

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
APRIL 11, 2024**

1. CALL TO ORDER

Mayor Tim Rud called a meeting of the Lonsdale City Council to order at 7:02 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Brian Wermerskirchen, Kevin Kodada, Tim Rud, and Scott Pelava

Members Absent: Cindy Furrer

City Staff Present: City Administrator Joel Erickson, Public Works Director Joe Dornfeld, Police Chief Jason Schmitz, and Community Development Planner Cory Hinz-Ibarra

4. APPROVAL OF AGENDA

Rud asked if there were any additions, deletions, or corrections to the agenda. A motion was made by Kodada and seconded by Wermerskirchen to approve the agenda. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

Consider Approval of the Minutes from the March 28, 2024 Regular Meeting

Mayor Rud asked if there were any additions, deletions, or corrections to the March 28, 2024 Regular Meeting Minutes. A motion was made by Pelava and seconded by Kodada to approve the minutes as presented. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

Mayor Rud reviewed the items on the Consent Agenda and asked if anyone wanted any items pulled for discussion. A motion was made by Pelava and seconded by Wermerskirchen to approve the Consent Agenda. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Requests Submitted by the Lonsdale Area Chamber of Commerce (LACC) Pertaining to Community Day 2024

Shanna Gutzke-Kupp, LACC Executive Director said that Community Day 2024 is scheduled for Saturday, August 10th. Shanna said the LACC is requesting approval of the following items:

- Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License,
- Additional hours for Police and Public Works,
- Use and delivery of barricades for street closures,
- Assistance coordinating road closures with Rice County,
- Use and delivery of picnic tables,
- Mosquito control,
- City pay \$2,060.00 for bathrooms/handwashing stations for the event.

Shanna said the City's partnership will be listed as a Platinum Sponsor in the 2024 Community Day Event. A motion was made by Pelava and seconded by Wermerskirchen to approve requests submitted by the Lonsdale Area Chamber of Commerce pertaining to Community Day 2024. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Vote: 4-0. Motion carried.

- b. Consider Approval of Resolution 2024-12, a Resolution Proclaiming April 26, 2024 as Arbor Day in the City of Lonsdale

Hinz-Ibarra said the City of Lonsdale was recently notified by the Arbor Day Foundation that it has achieved the status of "Tree City USA" again for the fifteenth (15th) year in a row (first year was 2009). Hinz-Ibarra summarized the Tree City USA criteria and requested approval of Resolution 2024-12, a Resolution Proclaiming April 26, 2024 as Arbor Day in the City of Lonsdale. A motion was made by Kodada and seconded by Pelava to approve Resolution 2024-12. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Vote: 4-0. Motion carried.

- c. Consider Approval to Make a Conditional Job Offer to Richard Bell at Grade 1 / Step 5 (\$18.80/hr.) for a Seasonal Public Works Position

Erickson said \$43,369 was budgeted to hire up to four seasonal public works employees in 2024. Erickson said Bell has worked for the City in the position for the last three years and does a good job. Erickson said because the position is seasonal, Bell cannot work more than six months from the first day of work. Erickson requested a motion to make Bell a conditional job offer as a Seasonal Public Works Employee at Grade 1 / Step 5 (\$18.80/hr.). A motion was made by Pelava and seconded by Kodada to make a conditional job offer to Bell at Grade 1 / Step 5 (\$18.80/hr) for a seasonal Public Works position. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Vote: 4-0. Motion carried.

- d. Consider Approval to Make a Conditional Job Offer to Reid Peterson at Grade 1 / Step 4 (\$18.16/hr.) for a Seasonal Public Works Position
Erickson said Peterson worked for the City in the same position last year and he did a good job. Erickson said based upon last year and Peterson's interview, Staff recommendations to rehire Peterson. Erickson requested a motion to make Peterson a conditional job offer as a Seasonal Public Works Employee at Grade 1 / Step 4 (\$18.16/hr.). A motion was made by Kodada and seconded by Wermerskirchen to make a condition job offer to Reid Peterson at Grade 1 / Step 4 (\$18.16/hr.) for a seasonal Public Works position. Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Vote: 4-0. Motion carried.
- e. Consider Approval to Make a Conditional Job Offer to Tait Lawson at Grade 1 / Step 2 (\$16.95/hr.) for a Seasonal Public Works Position
Erickson said Lawson worked for the City in the same position last year and he did a good job. Erickson said based upon last year and Lawson's interview, Staff recommendations to rehire Lawson. Erickson requested a motion to make Lawson a conditional job offer as a Seasonal Public Works Employee at Grade 1 / Step 2 (\$16.95/hr.). A motion was made by Pelava and seconded by Wermerskirchen to make a conditional job offer to Tait Lawson at Grade 1 / Step 2 (\$16.95/hr) for a seasonal Public Works position. Vote for: Rud, Kodada, and Wermerskirchen. Vote against: None. Vote: 4-0. Motion carried.
- f. Consider Approval to Make a Conditional Job Offer to Kenyon Hustad at Grade 1 / Step 2 (\$16.95/hr.) for a Seasonal Public Works Position
Erickson said Hustad worked for the City in the same position last year and he did a good job. Erickson said based upon last year and Hustad's interview, Staff recommendations to rehire Hustad. Erickson requested a motion to make Hustad a conditional job offer as a Seasonal Public Works Employee at Grade 1 / Step 2 (\$16.95/hr.). A motion was made by Wermerskirchen and seconded by Kodada to make a conditional job offer to Kenyon Hustad at Grade 1 / Step 2 (\$16.95/hr.) for a seasonal Public Works position. Vote for: Rud, Kodada, and Wermerskirchen. Vote against: None. Vote: 4-0. Motion carried.
- g. Consider Approval to Request a Proposal from WSB for the Completion of Part One of the City's Wellhead Protection Plan
Dornfeld said in February of 2020, the Minnesota Department of Health (MDH), pursuant to Minnesota Rules, part 4720.5130, subpart 3, notified the City that it is required to prepare and submit a Wellhead Protection Plan (WHP) for the distribution of wells. Dornfeld said steps have already taken place regarding the WHP process and the next step is completing Part 1 of the WHP. Dornfeld requested authorization for Staff to get a proposal from WSB to complete Part 1 of the City's WHP. A motion was made by Kodada and seconded by Pelava to approve requesting a proposal from WSB for the completion of part one of the City's Wellhead Protection Plan. Vote for: Rud, Kodada, Pelava and Wermerskirchen. Vote against: None. Vote: 4-0. Motion carried.

h. Presentation of the 2023 Police Department Annual Report

Schmitz said it has been great operating out of the new police station this past year. Schmitz then summarized the 2023 Police Department Annual Report and highlighted Staff training, programs, partnerships, and statistics. Schmitz thanked the Mayor and Council for their continuous support and appreciation. The Council recognized Schmitz for his positive Community Policing achievements and thanked the Lonsdale Police Officers for their service.

11. OTHER BUSINESS

a. Department & Council Reports

Public Works:

Dornfeld said Staff have been working on the Chloride Variance and the Public Hearing will be held before the next City Council Meeting. Dornfeld said Staff have been street sweeping, opened concessions at Jaycee Park last Friday for the TCU Girls Softball game, televising is underway, and spring hydrant flushing has been scheduled.

City Administrator:

Erickson said the American Rescue Plan Act Report has to be submitted, 10 proposals has been submitted for the City Hall remodel, attended the Chamber's Networking Event on Tuesday, and is wrapping up labor negotiations with the Lonsdale Police Department. Erickson said he will be attending the MMBA Annual Conference at the end of the month with Liquor Store Staff.

Community Development Planner:

Hinz-Ibarra said he applied for and received a Rice County Statewide Health Improvement Partnership (SHIP) Grant in the amount of \$4,367.70 for design and plan development for engineering services for the 8th Avenue SW Trail Extension Project – CSAH 4 to Heritage Dr SW. Hinz-Ibarra said that the new website design was received earlier in the week and has been reviewed by Staff.

Councilmember Wermerskirchen:

Wermerskirchen said the Liquor Store Board met, sales have been consistent, and the security camera installation is nearing completion. Wermerskirchen said the EDA and Library Board Meetings are scheduled next week.

Councilmember Kevin Kodada:

Kodada said the Parks & Recreation Commission and the Planning & Zoning Commission will be meeting on April 15, 2024. Kodada said the Public Hearing for Ordinance 2024-327, An Ordinance Regulating Cannabinoid Products is scheduled for the April 15, 2024 meeting.

Councilmember Furrer:

None

Councilmember Pelava:

Pelava said EDA meets next week and he is working on the Community Day Event with Shanna from the LACC.

Mayor Rud:

Rud said we had a couple of meetings lately with a factory business owner who maybe interested in expanding to the Lonsdale Business Park and he also had an optimistic discussion with a large convenience store chain who may also be interested in investing in the 12.4-acre business park. Rud said this is exciting news for the community and said Lonsdale is a hidden jewel. Rud thanked everyone for their work.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting at 7:45 pm.

Vote for: Wermerskirchen, Kodada, Rud, and Pelava. Vote against: None. Abstained: None.

Vote: 4-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator