PERMIT TO WORK WITHIN CITY PROPERTY/RIGHT-OF-WAY/EASEMENTS

PERMIT NUMBER _____

CITY OF LONSDALE • 103 15TH AVENUE SOUTHEAST, LONSDALE, MINNESOTA 55046 • PHONE: (507)744-2327
PUBLIC WORKS DEPT. • 635 INDUSTRIAL DRIVE SE • PHONE: (507)744-2397
EMAIL: JDORNFELD@LONSDALEMN.COM OR JASON.MALECHA@BOLTON-MENK.COM

☐ **OBSTRUCTION** ☐ **EXCAVATION** ☐ **SMALL CELL**

1. Location _____
   (street, property address or legal, or distance and direction from nearest public street intersection)

2. Nature of Work _____

   DESCRIPTION: Please include a detailed description and scaled drawing of the project and project work including identification of obstructions/structures to be place and size and depth of excavation.

3. Indicate below items to be affected/disturbed and include information on drawing or plan of work to be done.

☐ Curb & Gutter	☐ Traffic Control Devices / Signs	☐ Trees
☐ Trail / Sidewalk	☐ Drainage	☐ Public Utilities (sewer, water)
☐ Pond / Wetland	☐ Street Surface	☐ Private Utilities (electric, gas, etc.)

4. Method of Installation or Construction _____

5. Work to **start** on, or after: _____ and shall be **completed** by: _____ unless an extension is granted.

   Completion deadline **extension** granted by: _____ Date: _____

6. Is lane closures or detouring of traffic necessary ☐ Yes ☐ No If yes, state duration and suggested route for each instance:
   _____ (attached detour map)

   DETOURS: All detour plans are required as part of this permit and must be pre-approved in writing by the Public Works Dept. The Public Works Director or City Engineer shall be notified in writing at least 3 working days in advance of any approved detour being established, changed or discontinued.

APPLICANT	PHONE & EMAIL		
ADDRESS	CITY	STATE	ZIP
NAME OF PARTY OR ORGANIZATION PERFORMING WORK	PHONE & EMAIL		

The undersigned herewith accepts the terms and conditions of this permit by the City of Lonsdale as herein contained and agrees to fully comply therewith with the satisfaction of the City of Lonsdale. The undersigned also declares that he/she has read, understands, and will comply with all relevant City Ordinances and all City Right of Way Regulations.

A Certificate of Insurance or Self Insurance verifying coverage has been provided to the City of Lonsdale. (CITY OF LONSDALE TO BE NAMED AS AN ADDITIONAL INSURED)

SIGNATURE	DATE

CONTACTS:

- Public Works Director — Joe Dornfeld — (612) 644-7589
- City Engineer — Jason Malecha — (507) 581-2256

_____
PUBLIC WORKS DIRECTOR – APPROVAL DATE

_____
CITY ENGINEER / CITY ADMINISTRATOR – APPROVAL DATE

FEES:

FEE $_____

FINANCIAL SECURITY (CASH, BOND, LOC) $_____

ESCROW $_____

TOTAL $_____

RECEIPT:

☐ Check ☐ Cash ☐ CC

RECEIPT _____

ISSUED BY _____

DATE PAID _____

In consideration of agreement to comply in all respects with the regulations and codes of the City of Lonsdale covering such operations, and pursuant to authorization duly given by said City of Lonsdale, permission is hereby granted for the work to be done as described in the above application with said work to be done in accordance with special provisions as hereby stated:

_____

_____