMBER 9, 2023**

1. CALL TO ORDER

Mayor Tim Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kevin Kodada, Tim Rud, Scott Pelava, and Cindy Furrer

Members Absent: None

City Staff Present: City Administrator Joel Erickson, Public Works Director Joe Dornfeld, City Engineer Shibani Bisson, Fire Chief Joe Pumper, Chief of Police Jason Schmitz, and Community Development Planner Cory Hinz-Ibarra

4. APPROVAL OF AGENDA

Rud asked if there were any additions, deletions, or corrections to the agenda. A motion was made by Pelava and seconded by Furrer to approve the agenda. Vote for: Kodada, Rud, Pelava, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

a. Consider Approval of the Minutes From the October 24, 2023 Regular Meeting

Mayor Rud asked if there were any additions, deletions, or corrections to the minutes. A motion was made by Kodada and seconded by Pelava to approve the minutes as presented. Vote for: Kodada, Pelava, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

a. Special Assessments – Delinquent Accounts

Erickson said the Public Hearing pertains to assessing the delinquent accounts for water/sewer and snow removal. Erickson said that that Staff have provided the required published notices and did not receive any written comments, objections to the proposed assessments, or payments to the date of the Public Hearing. Rud said the floor was open to public comment and no comments were received. A motion was made by Kodada and seconded by Pelava to close the Special Assessments – Delinquent Account Public Hearing. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

Mayor Rud reviewed the items on the Consent Agenda and asked if anyone wanted any items pulled for discussion. A motion was made by Pelava and seconded by Furrer to approve the Consent Agenda. Vote for: Kodada, Pelava, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Consider Approval of Quote Submitted by Dodge of Burnsville in the Amount of \$39,371.00 for a Dodge Durango Pursuit Vehicle

Schmitz said that the Lonsdale Police Department is on a two-year squad car replacement schedule and the next squad car replacement is scheduled / budgeted for 2024. Schmitz summarized the replacement schedule, budget, purchasing quotes / options received. Schmitz recommended accepting the quote from Dodge of Burnsville in the amount for \$39,371.00. A motion was made by Pelava and seconded by Furrer to approve a quote submitted by Dodge of Burnsville in the amount \$39,371.00 for a Dodge Durango Pursuit Vehicle. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

b. Consider Approval of a Quote Submitted by MES in the Amount of \$69,459.09 for an Air Compressor/Fill Station and Storage.

Pumper summarized the air compressor and fill station for the self-contained breathing apparatuses (SCBA) quote from MES in the amount of \$69,459.09. Pumper said the current system is thirty years old and is scheduled for replacement. Pumper said that the replacement SCBA replacement is in the 2024 budget and will meet the future needs of the Lonsdale Fire Department. A motion was made by Kodada and seconded by Furrer to approve quote by MES in the Amount of \$69,459.09 for an Air Compressor/Fill Station and Storage. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

c. Consider Approval of Resolution 2023-37, a Resolution Assessing Delinquent Accounts

Erickson said with the Special Assessments – Delinquent Accounts Public Hearing held earlier in the meeting and the next step is to consider approval of Resolution 2023-37. Erickson said the Resolution sets the terms of the assessments and he will certify them to Rice County for collection in 2024. A motion was made by Furrer and seconded by Pelava to approve Resolution 2023-37. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

d. Consider Approval to Schedule a Special Meeting to Canvas the City's 2023 Special Election Results

Erickson said with the City conducting a Special Election on November 7, 2023, the City Council is required to canvas or declare the election results. Erickson said the Council needs to meet between the third and tenth days following the election. Erickson recommended conducting the special meeting Monday, November 13, 2023 at 7:00 am. A motion was made by Kodada and seconded by Furrer to reschedule the Special Meeting to Canvas the City's 2023 Special Election results on November 13, 2023 at 6:00 pm. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

- e. Consider Approval to Authorize Staff to Advertise for a Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$16.06/hr.)

Erickson said a part time liquor store employee has requested a reduction in hours and to accommodate the request, the Liquor Store Manager is recommending hiring another Part Time Liquor Store Clerk. Erickson said there is a minimum fiscal impact and that the job description has not been changed and would be advertised on the City of Lonsdale's media platforms. A motion was made by Pelava and seconded by Furrer to Advertise for a Part Time Liquor Store Clerk at Grade 1 / Step 1 (\$16.06/hr). Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

- f. Consider Approval to Reschedule the November 30, 2023 City Council Meeting to Monday, November 27, 2023 at 6:00 pm

Erickson said that Staff are available to attend the proposed rescheduled City Council Meeting on Monday, November 27, 2023 at 6:00 pm. Erickson said Staff's recommendation is to reschedule the November 30, 2023 City Council Meeting to November 27, 2023 if the rescheduled time works for the City Council. A motion was made by Kodada and seconded by Furrer to reschedule the November 30, 2023 City Council Meeting to Monday, November 27, 2023 at 6:00 pm. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

- g. Consider Approval of a Proposal Submitted by WSB in the Hourly Not to Exceed Amount of \$57,647.00 for Engineering Services for the Booster Station Rehabilitation Project

Erickson said as a part of the 2024 budget process, Staff identified and is recommending the rehabilitation of the booster station which provides water pressure to the Northwest area of town. Erickson said staff have met with WSB to cover the scope of work, project schedule, and to complete the work in 2024. Erickson said that surveying, geotechnical, permitting, SCADA design, analysis of modifications of existing water system, and as-builts are not included in the proposal. A motion was made by Kodada and seconded by Pelava to approve the proposal submitted by WSB in the hourly not to exceed amount of \$57,647.00. Vote for: Rud, Pelava, Kodada, and Furrer. Vote against: None. Vote: 4-0. Motion carried.

- h. Discuss the City's Final 2024 Budget

Erickson said six budget meetings were held during the 2024 budget process and that street maintenance capital outlay, park maintenance outlay, and water rates need to be finalized. Erickson said the 2024 Street Maintenance Project was tabled and that the City Council requested Staff to determine and recommend street projects for 2024. Erickson summarized Staff's street maintenance recommendations and the City Council supported allocating \$75,000 to spot mill and overlay 4th Ave NW and Ash NW. Erickson summarized the proposed pickleball project and funding options. Erickson said he was requesting the City Council's direction in moving forward with reallocating funding if the pickleball project was to move forward in 2024. The City Council directed Staff to gather actual costs of the pickleball project to reevaluate. Erickson said that water rates have been discussed at previous meetings and Staff are recommending increasing them in 2024 to cover the enterprise operating costs. Erickson summarized projections, monthly usage, and impact to residents. Erickson said the rates were last increased in 2018, 2020, and 2021. Erickson said Staff's recommendation is to increase the base fee by \$2.00 and per thousand gallon fee by \$0.50. The City Council supported increasing the 2024 water rates to break even. Erickson said he would include the water rate increases in the 2024 Fee Schedule at the beginning of the year. A motion was not required.

11. OTHER BUSINESS

a. Department & Council Reports

Public Works:

Dornfeld said Staff have been street sweeping, aerating parks and boulevards, landscaping around park signs, removed the ice rink boards at Jaycee Park, and are preparing for Frosty Fest.

City Engineer:

Bisson said she has been working with contractors on trail seeding projects, project warranty work, and the roundabout project.

Administration:

Erickson said the Advisory Board openings are being advertised, preparing for year end audit, and attended the Minnesota 2030 – What lies ahead for Minnesota economy? Event in Owatonna on November 2, 2023. Erickson said that Staff processed 24 absentee ballots prior to the November 7th Special Election.

Community Development Planner:

Hinz-Ibarra said a Neighborhood Meeting to discuss disc golf at Kalina Park will be held at the November 20th Parks & Recreation Commission Meeting and a Public Hearing has been scheduled for November 20th during the Planning & Zoning Commission meeting to discuss Land Use Application 2023-04 / Conditional Use Permit Application 2023-02.

Councilmember Kevin Kodada:

Kodada said the Parks & Recreation Commission and Planning & Zoning Commission Meetings are on November 20th.

Councilmember Furrer:

Furrer said the upcoming Economic Development Authority (EDA) meeting is scheduled for Thursday, November 16, 2023. Furrer said the EDA is fine tuning the new marketing videos.

Councilmember Pelava:

Pelava said that Frosty Fest is coming up on November 25th.

Mayor Rud:

Rud congratulated Brian Wermerskirchen and welcomed him to the Lonsdale City Council. Rud said thank a Veteran on Veteran's Day and wished everyone an early Happy Thanksgiving.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting at 8:08 pm. Vote for: Kodada, Pelava, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator